CITY OF NORTH LAUDERDALE

COMMISSION MEETING

TUESDAY, MARCH 12, 2019
REGULAR MEETING – 6:00 p.m.

WATER CONTROL DISTRICT
(Immediately following regular meeting)

AGENDA

1. INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Ziade

2. ROLL CALL

   Mayor Ana Ziade
   Vice Mayor Samson Borgelin
   Commissioner Rich Moyle
   Commissioner Lorenzo Wood
   Commissioner Mario Bustamante
   City Manager Ambreen Bhatti
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

3. APPROVAL OF MINUTES

   a. February 26, 2019

4. PRESENTATIONS

   a. BSO Recognitions
      • Deputy Nazar Hamze
      • Major Chris McCoy

5. PUBLIC DISCUSSION
6. QUASI-JUDICIAL ITEMS

These Quasi-judicial Items 7(a); 7(b) and 7(c) were tabled on February 26, 2019 to a time-certain of March 12, 2019 at 6:00 pm. Staff has requested this item to be tabled again to a time certain of March 26, 2019 at 6:00 pm.


Variance request from City Code Section 106-222 (e) regarding allowing bollards where bumper guards, wheel stops or continuous curbing are required within a Community Business (B-2) zoning district.

APPLICANT: Bohler Engineering Inc. on behalf of Wawa Florida, Inc.

AN ORDINANCE OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPROVING AND GRANTING A VARIANCE FROM THE NORTH LAUDERDALE CODE OF ORDINANCES, SECTION 106-222(e) REGARDING THE REQUIRED BUMPER GUARDS, WHEEL STOPS OR CONTINUOUS CURBING; PROVIDING FOR STIPULATIONS AND CONDITIONS; PROVIDING THAT PROVISIONS NOT VARIED BY THIS ORDINANCE REMAIN IN FULL FORCE AND EFFECT; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.


Variance request from City Code Section 106-467 (11) to not completely enclose outdoor dining area and to allow access from outside the building within a General Business (B-2) zoning district.

APPLICANT: Bohler Engineering Inc., on behalf of Wawa Florida, Inc.

AN ORDINANCE OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPROVING AND GRANTING A VARIANCE FROM THE NORTH LAUDERDALE CODE OF ORDINANCES, SECTION 106-467 (11) REGARDING THE DELINEATION OF THE OUTDOOR SEATING AREA BY MEANS OF A BARRIER; PROVIDING FOR STIPULATIONS AND CONDITIONS; PROVIDING THAT PROVISIONS NOT VARIED BY THIS ORDINANCE REMAIN IN FULL FORCE AND EFFECT; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

c. SUBJECT: Site Plan SPR 19-01 Wawa Florida, Inc.

Final site plan review to allow a new auto filling station, convenience store and restaurant within a Community Business (B-2) zoning district.

APPLICANT: Wawa Florida, Inc.

MOTION: To approve the final site plan subject to the seventeen (17) conditions set forth in staff memorandum.
7. CONSENT AGENDA

- Remove items from consent agenda if desired
- Commission motion, second and vote to read
- Attorney reads consent agenda
- Commission motion, second and vote to adopt the consent agenda

a. [RESOLUTION - Agreement with Emergency Education Institute to permit Paramedic and Emergency Medical Technician students to participate in Educational Programs with the North Lauderdale Fire Rescue Department]

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH EMERGENCY EDUCATION INSTITUTE, TO ALLOW EMT AND PARAMEDIC STUDENTS TO RIDE WITH THE NORTH LAUDERDALE FIRE RESCUE DEPARTMENT FOR EDUCATIONAL AND TRAINING PURPOSES; AND PROVIDING AN EFFECTIVE DATE.

b. [RESOLUTION – Jaycee Park Improvement Project – Phase II - Restrooms]

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE AUTHORIZING THE EXPENDITURE OF $51,141.80 A FOR PREFABRICATED RESTROOM FROM CXT FOR JAYCEE PARK AND AUTHORIZING A CONTINGENCY FUND IN AN AMOUNT NOT TO EXCEED $10,000.00; AND PROVIDING AN EFFECTIVE DATE.

8. OTHER BUSINESS

a. [RESOLUTION – Resolution Supporting the Proposed Broward Metropolitan Planning Organization (MPO) Southgate Boulevard Project to Enhance Bicycle and Pedestrian Connectivity Along Public Right-of-Way]

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Tammy Reed Holguin)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, SUPPORTING THE METROPOLITAN PLANNING ORGANIZATION’S PROPOSED PROJECT TO ENHANCE BICYCLE AND PEDESTRIAN CONNECTIVITY ALONG SOUTHGATE BOULEVARD WITHIN PUBLIC RIGHT OF WAY, FROM S.W. 81ST AVENUE TO SR-7/US-441; FURTHER EXPRESSING ITS INTENT TO TAKE OVER MAINTENANCE OF THESE BIKE/MOBILITY IMPROVEMENTS WITHIN THE RIGHT OF WAY; AND PROVIDING FOR AN EFFECTIVE DATE.
b. **RESOLUTION – Stormwater Master Plan**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (George Krawczyk)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD CRAVEN THOMPSON & ASSOCIATES, INC. A CONTRACT IN THE AMOUNT NOT TO EXCEED $198,660 FOR THE STORMWATER MASTER PLAN AND APPROVING FUNDING FROM THE STORMWATER FUND IN THE AMOUNT NOT TO EXCEED $99,330; AND PROVIDING AN EFFECTIVE DATE.

c. **RESOLUTION – Business Tax Receipt Accounts Receivable Write-Off**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Tammy Reed Holguin)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO WRITE-OFF UNCOLLECTED BUSINESS TAX RECEIPT AND CONTRACTOR REGISTRATION CHARGES FOR THE PERIOD OF OCTOBER 1, 2003 TO SEPTEMBER 30, 2018; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

d. **RESOLUTION - Fire Station 34 and 44 Hurricane Hardening Project**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Chief Rodney Turpel)
- Commission motion and second to adopt
- Commission discussion
- Commission vote
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO A CONTRACT WITH WALTER ZACKRIA ASSOCIATES FOR THE ARCHITECTURAL, STRUCTURAL, AND CONSTRUCTION SERVICES OF THE FIRE STATION 34 AND 44 HURRICANE HARDENING PROJECT IN AN AMOUNT NOT TO EXCEED $110,705; AND PROVIDING AN EFFECTIVE DATE.

e. RESOLUTION – American Tower Corporation – Second Amendment to Cell Tower Lease

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Susan Nabors)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER OR DESIGNEE, TO EXECUTE THE SECOND AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF NORTH LAUDERDALE AND AMERICAN TOWER CORPORATION FOR THE LEASE OF A CELLULAR TOWER LOCATED AT 6100 KIMBERLY BLVD; AND PROVIDING AN EFFECTIVE DATE.

9. REPORTS

10. CITY MANAGER COMMENTS

a. Thursday, March 21 – 2:00 – 5:00 pm - Strategic Planning Workshop

b. Saturday, March 23 – 2:00-9:00 pm – Broadview/Pompano Park 21st Annual Community Bazaar – Pompano Park Community Park - 4100 Bailey Road

11. COMMISSION COMMENTS

12. CITY ATTORNEY COMMENTS

13. ADJOURNMENT

****CONVENE TO WATER CONTROL DISTRICT MEETING****
MINUTES

The North Lauderdale City Commission met on Tuesday, February 16, 2019 at the Municipal Complex. The meeting commenced at 6:00 pm.

1. INVOCATION AND PLEDGE OF ALLEGIANCE – Vice Mayor Borgelin gave the invocation and led the pledge.

2. ROLL CALL – Clerk called roll. All present.

   Mayor Ana Ziade
   Vice Mayor Samson Borgelin
   Commissioner Rich Moyle
   Commissioner Lorenzo Wood
   Commissioner Mario Bustamante
   City Manager Ambreen Bhatty
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

3. APPROVAL OF MINUTES

   a. February 12, 2019 – Vice Mayor Borgelin moved to approve the Minutes as submitted. Seconded by Commissioner Wood. **Minutes were approved unanimously by voice vote.**

4. PRESENTATIONS

   a. Recognition for Grant Award from Broward College for Pinewood Elementary Beautification Project

   Vice Mayor Borgelin commented that this presentation is being awarded to recognize Broward College’s dynamic leaders who understand the needs of communities and who get involved directly in beautification and other projects and to thank them for their involvement and hard work to benefit the City and its residents. A YouTube video presentation of the activities of the MLK Day project was shown. Dr. Lulrick Balzora accepted the plaque on behalf of Broward College, and commented that it was an honor and privilege to serve North Lauderdale. He commented on an initiative called “Broward Up” which identifies potential of impact zones and that although they adopted Pinewood, they are committed to the City for the long run to do whatever they can. Also, Dr. Balzora spoke of a “Minority Male” initiative which assists in helping with mentors and resources to get young men to college.
b. Achievement Award to Principal Kicia Daniel Johnson

c. Certificates of Appreciation for Exemplary Volunteerism at Pinewood Elementary School MLK Beautification Project to the following individuals

<table>
<thead>
<tr>
<th>Philippa Vassell</th>
<th>Guirlene P. Felix</th>
<th>Jeremy Krause</th>
<th>Hailey Berman</th>
<th>Gail Banner</th>
</tr>
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<tbody>
<tr>
<td>Claudette Goico-Montes de Oca</td>
<td>Kayla P. Martinez</td>
<td>Jhaneil Thompson</td>
<td>Matthew Balzora</td>
<td>Kandeice Gibson</td>
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<td>Dr. Lulrick Balzora</td>
<td>Lindel Davidson</td>
<td>Louren McIntosh</td>
<td>David Balzora</td>
<td>Nichole Vaughan</td>
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<tr>
<td>Reema Thomas</td>
<td>Rahjanni S. Iusi</td>
<td>Jeffrey Nasse</td>
<td>Alon Parker</td>
<td>Daniel Alvarado</td>
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Vice Mayor Borgelin thanked the Commission for their support and thanked all the volunteers for their dedication and hard work on this project.

5. PROCLAMATIONS

a. Women’s History Month – March – Clerk read Proclamation into the record. Commissioner Wood asked the Proclamation to be shared with all North Lauderdale Schools and asked the Mayor to accept the Proclamation on behalf of all women, being that she is the first female Mayor of our City.

6. PUBLIC DISCUSSION

Olivia McWilliams – 7909 SW 8 St – Commented that her North Park community would like some of the criminal elements addressed with regard to drug activity to drive this illegal activity away from area. She also commented that they would like more lighting as the area is very dark and asked about cameras to monitor activity. Ms. McWilliams also stated they would like to see the landlords maintain the exterior of their townhouse buildings, including landscaping, soffits, and trash. There is also a car with no tag which young boys sit in to smoke. She asked about getting a Wawa and Mayor advised that they are in the process of applying for the location at the corner of Rock Island and McNab in place of Walgreens who has not renewed their lease. Ms. Williams was directed to address any additional comments to Commissioner Moyle and to discuss the police activities with Captain McCoy. Ms. Williams stated that when the police have been called they have been excellent to respond many times over.

7. QUASI-JUDICIAL ITEMS

*These Quasi-judicial Items 7(a); 7(b) and 7(c) were tabled on January 29, 2019 to a time-certain of February 26, 2019 at 6:00 pm. The Applicant has requested this item to be tabled again to a time certain of March 12, 2019 at 6:00 pm.*

City Attorney read the items into the record and advised that the item was deferred by the Applicant to a time certain and due to the cost of publication of notification of a public hearing, this lets the public know that the item has been tabled, due to the delayed traffic study as indicated in Applicant’s email correspondence submitted as backup to this item.
    7105 W. McNab Rd

Variance request from City Code Section 106-222 (e) regarding allowing bollards where bumper guards, wheel stops or continuous curbing are required within a Community Business (B-2) zoning district.

APPLICANT: Bohler Engineering Inc. on behalf of Wawa Florida, Inc.

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    7105 W. McNab Rd.

Variance request from City Code Section 106-467 (11) to not completely enclose outdoor dining area and to allow access from outside the building within a General Business (B-2) zoning district.

APPLICANT: Bohler Engineering Inc., on behalf of Wawa Florida, Inc.

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c. SUBJECT: Site Plan SPR 19-01 Wawa Florida, Inc.
    7105 W. McNab Rd.

Final site plan review to allow a new auto filling station, convenience store and restaurant within a Community Business (B-2) zoning district.

APPLICANT: Wawa Florida, Inc.

MOTION: To approve the final site plan subject to the seventeen (17) conditions set forth in staff memorandum.
Commissioner Wood moved to table these three (3) items to the next regular City Commission meeting on March 12, 2019 at 6:00 pm. Seconded by Vice Mayor Borgelin. No Commission discussion. Motion passed unanimously by voice vote.

8. OTHER BUSINESS

a. RESOLUTION - BIDERA LLC Auction Services

Vice Mayor Borgelin moved to read. Seconded by Commissioner Wood.

Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXTEND THE NON-EXCLUSIVE AGREEMENT WITH BIDERA LLC FOR AUCTION SERVICES AND DISPOSAL OF CITY’S SURPLUS VEHICLES AND EQUIPMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Susan Nabors, Finance Director, presented the item based on backup memorandum. She explained that on June 30, 2015 the City Commission approved a Resolution to enter into the initial contract with Bidera, which was for a term of one (1) year and allowing for two (2) extensions for renewal of a term of two (2) years. Staff recommends consideration and approval for the second two (2) year extension through June 30, 2020. City has been satisfied with Bidera and there have been no issues with their online auction or live events; City collects full price from the sale of the items, with auction fees paid by the buyer directly to Bidera. Commissioner Moyle moved to approve. Seconded by Vice Mayor Borgelin. No Commission discussion; Clerk called roll. All YES.

RESOLUTION NO. 19-02-6596 PASSED AND APPROVED UNANIMOUSLY

b. RESOLUTION - Tyler Technology Annual Maintenance-License Payment

Commissioner Moyle moved to read. Seconded by Vice Mayor Borgelin.

Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA AUTHORIZING PAYMENT OF THE “MUNIS” SOFTWARE MAINTENANCE FEE IN THE AMOUNT NOT TO EXCEED $81,366.18, FOR THE PERIOD OF MARCH 8, 2019 THROUGH MARCH 7, 2020 TO TYLER TECHNOLOGIES, INC.; AND PROVIDING AN EFFECTIVE DATE.

Mitch Williams, Chief Information Technology Officer, presented the item based on backup memorandum. He indicated that in 2007 the City Commission entered into a contract with Tyler Technologies Inc. to provide the City with the Enterprise Resource Planning System called MUNIS. Since this implementation, the City has invested in several add-ons, modules and added functionality that interfaced directly with MUNIS. This software has an annual maintenance fee that provides program updates and support for various modules used in the daily operations of the City’s business. Funds have been allocated for this expenditure in the Information Technology Fund budget.
Administration recommends Commission’s consideration and approval a resolution authorizing payment of the software maintenance fee not to exceed $81,366.18, for the period through March 7, 2020. Commissioner Moyle moved to approve. Seconded by Commissioner Wood. No Commission discussion; Clerk called roll. All YES.

RESOLUTION NO. 19-02-6597 PASSED AND APPROVED UNANIMOUSLY

c. RESOLUTION - Acceptance of 2000 Broward County Safe Parks and Land Preservation Bond funds for Hampton Pines Park

Commissioner Moyle moved to read. Seconded by Commissioner Wood. Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR OR HER DESIGNEE, TO ENTER INTO THE 2000 BROWARD COUNTY SAFE PARKS AND LAND PRESERVATION BOND PROGRAM AGREEMENT FOR HAMPTON PINES PARK AMENITIES UPGRADES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Mike Sargis, Parks and Recreation Director, presented the item based on backup memorandum. He indicated that this item is to enter into an agreement with Broward County for funding from bond proceeds offered to cities for various projects throughout the County. The new equipment that was put in at Hampton Pines Park utilized some of these funds, as well as for installation of heaters in the City pool for participation in the Swim Central Program. City Commission’s consideration an approval is sought tonight for a resolution to enter into the agreement with Broward County for reimbursement of funds for Hampton Pines Park amenities upgrades in the amount of $28,675.00. Commissioner Moyle moved to approve. Vice Mayor Borgelin seconded. No Commission discussion; Clerk called roll. All YES.

RESOLUTION NO. 19-02-6598 PASSED AND APPROVED UNANIMOUSLY

d. RESOLUTION - Phase II – Field Light Project at Jack Brady Sports Complex – Cost Overrun

Commissioner Moyle moved to read. Seconded by Commissioner Wood. Attorney read:

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE AUTHORIZING THE EXPENDITURE OF $12,400.00 FOR A SPECIAL INSPECTION FOR THE SPORTS COMPLEX MUSCO LIGHTING PROJECT BRINGING THE TOTAL COST OF THE PROJECT TO $945,304.08. FUNDING IS AVAILABLE IN THE PARKS AND RECREATION DEPARTMENT GENERAL FUND 3117071-563100; AND PROVIDING AN EFFECTIVE DATE.
Mike Sargis, Parks and Recreation Director, presented the item based on backup memorandum. He stated that in 2017 the City Commission authorized a two (2) year project to upgrade all the field and court lighting. Highland Park, Landings Park and Pompano Park were upgraded in 2017. The second phase was for the Sports Complex in 2018 and City Commission approved an expenditure of $930,000 to Musco Lighting for this project. During the plan review process it was determined that soil samples needed to be done before permits could be issued and new poles could be installed. The cost for this additional unforeseen expense was a cost over-run of $12,400. Administration recommends approval authorizing the additional expenditure. **Commissioner Moyle moved to approve. Seconded by Commissioner Wood.** Vice Mayor Borgelin asked for an explanation of why soil samples were needed. Mr. Sargis replied that because the poles are 60 feet above ground and of the depth is 10 feet underground, the soil is packed and able to hold the concrete supports. **No further discussion; Clerk called roll. All YES.**

**RESOLUTION NO. 19-02-6599 PASSED AND APPROVED UNANIMOUSLY**

9. **REPORTS** - None

10. **CITY MANAGER COMMENTS**

   a. Upcoming Events – City Manager
      - **Saturday, March 2 – 11:00 am – 3:00 pm – Jack Brady Sports Complex – Employee Appreciation Day** – This is for employees and their families and to recognize years of service of the employees
      - **Saturday, March 9 – 8:00 am – 1:00 pm – Hampton Pines Park - Great North Lauderdale Air Potato Roundup** – This is a community event for a cleanup cause for an invasive vegetation in the park and student groups can earn community hours

11. **COMMISSION COMMENTS**

   **Commissioner Wood:**
   - Thanked Mayor, City Manager and Staff for support of District A Forum held this past Wednesday; thanked Susan Nabors for the presentation on the water bill entailing the intricacies of the process
   - Commented on the Broward County toilet rebate program and stated we will investigate to see if it is beneficial to the City
   - Commented on Women’s History Month and understands the struggle of Women and also commented on human trafficking awareness

   **Vice Mayor Borgelin:**
   - Commented on the Friends of the Library Community event and said it was informative
   - Asked for consensus to bring back Principal Kicia Daniel Johnson at another meeting since she was not present tonight for her award
   - Commented that residents have voiced a lot of positive support for the Wawa coming to the City

   **Mayor Ziade:**
   - Commented that tonight the meeting went quickly, but wanted the public to know that they do have the agenda items in advance when it is posted [on the Friday prior to the meeting] as well as
previewing it with the City Manager. Sometimes there are not a lot of questions [from the Commission] as their questions have been answered, but they have the information if residents have any questions

- Commented that the Fishing Derby was well attended and thanked Staff; two snakehead fish were destroyed
- Commented that Commissioner Wood’s District Forum was quite impressive and well put together

12. CITY ATTORNEY COMMENTS

Attorney Goren reported that House Bill 3 has been recently filed which is a master preemption bill that prohibits local governments from imposing or adopting new regulations on businesses, business entities and business license process; preempts licensing, regulations, professions and occupations to the State of Florida; prohibits local governments from imposing additional regulations unless specified conditions are met, and other criteria which will impact permitting and licensure. He said this Bill is getting hearings and he will continue to watch it. Commissioner Moyle questioned how all this information would be reviewed given there is so many cities in Florida. Attorney Goren said around 409 cities and 60 counties; and interestingly they would probably get an entity in Tallahassee to do this, and they would retain the majority of funds for state purposes. Other bills to be watched pertain to Styrofoam; straws and short-term rentals.

Vice Mayor Borgelin made a comment that our Tallahassee Representative is Anika Omphroy and we could invite her to a meeting. City Manager Bhatty replied that Representative Omphroy did visit City Hall about a month and a half ago for a two hour meeting with Staff wherein a lot of the City’s issues were discussed. Rep. Omphroy is also submitting the City’s appropriation requests for projects. City Manager Bhatty said if she wants to come back before going to Tallahassee that’s fine; Mayor Ziade said she can come anytime without an invitation.

13. ADJOURNMENT – There being no further discussion, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Patricia Vancheri, MMC
City Clerk
North Lauderdale Fire Rescue Department has been able to take advantage of an opportunity to have emergency medical technician (EMT) and paramedic students from local schools participate in our daily emergency medical service operations by riding on our rescue units. This opportunity not only enables these students to learn from our staff to enhance their career, but it also allows our city firefighter/paramedics an opportunity to learn and train with the latest techniques and information that is provided to these students through these institutions.

Tonight staff is requesting Commission’s consideration and approval to authorize entering into an agreement with Emergency Education Institute that would allow students to ride, learn and experience the day-to-day aspects of being a firefighter/paramedic with our department. The proposed contract is a standard template written and approved by the City Attorney’s Office and is available in the City Clerk’s office for public review.

According to the contract, the school will schedule, organize and allow their students to ride with the firefighter/paramedics. This institution meets the State and Federal guidelines for teaching; carries the necessary medical malpractice liability insurance and has demonstrated a high degree of professionalism that the City demands when students associate with the department.

**RECOMMENDATION:**

The Administration recommends Commission’s consideration and approval of the attached Resolution authorizing the City Manager to enter into an acceptable agreement with Emergency Education Institute to allow EMT and paramedic students to ride with the North Lauderdale Fire Rescue department for educational and training purposes.
RESOLUTION NO. __________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH EMERGENCY EDUCATION INSTITUTE, TO ALLOW EMT AND PARAMEDIC STUDENTS TO RIDE WITH THE NORTH LAUDERDALE FIRE RESCUE DEPARTMENT FOR EDUCATIONAL AND TRAINING PURPOSES; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission does hereby authorize the City Manager to enter into acceptable agreement with Emergency Education Institute, permitting students to ride with the North Lauderdale Fire Rescue Department for educational and training purposes under the guidelines set forth in each agreement.

Section 2: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida this 12th day of March, 2019.

APPROVED AS TO FORM:

__________________________
CITY ATTORNEY SAMUEL S. GOREN

__________________________
MAYOR ANA M. ZIADE

__________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

__________________________
CITY CLERK PATRICIA VANCHERI
In summer of 2017, staff along with the District Commissioner, Vice Mayor Borgelin, met with users of Jaycee Park and discussed improvements to Jaycee Park. As a result, a 3-year phased upgrade project for the Park was developed and approved by the Commission. The 3 phase project consisted of:

- **Phase I** - completed last fiscal year and consisted of:
  - New chiller water fountain
  - Enhanced security lighting
  - Family covered picnic tables and benches
  - Fence Upgrades
  - Walking path made from athletic rock

- **Phase II** – current fiscal year consists of:
  - Installation of a restroom facility

- **Phase III** – upcoming fiscal year will consist of:
  - Parking surface

Staff considered the option of building a restroom from the ground up versus having a prefabricated restroom installed. Based on the research, staff has determined that the most efficient and cost effective option is to have a prefabricated restroom installed in the park.

CXT is a manufacture of prefabricated restrooms that meet the most stringent of building codes, including the South Florida Building Code. They have quoted a price of $51,141.80 for a ready to use prefabricated unisex user restroom. The restroom is available for purchase on GSA Contract #GS-07F-0602N.

The staff is comfortable with the contractor’s cost for the purchase and installation of the unit, however to be cautious, the staff is requesting to set-aside $10,000 in contingency funds for any unanticipated issues they may come up as this is the first prefabricated restroom that the City has ever purchased. Some items that may come into play during
installation may include removing a portion of the fence to get the unit in or needing a larger crane.

In addition, Public Works Department may incur some costs to lay water/sewer lines, needed for this project.

With the approval of the Commission tonight, the staff will begin the permitting process with the goal of having the restroom installed by the end of the current school year.

**RECOMMENDATION:**

The City Administration recommends Commission’s consideration and approval of the attached resolution authorizing the expenditure in an amount of $51,141.80 for the purchase and installation of the Ozark 1 prefabricated restroom from CXT and to authorize a contingency fund of $10,000.00 for Jaycee Park Renovation Project.
RESOLUTION NO. ______________

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE AUTHORIZING THE EXPENDITURE OF $51,141.80 A FOR PREFABRICATED RESTROOM FROM CXT FOR JAYCEE PARK AND AUTHORIZING A CONTINGENCY FUND IN AN AMOUNT NOT TO EXCEED $10,000.00; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of North Lauderdale, Florida has determined that a need exists to install a restroom in Jaycee Park

WHEREAS, the City is piggybacking off the Federal GSA Contract # GS-07F-0602N; and

WHEREAS, the prefabricated restroom cost is $51,141.80; and

WHEREAS, the Commission authorizes a contingency fund in an amount not to exceed $10,000.

WHEREAS, the City of North Lauderdale has budgeted funds in the Department’s Capital Budget 3117071-563100; for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, THAT:

Section 1. This Resolution shall become effective immediately upon its passage and adoption.


APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL S. GOREN

MAYOR ANA M. ZIADE

VICE MAYOR SAMSON BORGELIN

ATTEST:

CITY CLERK PATRICIA VANCHERI
Tonight we are requesting Commission’s approval of the attached Resolution supporting the Metropolitan Planning Organization’s (MPO) proposed project to enhance bicycle and pedestrian connectivity along Southgate Boulevard within public right-of-way from 81st Avenue to State Road 7. The MPO has requested a Resolution from the City expressing support of the project as they are beginning the scoping phase of potential projects for funding as part of the Complete Streets Master Plan (CSMP).

BACKGROUND:
The Southgate Boulevard project was identified as part of the Complete Streets Master Plan. The MPO did an analysis and created a composite demand map that summarizes the geographic distribution of bicycle and pedestrian demand throughout Broward County. The results of the analysis were used to help inform and prioritize potential bicycle and pedestrian project recommendations. Project Bundles were created based on the higher demand for walking and biking and high concentration of vulnerable populations. Within the Bundle Area, Complete Streets projects were identified to align the analysis with how users walk and bike within a certain distance (access shed). CSMP Proposed Projects are based on Complete Streets principles that range from sidewalks, crosswalks and bicycle lanes to complete reconstruction of certain streets creating safer streets at a human scale. Programmed projects are projects included in the Five Year Work Program that corresponds with the Complete Streets Master Plan scope of work. The projects identified are based on Complete Streets principles such as low speed design, safety improvements for all users of the street facilities.

The proposed project that spans both North Lauderdale and Margate is currently #45 on the list of over 150 projects within the Complete Streets Master Plan. This project will include separated bike lanes west of 65th Avenue, bicycle lanes east of 65th Avenue, a bike box at State Road 7, continuous pedestrian zone (fill in gaps in the sidewalk both sides of Southgate Boulevard) and street furnishing. City staff met with the MPO staff and a representative from the Margate Planning Department on February 28th to plan a walking audit of the area that will assist in identifying the exact scope and design of the project. The walking audit that will take place in April or May 2019 will also be a tool to gain public input and support as they will be invited to participate. The timeline for funding and implementation is estimated to be five years. Since this is an off State Highway...
System Project, the Florida Department of Transportation will not provide maintenance for the project after construction is completed. A Maintenance Agreement will be required to establish the City as the maintenance agency for any improvements constructed within their jurisdiction. At this time, MPO is requesting a Resolution from the Commission supporting the project so they may continue with the scoping and public input process.

**RECOMMENDATION:**

The City Administration recommends Commission’s consideration and adoption of the attached resolution supporting the Metropolitan Planning Organization’s (MPO) project to enhance bicycle and pedestrian connectivity along Southgate Boulevard within public right-of-way and committing the City to maintaining such improvements once constructed.
RESOLUTION NO. _________________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, SUPPORTING THE METROPOLITAN PLANNING ORGANIZATION’S PROPOSED PROJECT TO ENHANCE BICYCLE AND PEDESTRIAN CONNECTIVITY ALONG SOUTHGATE BOULEVARD WITHIN PUBLIC RIGHT OF WAY, FROM S.W. 81ST AVENUE TO SR-7/US-441; FURTHER EXPRESSING ITS INTENT TO TAKE OVER MAINTENANCE OF THESE BIKE/MOBILITY IMPROVEMENTS WITHIN THE RIGHT OF WAY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Metropolitan Planning Organization (MPO) has identified and prioritized a project as part of the Complete Streets Master Plan (CSMP) within City of North Lauderdale's geographical limits; and

WHEREAS, pursuant to said project, bike/pedestrian improvements are proposed along Southgate Boulevard from SW 81st Avenue to SR-7; and

WHEREAS, this project is on the Metropolitan Planning Organization (MPO) priority list for the Complete Street Master Plan; and

WHEREAS, City of North Lauderdale desires to have installed the bike/pedestrian improvements; and

WHEREAS, City of North Lauderdale endorses the Florida Department of Transportation’s delivery of the project within the City’s right of way; and

WHEREAS, City of North Lauderdale is willing to maintain the bike/pedestrian improvements within public right of way after installation located in our City; and

WHEREAS, since this is an off State Highway System Project, the Florida Department of Transportation will not provide maintenance for the project after construction is completed. A Maintenance Agreement will be required to establish the City as the maintenance agency for the project; and

WHEREAS, it is in the best interests of the City of North Lauderdale to endorse the installation and maintenance of the bike/pedestrian improvements pursuant to this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF NORTH LAUDERDALE, FLORIDA THAT:
Section 1. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. City of North Lauderdale hereby endorses the proposed project to construct bike/mobility improvements along Southgate Boulevard from 81st Avenue to SR-7 within public right of way to enhance bicycle and pedestrian connectivity.

Section 3. It is the intent of City of North Lauderdale to take over the maintenance of the Southgate bike/pedestrian improvements along the corridor located within our City.

Section 4. The City Clerk is directed to provide a copy of this Resolution to MPO.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED by the City Commission of the City of North Lauderdale, Florida, this ____ day of March 2019.

APPROVED AS TO FORM:

___________________________________
CITY ATTORNEY SAMUEL S. GOREN

___________________________________
MAYOR ANA M. ZIADE

___________________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

___________________________________
PATRICIA VANCHERI, CITY CLERK
TO: Mayor and City Commission

FROM: Ambreen Bhatti, City Manager

BY: George Krawczyk, Public Works/Utilities Director
    Kanya Olivier, Public Works Project Manager

DATE: March 12, 2019

SUBJECT: Stormwater Master Plan

The City of North Lauderdale (City) owns and operates a municipal stormwater basin system totaling approximately 2,950 acres. The stormwater system includes pipes, swales, retention areas, ponds, headwalls, exfiltration pipes, weirs, and trenches. This system collects water from roofs, driveways, sidewalks, parking lots, and streets. The runoff water then gets conveyed through the City’s canal system which discharges into the South Florida Water Management Division (SFWMD) C-14 Canal to the North and C-13 to the South.

Due to the growth of the City and climatology changes, City’s stormwater system and canal system are not keeping up with the amount of rain fall in these storm events thus flooding on the roadways has become more frequent. A stormwater master plan will assist the City to plan and address the City’s present and future drainage and canal needs area based on modeling and research. The plan’s recommendations will be divided into project components scheduled into the Capital Improvement Plan (CIP) for the future years and financing and funding requests can be made from these plan.

The City staff is proposing to use Craven Thompson and Associates, which is a consultant among the City’s pool of professionals acquired during the RFQ No. 16-06-361 for professional structural and architectural services. This consultant is local and has proven that they have experience with this type of stormwater master plan for local municipalities. The consultant will investigate and analyze the existing stormwater system and canal network with the addition of a stormwater pump station which will assist with the faster conveyance of water into the C-14 canal.

The scope of work shall include:

A. Reviewing and evaluating any previous studies including permits prepared by SFWMD/Broward County EPGMD.
B. Evaluation of existing available data that will include the combined effects of existing and proposed development on the drainage systems throughout each sun-basin based upon the existing land use plan for the City.
C. Update existing facilities inventory for all canals, lakes, culverts and control structures operated by the City within city limits. The facilities inventory verification and update shall be based upon City drawings, aerial maps, and field observations or surveys. Wherever existing facilities cross private property, Craven Thompson & Associates, Inc. will identify potential areas where easements may be required.

D. The 2007 LiDAR data will be utilized to create a digital terrain model (DTM) to be used in the stormwater computer stimulation.

E. Perform an operational analysis of all sub-basins, control structures, and outfalls in, and the associated South Florida Water Management District (SFWMD) and North Lauderdale Water Control District permit requirements. Analysis shall include collection of permits from appropriate sources. Recommendations for improvements to existing operational and maintenance procedures shall be provided based on analysis.

F. Prepare a City-wide base map incorporating existing data locations for all major stormwater structures (control structures, and culverts) and outfalls in compliance with the federal USEPA NPDES mandated requirements. The map will also identify existing wetlands or other natural open spaces within the City.

G. Prepare Stormwater Master Plan that will compile all findings and analysis of the existing and proposed drainage system within the City. Reports shall include tables, charts, maps, calculations, cost estimates and recommendations for potential improvements based on the findings of the analysis.

This work is to be performed under the conditions of the general services agreement with the City of North Lauderdale RFQ No. 16-06-361 Professional Services. The consultant is ready to begin work as soon as possible and has submitted a proposal in an amount not to exceed $198,660. Since the proposed scope of work of the Master Plan includes a thorough analysis of the stormwater and canal system, staff recommends that the total cost of the plan be shared by the City’s Stormwater Fund and the Water Control District.

**RECOMMENDATION:**

The City Administration recommends that the City Commission approve the attached resolution authorizing the City Manager or her designee to award Craven Thompson & Associates, Inc. a contract in the amount not to exceed $198,660 for the Stormwater Master Plan and approving funding from the Stormwater Fund in the amount not to exceed $99,330.
RESOLUTION NO. ____________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD CRAVEN THOMPSON & ASSOCIATES, INC. A CONTRACT IN THE AMOUNT NOT TO EXCEED $198,660 FOR THE STORMWATER MASTER PLAN AND APPROVING FUNDING FROM THE STORMWATER FUND IN THE AMOUNT NOT TO EXCEED $99,330; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida authorizes the City Manager to accept the professional service proposal from Craven Thompson & Associates, Inc. under the provisions of the City of North Lauderdale RFQ No. 16-06-361 General Professional Services.

Section 2: That the total funding for this project, in an amount not to exceed $198,660 is shared equally between the Stormwater Fund and the Water Control District Fund.

Section 3: That the Stormwater Fund portion for the project, in an amount not to exceed $99,330, has been appropriated in fiscal year 2019.

Section 4: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12th day of March, 2019.

APPROVED AS TO LEGAL FORM:

CITY ATTORNEY SAMUEL S. GOREN

______________________________
MAYOR ANN M. ZIADE

______________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

______________________________
PATRICIA VANCHERI, CITY CLERK
North Lauderdale Stormwater Master Plan

Scope of Services

The City of North Lauderdale owns and operates a municipal stormwater system totaling approximately 2,960 acres. The system includes culverts, pipe networks, swales, lakes, canals, headwalls, etc. that collect and convey the City’s runoff mainly to the South Florida Water Management Division (SFWMD) C14 Canal. This Stormwater Master Plan will investigate and analyze the potential of installing a stormwater pump station at the C14 Canal to alleviate any potential flooding issues in the City that are within the tributary area of the C14 Canal. The topographic information to be utilized for this Stormwater Master Plan shall be the Broward County 2007 LiDAR.

Craven Thompson & Associates, Inc. (CTA) shall prepare a Stormwater Master Plan that will address present and future drainage needs for the City of North Lauderdale. CTA shall review the City’s drainage atlas, as-buils, design plans, documents as well as SFWMD permits prepared for The City of North Lauderdale. Work is to be performed under the conditions of the general services agreement with the City of North Lauderdale RFQ No. 16-06-361 Professional Services dated July 14, 2016.

The Stormwater Master Plan will address present and future drainage needs for the City of North Lauderdale. The specific scope is as follows:

Investigation

CTA shall review and evaluate any previous studies and SFWMD/Broward County EPGMD permits prepared for The City of North Lauderdale. Task shall also include site visits, meetings with City staff, review of as-buils provided by City, review of proposed development plans and review of City planned improvements.

Evaluation of Available Data

CTA shall evaluate information provided that will include the combined effects of existing and proposed development on the drainage systems throughout each sub-basin based upon the existing land use plan for the City of North Lauderdale. Study will be limited to basin studies and culvert connections between drainage basins primarily evaluating systems operated and maintained by the City. Drainage systems within each basin will not be analyzed for adequate pipe sizing.

- Evaluate development.
  1. Review Aerials
  2. Create plan view maps and charts for each Basin
     a. Developed Land as of 2007.
     b. Proposed Future Developments
     c. Undeveloped Land
- Evaluate Effects of Proposed Development per Land use plan.
  1. Incorporate Existing and proposed Developments into ICPR (Research for Model)
  2. Incorporate Undeveloped Lands into the Model per City Land Use Code (Research for Model)
- Evaluate Boundary conditions of the City.
  1. Incorporate Boundary Conditions into the Model at each basin if applicable (Research).

CRAVEN THOMPSON & ASSOCIATES INC.
Update Existing Facilities

CTA shall verify and update the existing facilities inventory for all canals, lakes, culverts and control structures operated by the City within the City limits. The facilities inventory verification and update shall be based upon City drawings, aerial maps, and field observations or surveys. Where existing facilities cross private property, CTA will identify potential areas where easements may be required. The City will provide CTA with all available existing as-builts and other data pertinent to the stormwater analysis. Research will be limited to existing plats and not a search of public records.

Developing Digital Terrain Model (DTM)

CTA will utilize the 2007 LiDAR data located on the Florida Department of Emergency Management (FDEM) website to create a digital terrain model (DTM) to be used in the stormwater computer simulations. Note that this LiDAR will not be updated to reflect any development or redevelopments in the City beyond the date of the 2007 LiDAR flight.

Stormwater Master Plan

CTA shall perform an operational analysis of all sub-basins, control structures, and outfalls in, and the associated South Florida Water Management District (SFWMD) and North Lauderdale Water Control District permit requirements. Analysis shall include collection of permits from appropriate sources. Recommendations for improvements to existing operational and maintenance procedures shall be provided based on the operational analysis. This does not include permit modifications for any changes proposed to the operating procedure.

Perform a hydrologic analysis of all sub-basins within the City utilizing the latest version of the Interconnected Channel and Pond Routing (ICPR) Version 4 computer modeling program. The hydrologic analysis shall include the 10-year 1-day, 25-year 3-day, and 100-year 3-day storm events.

- ICPR Model for existing conditions.
- ICPR Model for fully developed conditions.

Analyze the results of the ICPR models for the various storm events and identify the facilities within the sub-basins that may require capital improvements. Proposed capital improvements shall be based upon the following criteria: finished floor elevations shall be above the 100-year, 3-day storm event flood elevation, crown of major roadway elevations shall be above the 25-year, 3-day storm event flood elevation, and crown of subdivision street elevations shall be above the 10-year, 1-day storm event flood elevation. All proposed capital improvements shall be remodeled in ICPR and the sub-basins analyzed based upon the modeled results. All capital improvement recommendations shall include estimated construction costs.

- Analyze system & recommend improvements.
- Incorporate changes into model.
- Cost estimate for proposed improvements.

CTA shall prepare a City-wide base map in AutoCad format incorporating existing data locations for all major stormwater structures (control structures, and culverts) and outfalls in compliance with the Federal USEPA NPDES mandated requirements. This map will be based on AutoCad drawings provided.
by the City. The map shall also identify existing wetlands or other natural open spaces within the City to be preserved by upon information provided by the City. Additional maps shall also be provided identifying the link and node relationships utilized for the ICPR model. An electronic copy of all input and output files shall be provided along with a fully licensed copy of ICPR.

- Locations for major stormwater structures.
- Drainage maps showing modeled facilities.

**Prepare Stormwater Master Plan Report**

CTA shall prepare Stormwater Master Plan Report that will compile all findings and analysis of the existing and proposed drainage system within the City. Report shall include tables, charts, maps, calculations, cost estimates and recommendations for potential improvements based on the findings of the analyses.

**Total Lump Sum Fee**

$198,660.00
To: Mayor and City Commissioners  
From: Ambreen Bhatti, City Manager  
By: Tammy Reed-Holguin, Director of Community Development  
Camara Merchant, Business Tax Specialist  
Date: March 12, 2019  
Subject: Business Tax Receipt Accounts Receivable Write-Off

BACKGROUND:  
Tonight we are presenting a Resolution for Commission’s consideration to reconcile outstanding bills related to the local business tax receipt program, both commercial and residential, and the contractor registration program. These receivables span 15 years covering the period of October 2003 through September 2018. The Community Development Department has made numerous attempts to collect delinquent fees in the amount of $91,897 for commercial and $7,533.68 for residential local business tax receipts, and $1,299.80 for contractor registration. Most of these business owners/contractors no longer do business with the City or own the property.

We have been successful in collecting from businesses and contractors whose ownership has not changed by writing letters and making phone calls. The amount of revenue collected over the years has incrementally increased. The City has collected over $3.1 Million in revenue since 2003. The amount that we are requesting to write-off is approximately 3% of the total collected over the past 16 years.

Every collection effort has been made to collect the fees owed in accordance with Appendix F “Fees”, Article 1 “Community Development Fee Schedule”, Sections 1 and 4 of the City Code of Ordinances and our documented departmental procedures. It is understood that while no further collection is foreseen, it does not prevent the City from collecting the receivable. We are bringing this item at this time because Community Development would like to move forward with the implementation of additional on-line services, including paying for local business tax receipts and building permits. We will also begin a new billing process through MUNIS so invoices can be mailed and outstanding payments can be tracked in the system. In order to do that, it is necessary to clean up the outstanding fees that are showing in the system so customers can clearly see what is owed.

Additionally, best accounting practice is to periodically review accounts receivable and remove from the accounting records those that are not anticipated to be collected. It is recommended to formally write off $100,730.48 of business receivables from FY 2003-2018 as uncollectable based on accounting assisted by the Finance Department to ensure the accounts are accurately reflected. This amount was 100% reserved in prior years. This means the whole amount was considered uncollectible and recorded into accounting system of the City. There will be no impact to revenue.
or expense from the approval of this write-off. It is important to note approval of this resolution does not constitute a forgiveness of the debt.

**RECOMMENDATION:**

The Administration requests the Commission’s consideration and approval of the attached Resolution authorizing the write-off of the uncollectible business, residential and contractor receivables billed between October 2003 and September 2018.
CITY OF NORTH LAUDERDALE

RESOLUTION NO. _____________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO WRITE-OFF UNCOLLECTED BUSINESS TAX RECEIPT AND CONTRACTOR REGISTRATION CHARGES FOR THE PERIOD OF OCTOBER 1, 2003 TO SEPTEMBER 30, 2018; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Community Development Department has made numerous attempts over the years to collect delinquent fees in the amount of $91,897 for commercial and $7,533.68 for residential local business tax receipts, and $1,299.80 for delinquent contractor registrations; and

WHEREAS, it is recommended to formally write off a total $100,730.48 of receivables from FY 2003-2018 as uncollectable; and

WHEREAS, the Director of Finance recommends approval to formally write off the uncollected Business Tax Receipt receivables from October 2003 to September 2018; and

WHEREAS, the City Commission of the City of North Lauderdale, Florida deems it to be in the best interests of the citizens and residents of the City of North Lauderdale to approve write off of these specific uncollected Business Tax Receipts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AS FOLLOWS:

Section 1. The foregoing "WHEREAS" clauses are true and correct and hereby ratified and confirmed by the City Commission.

Section 2. The appropriate City officials are hereby authorized to write-off the uncollected receivables from October 2003 to September 2018.
**Section 3.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 4.** If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

**Section 5.** This Resolution shall become effective immediately upon its passage and adoption.


MAYOR ANA M. ZIADE


VICE MAYOR SAMSON BORGELIN

ATTEST:

PATRICIA VANCHERI, City Clerk

APPROVED AS TO LEGAL FORM BY CITY ATTORNEY:

SAMUEL S. GOREN, ESQ.
TO: Mayor and City Commission
FROM: Ambreen Bhatti, City Manager
BY: George Krawczyk, Public Works/Utilities Director
     Kanya Olivier, Public Works Project Manager
DATE: March 12, 2019
SUBJECT: Fire Station 34 and 44 Hurricane Hardening Project

As you are aware, the City recently secured a grant for $987,010 through the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) to assist with bringing Fire station 34 and 44 to the current Florida Building Code 2017 wind load standards. The City’s portion of this grant is a twenty five percent match and is budgeted for this current fiscal year.

In order to prepare bid packages a design engineer is required to evaluate the structural changes needed to support the new bi-fold doors at both stations as they are currently older roll-up doors. These roll up doors have been problematic and have been costly to maintain at both stations. The roof and louvers at Fire station 44 are over 23-years old and will require structural enhancements to meet the 180 mph wind loads as required by the current Florida Building code. With these improvements to both facilities the City can assure that the structures are updated to current standards.

The City staff is proposing to use Walter Zackria Associates, PLLC, a consultant among the City’s pool of professionals acquired during the RFQ No. 16-06-361, to provide structural services for this project. This consultant is local and has proven that they have experience with this type of structural design for local municipalities. This consultant has also designed the City’s Fire Station 44 sleeping quarter’s project and the Somerset roof project. The consultant proposed scope of work for Fire Station 34 and 44 includes reviewing building facade openings, roof and preparing construction documents to replace these elements. Existing doors, louvers, windows and roof will be replaced per design. The scope of work shall include the following:

**Fire Station 34:**
1. Design Non-Impact Overhead Doors with Bi-fold Bay Doors

**Fire Station 44:**
1. Roof Assembly
2. Roof Structure Assembly
3. Design to Replace Non-Impact Hollow Metal Doors and Frames
4. Design to Replace Non-Impact Storefront Windows and Doors
e. Design to Replace Non-Impact Overhead Doors with Bi-fold Bay Doors  
f. Design to Replace Non-Impact Louvers  
g. Design to Replace Non-Impact Glass Block  
h. Design the Refasten Mechanical Units and Associated Supports

The scope of work also includes building permitting assistance, preparing of construction documents, assistance with bid documentation, and assistance during the construction phase of the project. This vendor has submitted a proposal in an amount not to exceed $110,705 and is ready to begin work as soon as this proposal is approve.

RECOMMENDATION:

The City Administration recommends that the City Commission approve the attached resolution authorizing the City Manager or her designee to enter into a contract with Walter Zackria Associates for the architectural, structural, and construction services of the Fire Station 34 and 44 Hurricane Hardening project in an amount not to exceed $110,705.
RESOLUTION NO. ______________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO A CONTRACT WITH WALTER ZACKRIA ASSOCIATES FOR THE ARCHITECTURAL, STRUCTURAL, AND CONSTRUCTION SERVICES OF THE FIRE STATION 34 AND 44 HURRICANE HARDENING PROJECT IN AN AMOUNT NOT TO EXCEED $110,705; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida authorizes the City Manager to accept the professional service proposal from Walter Zackria Associates under the provisions of the City of North Lauderdale RFQ No. 16-06-361 General Professional Services.

Section 2: That the funding for this project, in an amount not to exceed $110,705, has been appropriated in fiscal year 2019.

Section 3: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12th day of March, 2019.

APPROVED AS TO LEGAL FORM:

______________________________
CITY ATTORNEY SAMUEL S. GOREN

______________________________
MAYOR ANN M. ZIADE

______________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

______________________________
PATRICIA VANCHERI, CITY CLERK
February 18, 2019 (revised 2-22-19)

Mr. George Krawczyk
City of North Lauderdale
701 S.W. 71st Ave.
North Lauderdale, Florida 33068

Re: Architectural/Engineering Services Proposal – Fire Station 34 and 44 Hurricane Hardening Project

Dear Mr. Krawczyk:

The firm of Walters Zackria Associates, PLLC and its consultants propose the following scope of work and fee schedule for the above-mentioned project. The project will include reviewing existing building envelope - facade openings and roof and preparing construction documents to replace these elements. Existing doors, louvers, and windows will be replaced. Existing roofing will be replaced. Existing mechanical equipment will be tied to the structure. All of the replacement items shall comply with Florida Building Code 2017, FEMA grant guidelines, ASCE 7-10 and Miami Dade Product approvals.

Signed and sealed Architectural and Structural drawings will be provided for building permit. Scope of work shall include:

Fire Station 34:

  a. Replace Non-Impact Overhead Doors with Bi-fold Bay Doors

Fire Station 44:

  a. Roof Assembly
     Perform Moisture survey for entire roof area
     Replace penetration flashings
     Remove and reinstall lightning protection system
     Replace stucco stop flashings
     Replace roof membrane and insulation (as required)
  b. Roof Structure Assembly
     Reinforce existing roof structure for 180 MPH winds
  c. Replace Non-Impact Hollow Metal Doors and Frames
  d. Replace Non-Impact Storefront Windows and Doors
  e. Replace Non-Impact Overhead Doors with Bi-fold Bay Doors
  f. Replace Non-Impact Louvers
  g. Replace Non-Impact Glass Block
  h. Refasten mechanical units and the associated supports
  i. Patch and Repair interior and exterior finishes, as required, around openings.
I. TASK OUTLINE

BASIC SERVICES

PHASE 1  FIELD DOCUMENTATION, EVALUATION, AND PRELIMINARY DESIGN

TASK 1.0  EVALUATE OWNER’S AS-BUILT DOCUMENTATION
TASK 1.1  EXISTING BUILDING LAYOUT FIELD REVIEW AND DOCUMENT
TASK 1.2  EXISTING BUILDING ELEVATION FIELD REVIEW AND DOCUMENT
TASK 1.3  EXISTING BUILDING SECTIONS AND DETAILS FIELD REVIEW AND DOCUMENT
TASK 1.4  EXISTING BUILDING STRUCTURE FIELD REVIEW AND DOCUMENT
TASK 1.5  EXISTING BUILDING MECHANICAL AND ELECTRICAL FIELD REVIEW AND DOCUMENT
TASK 1.6  STRUCTURAL BUILDING ENVELOPE WIND LOAD EVALUATION
TASK 1.7  PREPARE PROBABLE BUDGET ESTIMATE
TASK 2  PREPARE CAD DOCUMENTS

PHASE 2  CONSTRUCTION DOCUMENT PHASE

TASK 3  PREPARE CONSTRUCTION DOCUMENTS – 75%
TASK 3.1  OWNER SUBMITTAL AND REVIEW MEETINGS
TASK 4  PREPARE CONSTRUCTION DOCUMENTS – 100%
TASK 5  PREPARE BID SPECIFICATIONS

PHASE 3  PERMIT AND BID PHASE

TASK 6  BUILDING PERMIT SUBMITTAL
TASK 7  BID AND CONTRACT AWARD ASSISTANCE

PHASE 4  CONSTRUCTION PHASE

TASK 8  SHOP DRAWING REVIEW
TASK 9  CONSTRUCTION ADMINISTRATION

II. TASK DESCRIPTION

PHASE 1  FIELD DOCUMENTATION, EVALUATION, AND PRELIMINARY DESIGN

TASK 1.0  EVALUATE OWNER’S AS-BUILT DOCUMENTATION

WZA staff to evaluate existing building as-built documentation.

TASK 1.1  EXISTING BUILDING LAYOUT FIELD REVIEW AND DOCUMENT

WZA will send staff to the site to field review and document existing building layout as it specifically relates to the existing building openings locations and sizes and the roof. Interior layout will not be reviewed.

TASK 1.2  EXISTING BUILDING ELEVATION FIELD REVIEW AND DOCUMENT
WZA will send staff to the site to field review and document existing building elevations as to what specifically relates to the existing building openings locations and sizes. Exterior non-structural items, i.e. light fixtures, antennas, etc. will not be reviewed or documented.

**TASK 1.3 EXISTING BUILDING SECTIONS AND DETAILS FIELD REVIEW AND DOCUMENT**

WZA will send staff to the site to field review and document existing building details as to what specifically relates to the existing building openings locations and sizes and the roof. Evaluation will include existing waterproofing details and existing pre-cast panel caulking. Interior or exterior details not related to the scope of work will not be reviewed.

**TASK 1.4 EXISTING BUILDING STRUCTURE FIELD REVIEW AND DOCUMENT**

WZA’s consultant will send staff to the site to field review and document existing visible structure as it specifically relates to the existing building openings locations and sizes and the roof. Interior or exterior structure not related to the scope of work will not be reviewed.

**TASK 1.5 EXISTING BUILDING MECHANICAL AND ELECTRICAL FIELD REVIEW AND DOCUMENT**

WZA’s MEP consultant will send staff to the site to field review and document existing visible mechanical and electrical items as it specifically relates to the existing building openings locations and sizes and the roof. These include roof top mechanical units and lightning protection system. Interior or exterior MEP items not related to the scope of work will not be reviewed.

**TASK 1.6 STRUCTURAL BUILDING ENVELOPE WIND LOAD EVALUATION**

WZA’s structural consultant will prepare a wind load study of existing structure to determine wind pressure requirements for glazing systems, wall panels, roof coverings, roof structure, and mechanical equipment. Wind pressure shall be transferred to building plans.

**TASK 1.7 PREPARE PROBABLE BUDGET ESTIMATE**

WZA will prepare a probable project budget estimate based on the initial team findings. This will be an order of magnitude estimate to help the owner determine if the current project budget is in line with the work required to complete the necessary building upgrades.

**TASK 2 PREPARE CAD DOCUMENTS**

WZA will prepare CAD drawings to be used as a basis for Design Development and for Construction Documents.

**PHASE 2 CONSTRUCTION DOCUMENT PHASE**

**TASK 3 PREPARE CONSTRUCTION DOCUMENTS – 75%**

WZA shall begin preparation of Construction Documents and details required to illustrate the project scope of work. Construction Documents shall include plans, sections, elevations, details, schedules, notes, etc. for each discipline.

**TASK 3.1 OWNER SUBMITTAL AND REVIEW MEETINGS**
WZA will submit 75% Construction Documents for owner review and approval. Upon receipt of approval, WZA shall proceed to Phase 2, Task 4.

**TASK 4 PREPARE CONSTRUCTION DOCUMENTS – 100%**

WZA shall complete preparation of Construction Documents and details required to illustrate the project scope of work.

**TASK 5 PREPARE BID SPECIFICATIONS**

In conjunction with Tasks 3 and 4, WZA shall prepare project specifications laid out in CSI Masterformat. Quality standards for each material and system shall be specified. Water testing specifications for the testing of newly installed glazing systems shall be included.

**PHASE 3 PERMIT AND BID PHASE**

**TASK 6 BUILDING PERMIT SUBMITTAL**

WZA will give signed and sealed drawings to City Building Department for review. WZA will make the necessary revisions required, which are part of the project’s scope of work. Stamped NOA’s will be submitted with the construction documents.

**TASK 7 BID AND CONTRACT AWARD ASSISTANCE**

WZA shall give assistance to the City during the bidding and award phase of the construction contract. Bid services shall be for one-four week bid period. This assistance shall consist of attending a pre-bid meeting, issuance of addenda for clarification as necessary, and assistance with the evaluation of bids.

**PHASE 4 CONSTRUCTION PHASE**

**TASK 8 SHOP DRAWING REVIEW**

During the construction phase of the project, WZA shall provide reasonable and in-house shop drawing review for the City and awarded contractor.

**TASK 9 CONSTRUCTION ADMINISTRATION**

During the construction phase of the project, WZA shall provide construction administration services for the City and awarded contractor. WZA will provide RFI, request for information review. Construction Administration services shall include bi-weekly on-site meetings with the general contractor, the sub-contractors, and owner’s representative. WZA will review the construction when requested, review payment applications, review change order requests, review actual progress with construction schedule, and make any decisions required to clarify the construction documents. Construction administration services are based on an hourly allowance of 110 hours for 4-months of construction duration plus 1-month of pre-construction and 1-month for final completion.
III. COMPENSATION

Compensation for services rendered under this work authorization will be on a LUMP SUM basis and in accordance with the terms and conditions of the Agreement for Professional Services between the City of North Lauderdale and Walters Zackria Associates, PLLC. Architecture, Engineering Services fees per Task:

<table>
<thead>
<tr>
<th>TASK</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHASE 1    FIELD DOCUMENTATION, EVALUATION, AND PRELIM. DESIGN</td>
<td>$77,480.00</td>
</tr>
<tr>
<td>PHASE 2    CONSTRUCTION DOCUMENT PHASE</td>
<td>$42,580.00</td>
</tr>
<tr>
<td>PHASE 3    PERMIT AND BID PHASE</td>
<td>$8,585.00</td>
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<tr>
<td>PHASE 4    CONSTRUCTION PHASE</td>
<td>$26,760.00</td>
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<tr>
<td>Reimbursables</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>TOTAL LUMPSUM AMOUNT</td>
<td>$116,705.00</td>
</tr>
</tbody>
</table>

III. REIMBURSABLES

Reimbursables - Above listed costs include reimbursable items such as printing, plotting, courier, postage, material boards, surveying, material testing, roof moisture survey, asbestos testing, etc. Reimbursables shall be billed at a 1.1 cost factor. The following reimbursable budget would be estimated to cover these costs.

Reimbursable Expense Budget  $5,000.00

IV. DELIVERABLES

WZA shall submit the following as deliverables:

- Three (3) copies of the Wind Report for City review and approval.
- Three (3) copies of the 75% completed set of the construction documents for City review and approval.
- Three (3) copies of the 100% completed set signed and sealed construction documents with specifications on plans for City use. Two (2) copies will be provided for the building department.

V. OWNER REQUIREMENTS

The Owner shall provide all available as-built drawings, including any available CAD drawings.
The Owner shall hire Geotechnical Engineering to perform soil testing, if required.
The Owner shall hire Environmental Engineering lab to perform asbestos testing, mold testing, roof moisture survey / testing and contamination testing, as required. Owner shall pay for all necessary abatement.
The Owner will be responsible for permit fees to all agencies having jurisdiction.

If WZA provides owner required items (surveys, testing, permit fees, etc), those costs shall be reimbursed by the Owner.
VI. **AGREEMENT**

*Project Schedule* – A project schedule will be prepared upon receipt of a notice to proceed.

*Additional Services* - Additional services, if requested by the owner, shall include any tasks not mentioned above. Additional services can be performed, if requested, at firm’s standard hourly rates. See attached hourly rates. Additional services may include:

- Major redesign effort due to change in overall project scope, budget, or programming criteria.
- OWNER directed revisions to drawings from previously approved preliminary design documents.
- Repair details or as-built due to OWNER requested changes, contractor’s error or unauthorized deviation from contract documents.
- Presentations, meeting with user groups, variance submittal and reviews, commission meetings, etc.
- Plumbing, Fire Sprinkler, Civil Engineering, Landscape and Irrigation design services.
- Structural Special Inspection or Threshold Inspection Services.
- Full Time on-site project representative.
- Securing a Building Permit.
- Detailed Cost Estimating or Scheduling by outside Consultant.
- Multiple Shop Drawing Reviews.
- Construction Administration hours exceeding 150 hours.

*Payment Terms* – Services will be invoiced at the completion of each phase. Payment will be expected within (30) days. A periodic charge of 1.5% / month will be charged on late payments.

*Compliance with Laws* - Architect shall perform its services consistent with sound professional practice and endeavor to incorporate laws, regulations, codes, and standards applicable at the time the work is performed. In the event that standards of practice change during the Project, architect shall be entitled to additional compensation where additional services are needed to conform to the standard of practice.

*Ownership of Documents* - Documents prepared by architect for the Project are instruments of service and shall remain the property of Architect. Record documents of service shall be based on the printed copy. Architect will furnish documents electronically however the OWNER releases architect from any liability that may result from documents used in this form. Architect shall not be held liable for reuse of documents for any purpose other than those intended under the Project.

*Standard Rates* – billing rates for all additional services shall be as per the rates listed below.

<table>
<thead>
<tr>
<th>TITLE</th>
<th>RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered Architect</td>
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<tr>
<td>Project Manager 1</td>
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<tr>
<td>Project Manager 2</td>
<td>$150.00</td>
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<tr>
<td>Cad Operator Level 1</td>
<td>$118.00</td>
</tr>
<tr>
<td>Administrative</td>
<td>$95.00</td>
</tr>
</tbody>
</table>
**DRC or Similar Reviews** - Submittals to the community development office for Development Review Committee or Architectural Review Committee, etc., are not included in this proposal.

**Shop Drawing Preparation** – Contractor shall be responsible for the preparing shop drawings and submittals to the design team and the building department. Shop Drawing review is limited to single review per submittal. Multiple reviews for the same item will be billed as additional service.

**NOTE! PURSUANT TO FLORIDA STATUTE 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF THIS FIRM MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.**

**Securing Building Permit** – Contractor shall be responsible for securing the building permit from the building department. WZA has not included securing a permit in the scope of this proposal. WZA will submit the signed and sealed drawings, NOA’s, and permit applications to the building department and address all pertinent comments. Once hired, Contractor will provide licenses, insurance, and other information required to secure a building permit. Owner will pay for all permit fees.

Please note that the firm cannot be held liable or responsible for undocumented or concealed existing site or building conditions. Please contact our office if you have any questions regarding this proposal.

Sincerely,

Abbas H. Zackria, RA, CDT, LEED AP
Principal Architect
TO: Mayor and City Commission

FROM: Ambreen Bhatt, City Manager

BY: Susan Nabors, Finance Director
George Krawczyk, Public Works/Utilities Director

DATE: March 12, 2019

SUBJECT: American Tower Corporation – Second Amendment to Cell Tower Lease

In May 1996, the City entered into an Agreement with Verizon for a cell tower lease agreement for the tower located at 6100 Kimberly Blvd. The initial term of the agreement was for ten (10) years and the agreement provided for three (3) additional five (5) year automatic extensions, thus expiring in May 2021.

In December 2015, the City approved a Ground Lease Sublease and Leaseback with American Tower Corporation for the remainder of the Verizon lease term. In March 2018, American Tower Corporation contacted the City with a proposal for a 30 year extension of the lease. Over the past 11 months, City staff negotiated with American Tower Corporation to come to an agreement over the financial terms of the extension.

Key points of the Second Amendment are:

- Lease is amended to provide option for six (6) additional five (5) year renewal periods.
  - If exercised, would extend the lease until May 2051.
- A one-time payment of $40,000 for execution of the amendment.
- Annual lease amount of $37,125 for the first year with a built-in 3% annual increase.

A copy of the Second Amendment to the Lease Agreement if available for review in the City Clerk’s office.

**RECOMMENDATION:**

The City Administration recommends City Commission’s consideration and approval of the attached Resolution authorizing the City Manager or her designee to execute the Second Amendment to the Lease Agreement between the City of North Lauderdale and American Tower Corporation for the lease of a cellular tower located at 6100 Kimberly Blvd.
RESOLUTION NO.________________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER OR DESIGNEE, TO EXECUTE THE SECOND AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF NORTH LAUDERDALE AND AMERICAN TOWER CORPORATION FOR THE LEASE OF A CELLULAR TOWER LOCATED AT 6100 KIMBERLY BLVD; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission does hereby authorize and direct the City Manager and/or designee to execute the Second Amendment to the Lease Agreement between the City of North Lauderdale and American Tower Corporation for the lease of a cellular tower located at 6100 Kimberly Blvd.

Section 2: That this Resolution shall take effect immediately upon adoption

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida this 12th day of March, 2019.

APPROVED AS TO FORM:

________________________________
CITY ATTORNEY SAMUEL S. GOREN

________________________________
MAYOR ANA M. ZIADE

________________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

________________________________
CITY CLERK PATRICIA VANCHERI
Broadview/Pompano Park
21st Annual Community Bazaar
Saturday, March 23, 2019, 2-9 PM
2-6 PM – Rides/Games
6-7:30 PM – Free Wrestling Match
7:30-9 PM – Free Movie
Pompano Park Community Park
4100 Bailey Road
Sponsored by: Broadview/Pompano Park Civic Association & City of North Lauderdale

Redeemable
Food Drive - Canned Goods
Receive a Free Ride Ticket for each can (up to 5 cans) of food donated to the Food Drive

Cupcake Confections
Kona Ice
Arm bands $10.00 each
Tickets still 50¢ each

Demonstrations & Information
BSO & North Lauderdale Fire Rescue
Blood Mobile
Billy the Balloon Man
Fire Safety Trailer

Food Trucks
Rides/Games
FREE Professional Wrestling And Movie
1. **CALL TO ORDER** – Chairman Moyle

2. **ROLL CALL**
   - Chairman Rich Moyle
   - Vice Chair Lorenzo Wood
   - Supervisor Samson Borgelin
   - Supervisor Mario Bustamante
   - Supervisor Ana M. Ziade
   - Administrator George Krawczyk
   - District Attorney Samuel S. Goren
   - District Clerk Patricia Vancheri

3. **APPROVAL OF MINUTES**
   a. January 29, 2019

4. **NEW BUSINESS**
   
   The Act: HB 1561
   “WATER A COMMON ENEMY”
   
   a. Discussion and possible motion regarding hiring an independent Director for the Water Control District (Chair Moyle) Section 16, Line 519 to 528
   
   b. Discussion and possible motion to contract with a firm to schedule inspections and the cleaning of culverts (Chair Moyle) Section 3, Line 154 to 185
   
   c. Discussion and possible motion to create a Water Control District Seal (Chair Moyle) Section 3, Line 155
   
   d. Discussion regarding research on funding options and denominations of funding for canal and waterway dredging, bridges, repairs and maintenance (Chair Moyle) Section 3, Line 161 to 174 and 180 to 189
e. **RESOLUTION - Designation of the City Clerk as Secretary of the Water Control District** (Chair Moyle) Section 5, Lines 238 to 241

A RESOLUTION OF THE NORTH LAUDERDALE WATER CONTROL DISTRICT, FLORIDA DESIGNATING THE CITY CLERK AS SECRETARY FOR THE DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

f. **RESOLUTION - Designation of the Finance Director as Treasurer of the District** (Chair Moyle) Section 7 (2), Lines 270 to 275

A RESOLUTION OF THE NORTH LAUDERDALE WATER CONTROL DISTRICT, FLORIDA DESIGNATING THE CITY FINANCE DIRECTOR AS TREASURER FOR THE DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

g. Discussion of storm water fees for commercial properties (Chair Moyle)

h. Discussion on naming of canal system (Chair Moyle)

i. **RESOLUTION – Approving Funding for the Stormwater Master Plan**

A RESOLUTION OF THE NORTH LAUDERDALE WATER CONTROL DISTRICT, FLORIDA AUTHORIZING FUNDING TOWARD THE STORMWATER MASTER PLAN IN AN AMOUNT NOT TO EXCEED $99,330 THROUGH A CONTRACT EXECUTED BY THE CITY OF NORTH LAUDERDALE WITH CRAVEN THOMPSON AND ASSOCIATES, INC; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

5. GENERAL DISCUSSION

6. ADJOURNMENT
The North Lauderdale Water Control District met at the Municipal Complex on Tuesday, January 29, 2019.

1. **CALL TO ORDER** – Chairman Moyle called the meeting to order at 8:51 p.m.

2. **ROLL CALL** – Clerk called roll. All present.
   - Chairman Rich Moyle
   - Supervisor Samson Borgelin
   - Supervisor Mario Bustamante
   - Supervisor Lorenzo Wood
   - Supervisor Ana M. Ziade
   - Administrator George Krawczyk
   - City Attorney Samuel S. Goren
   - City Clerk Patricia Vancheri

3. **APPROVAL OF MINUTES**

   a. **September 12, 2018** – Supervisor Wood moved to approve the Minutes as submitted. Seconded by Supervisor Borgelin. **Minutes approved unanimously by voice vote.**

4. **ELECTION OF VICE CHAIRMAN & SECRETARY**

   - Call from Chair for Board Member nominations – Supervisor Wood nominated himself as Vice-Chair. Chair Moyle seconded the motion. There were no other nominations for Vice Chair and no objections. Vice Chair Wood nominated Supervisor Bustamante for Secretary position. Seconded by Supervisor Ziade. There were no other nominations for Secretary and nominations were approved unanimously by voice vote.

5. **GENERAL DISCUSSION**

   **Chair Moyle**

   Commented that an Ordinance is needed to advise residents that if they have a tree on the canal bank that falls into the canal, it would be their responsibility for removing it whether it is due to a hurricane or their property giving out. He said the [Water Control District] should not have to spend so much money on tree removal because these trees should not be on the canal banks.
City Attorney Goren interjected that as a Water Control District they cannot adopt legislation, but can, by motion, request that the Water Control District make a recommendation to the City Commission to consider an ordinance to legally burden the abutting owner who has trees in the canal to remove those trees or be cited with a violation. Chair Moyle said only if the tree falls in the canal, otherwise it is up to the property owner to keep the trees trimmed.

**Vice Chair Wood made a motion to request that the City Commission draft an Ordinance requiring homeowners to be responsible for the removal of trees that have fallen into the canal if they were planted on the canal bank. Supervisor Ziade seconded the motion. Motion passed unanimously by voice vote.**

Also, Chair Moyle stated that we need to do something about the depth of our canals because the water is not moving out. He said in the past a study was done to determine the cost of dredging and making the canals deeper to get to the C-14 and that the culverts have not been cleaned in years. Chair Moyle commented that we are facing a rain event at any time that can flood our streets and end up under water. Also, the C-14 is a factor in that it is not draining properly because of the water rising along the coast. Chair Moyle asked permission of the City Manager to accompany George, the Public Works Director, to talk to the South Florida Water Management District about dredging the C-14 and making it deeper so we don’t have these issues anymore. He suggested obtaining a bond for this. Commissioner Borgelin asked if dredging would help. City Manager Bhatty replied that right now the base of the canals keep rising which lessens the amount of water that can push into the C-14 to be pushed out into the ocean and by dredging to make it deeper it will increase the volume of water than can be absorbed. She also commented that there is some CDBG funds that can be used to pay for the study and some applications have been submitted for appropriation funding. She said first, the dredging of our canals must be done but it is a costly venture, and securing a bond has been considered and this will be brought up during the strategic planning workshop. City Manager asked if we have a maintenance plan for the culverts and Mr. Krawczyk replied that we have to hire a dive team to inspect the culverts and they are obtaining quotes. Also, City Manager commented that they have considered raising the road near Commissioner Moyle’s canal. Chair Moyle also commented that we entered into an agreement with other cities, Coral Springs, Tamarac, Margate and Coconut Creek to deal with bacteria, so perhaps we could ask those cities to help us as well to work with the South Florida Water Management District to get something done with the C-14 to push water. City Manager agreed to have them talk to the SFWMD. Vice Chair Wood concurred with the comments and said we should have a maintenance plan for the culverts as we do not want water backing up into our homes, and the communication to the residents is important as we workshop this issue with other cities or consider a bond. Supervisor Ziade suggested having a separate workshop on this issue sooner than later. City Manager Bhatty said they will work on a comprehensive presentation for options for a workshop. Chair Moyle said to gather the information and schedule a workshop when ready.

6. **ADJOURNMENT** – There being no further business, the meeting adjourned at 9:17 p.m.

Respectfully submitted,

Patricia Vancheri, City Clerk
TO: Chairman and Board of Supervisors  
   North Lauderdale Water Control District

FROM: George Krawczyk, District Administrator

DATE: March 12, 2018

SUBJECT: Appointment of Secretary and Treasurer Positions

Pursuant to Section 5 of the Special Act creating the North Lauderdale Water Control District (“District”), the City Clerk shall serve as the Secretary for the District. The attached Resolution approves the designation of the City Clerk as Secretary for the District.

A treasurer for the District should be designated if bonds are issued. The attached Resolution approves the designation of the City’s Finance Director as the Treasurer for the District.

RECOMMENDATION:

The District Administrator recommends approval of the attached Resolution designating the City Clerk as Secretary for the District.

The District Administrator recommends approval of the attached Resolution designating the City Finance Director as Treasurer for the District.
NOW, THEREFORE, BE IT RESOLVED BY THE NORTH LAUDERDALE WATER CONTROL DISTRICT BOARD, THAT:

Section 1: Pursuant to Section 5 of the Special Act creating the North Lauderdale Water Control District (“District”), the City Clerk shall serve as the Secretary for the District.

Section 2: That this Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED BY THE BOARD OF THE NORTH LAUDERDALE WATER CONTROL DISTRICT, FLORIDA, THIS 12th DAY OF MARCH, 2019.

RICH MOYLE, CHAIRMAN

LORENZO WOOD, VICE CHAIR

ATTEST:

PATRICIA VANCHERI, DISTRICT CLERK

APPROVED AS TO LEGAL FORM

SAMUEL S. GOREN, DISTRICT ATTORNEY
WCD RESOLUTION NO. __________________

A RESOLUTION OF THE NORTH LAUDERDALE WATER CONTROL DISTRICT, FLORIDA DESIGNATING THE CITY FINANCE DIRECTOR AS TREASURER FOR THE DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH LAUDERDALE WATER CONTROL DIRECT BOARD, THAT:

Section 1: A treasurer for the District should be designated if bonds are issued;

Section 2: That this Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED BY THE BOARD OF THE NORTH LAUDERDALE WATER CONTROL DISTRICT, FLORIDA, THIS 12th DAY OF MARCH, 2019.

RICH MOYLE, CHAIRMAN

LORENZO WOOD, VICE CHAIR

ATTEST:

PATRICIA VANCHERI, DISTRICT CLERK

APPROVED AS TO LEGAL FORM

SAMUEL S. GOREN, DISTRICT ATTORNEY
INTERDEPARTMENTAL
MEMORANDUM

TO: Chairman and Board of Supervisors
    North Lauderdale Water Control District

FROM: Ambreen Bhatti, City Manager

BY: George Krawczyk, District Administrator

DATE: March 12, 2018

SUBJECT: Stormwater Master Plan

As part of the responsibilities of the Water Control District, the conveyance of water is required to accommodate the flow of rainwater run-off from the City of North Lauderdale stormwater basin system through the Water Control District canal and culvert network which discharge into the South Florida Water Management Division (SFWMD) C-14 Canal to the north and C-13 to the south.

Due to the growth of the City and climatology changes, City’s stormwater system and canal system are not keeping up with the amount of recent rain fall events thus flooding on the roadways has become more of a concern. A stormwater master plan will assist the City to plan and address the City’s present and future drainage and canal needs based on modeling and research. The plan’s recommendations will be divided into project components scheduled into the Capital Improvement Plan (CIP) for the future years and financing and funding requests can be made from these plans accordingly.

The City staff is proposing to use Craven Thompson and Associates, which is a consultant among the City’s pool of professionals acquired during the RFQ No. 16-06-361 for professional structural and architectural services. This consultant is local and has proven that they have experience with this type of stormwater master plan for local municipalities. The consultant will investigate and analyze the existing stormwater system and canal network with the addition of a stormwater pump station which will assist with the faster conveyance of water into the C-14 canal.

The scope of work shall include:

A. Reviewing and evaluating any previous studies including permits prepared by SFWMD/Broward County EPGMD.
B. Evaluation of existing available data that will include the combined effects of existing and proposed development on the drainage systems throughout each sun-basin based upon the existing land use plan for the City.
C. Update existing facilities inventory for all canals, lakes, culverts and control structures operated by the City within city limits. The facilities inventory verification and update
shall be based upon City drawings, aerial maps, and field observations or surveys. Wherever existing facilities cross private property, Craven Thompson & Associates, Inc. will identify potential areas where easements may be required.

D. The 2007 LiDAR data will be utilized to create a digital terrain model (DTM) to be used in the stormwater computer stimulation.

E. Perform an operational analysis of all sub-basins, control structures, and outfalls in, and the associated South Florida Water Management District (SFWMD) and North Lauderdale Water Control District permit requirements. Analysis shall include collection of permits from appropriate sources. Recommendations for improvements to existing operational and maintenance procedures shall be provided based on analysis.

F. Prepare a City-wide base map incorporating existing data locations for all major stormwater structures (control structures, and culverts) and outfalls in compliance with the federal USEPA NPDES mandated requirements. The map will also identify existing wetlands or other natural open spaces within the City.

G. Prepare Stormwater Master Plan that will compile all findings and analysis of the existing and proposed drainage system within the City. Reports shall include tables, charts, maps, calculations, cost estimates and recommendations for potential improvements based on the findings of the analysis.

This work is to be performed under the conditions of the general services agreement with the City of North Lauderdale RFQ No. 16-06-361 Professional Services. The consultant is ready to begin work as soon as possible and has submitted a proposal in an amount not to exceed $198,660. Since the proposed scope of work of the Master Plan includes a thorough analysis of the stormwater and canal system, staff recommends that the total cost of the plan be shared by the City’s Stormwater Fund and the Water Control District.

RECOMMENDATION:

The District Administrator recommends that the Water Control District Board of Supervisors approve the attached resolution authorizing funding toward the Stormwater Master Plan in an amount not to exceed $99,330 through a contract executed by the City of North Lauderdale with Craven Thompson and Associates.
WCD RESOLUTION NO. ___________________

A RESOLUTION OF THE NORTH LAUDERDALE WATER CONTROL DISTRICT, FLORIDA AUTHORIZING FUNDING TOWARD THE STORMWATER MASTER PLAN IN AN AMOUNT NOT TO EXCEED $99,330 THROUGH A CONTRACT EXECUTED BY THE CITY OF NORTH LAUDERDALE WITH CRAVEN THOMPSON AND ASSOCIATES, INC; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH LAUDERDALE WATER CONTROL DISTRICT BOARD, THAT:

Section 1: That the North Lauderdale Water Control District to accept the professional service proposal from Craven Thompson & Associates, Inc. under the provisions of the City of North Lauderdale RFQ No. 16-06-361 General Professional Services.

Section 2: That the total funding for this project, in an amount not to exceed $198,660 is shared equally between the Stormwater Fund and the Water Control District Fund.

Section 3: That the Water Control District fund portion for the project, in an amount not to exceed $99,330.

Section 4: That this Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED BY THE BOARD OF THE NORTH LAUDERDALE WATER CONTROL DISTRICT, FLORIDA, THIS 12th DAY OF MARCH, 2019.

RICH MOYLE, CHAIRMAN

LORENZO WOOD, VICE CHAIR

ATTEST:

PATRICIA VANCHERI, DISTRICT CLERK

APPROVED AS TO LEGAL FORM

SAMUEL S. GOREN, DISTRICT ATTORNEY