

**REQUEST FOR PROPOSALS
TO THE CITY OF NORTH LAUDERDALE
FOR MARKETING AND AUCTIONING SERVICES RELATING TO
THE SALE OF THE CITY'S REAL
PROPERTY AND IMPROVEMENTS
LOCATED AT 7101 KIMBERLY BOULEVARD,
NORTH LAUDERDALE, FLORIDA
KNOWN AS
THE CITY OF NORTH LAUDERDALE CHARTER SCHOOL FACILITY**

REQUEST FOR PROPOSAL NO. 010-

**CITY OF NORTH LAUDERDALE
701 SW 71ST AVENUE
NORTH LAUDERDALE, FLORIDA 33068**

(954) 720-2064

City of North Lauderdale
701 SW 71st Avenue, North Lauderdale, Florida 33068
Telephone (954) 720-2064

REQUEST FOR PROPOSALS

I. INTRODUCTION:

1. The intent of this "Request for Proposals" is for the City to enter into a contract with a qualified entity for marketing and auctioning services to facilitate the sale of the City's Charter School Facility and Real Property, comprised of approximately 1.79 acres with a school facility and gymnasium of approximately 76,434 square feet (the "Property").

2. The City of North Lauderdale owns the real property. The school facility and gymnasium were constructed in 2000. For several years, the City operated a Charter High School on the Property, and closed the school in 2006. The Property is generally described on Exhibit "A" to this RFP. The buildings were constructed to meet the requirements of both the South Florida Building Code in effect at the time of construction in 2000, and State Requirements for Educational Facilities (SREF).

3. The City of North Lauderdale was incorporated in 1963. It encompasses an area of 5.2 square miles located just south of Coral Springs. This "City of Tomorrow" has a very diverse population of 42,706 residents who have moved here with their young families from all over the world. The median age of our residents 32 years old making North Lauderdale home to more children per capita than any other City in South Florida. Our City is a full service community offering police service through the Broward Sheriff's Office, Fire/Rescue protection, Public Works, Water & Sewer Utilities, Community Development, Code Enforcement and outstanding Parks & Recreation services. We offer affordable housing which includes new townhomes and luxury apartments. The City is building a future with a strong economic base by working with its large employers such as The Answer Group, Home Depot and Publix as well as assisting the smaller business community. North Lauderdale is a small town, family-oriented community with big-time city amenities.

4. The City has recreational facilities and amenities which could be made available to a purchaser of the Property depending on the proposed use and terms in a proposal. A description of such facilities is provided in Exhibit "E" to this RFP.

5. The City reserves the right to establish a minimum price for which it would sell the Property pursuant to an auction by the selected Responder.

II. REQUESTED PROPOSALS

1. The City of North Lauderdale is requesting proposals from qualified Responders for marketing and auctioning services to facilitate the sale of the Property.

2. In the marketing and sale of the Property, note that the City cannot finance any purchases or hold any notes or mortgages on the Property.

3. The Property will be offered for sale as-is.

4. This RFP incorporates this document, consisting of seven (7) pages, including the cover page and:

a. Exhibit A, Description of the Property

- b. Exhibit B, Financial Information relating to the Property;
- c. Exhibit C, Comprehensive Plan and Zoning Information for the Property
- d. Exhibit D, Description of City facilities and amenities that may be available to a Responder depending on the proposed use and terms of a proposal
- e. Additional Information on the City's website, www.nlauderdale.org, under the link entitled "School Facility RFP"
- f. Owners' Certification, non-Collusive Affidavit, and Public Entity Crimes Disclosure;
- g. Proposal Form to be completed by Responder for each proposal.

6. In addition to the completion of all forms attached to this Request for Proposals, all Responders must provide sufficient information for the City's Evaluation Committee to determine that the Responder is qualified. At a minimum, Responders shall provide the following information:

- a. Background Information on the Responder and its principals, including references;
- b. Information describing the experience and qualifications of the Responder and its principals in the marketing and auctioning, and sale of commercial property, particularly in South Florida.
- c. Description of the marketing strategy for the Property and process to be used to ensure the highest possible sale price for the Property.

7. The award of a Proposal by the City Commission shall be made solely to the Respondent, and cannot be assigned or subcontracted to any other entity, and any contract entered into by the City shall be solely with the Respondent and not with any third party.

8. The City is also soliciting responses to a Request for Proposals for the direct Purchase, Lease or Lease with Purchase Option for the sale of the Property. Responses to the Request for Proposals for the Purchase, Lease or Lease-Purchase of the Property will be evaluated separately from responses to this RFP. The City Commission may elect to proceed with selling or leasing the property pursuant to a Response to the Request for Proposals for the Sale, Lease or Lease-Purchase of the Property, in lieu of accepting any of the responses it receives through this RFP.

III. PERMISSIBLE USES:

The Property has a Land Use Designation of Community Facility under the City's Comprehensive Plan, and is zoned Community Facilities (CF) under the City's Zoning Code. Attached hereto as Exhibit "C" are relevant portions of the City's Comprehensive Plan and Zoning relating to permissible uses for the Real Property and Facilities.

IV. INSPECTIONS OF PROPERTY AND CLARIFICATIONS

1. Any prospective responders that desire to tour the Property and School Facility must request a tour through the office of the City Manager at (954) 724-7041. A City Official will then contact the requestor to schedule the tour. No questions will be responded to during the tour. A tour of the Property is recommended, but not mandatory.

2. Other than requests to tour the Property and School Facility, all contacts for information regarding the submittal must be in writing and addressed to:

City Manager, City of North Lauderdale
701 SW 71st Avenue,
City of North Lauderdale 33068

All questions must be submitted in writing, and the City will respond in writing by postings on the City's website to questions to which it deems appropriate to respond. The City will not be bound by any information not provided in writing within this RFP or written responses to questions, and specifically will not be bound by any verbal responses not memorialized within a written response.

All written questions must be received by the City Manager on or before March 16, 2010.

The City will post all questions and responses on the City's website, on the link entitled "School Facility RFP."

By submitting a Response to this Request for Proposals, you are deemed to have reviewed all questions and answers that have been posted at the above link as of March 19, 2010.

V. INSTRUCTIONS TO RESPONDERS

1. Each Responder shall examine all "Request for Qualification" documents and all matters relating to the adequacy and accuracy of the documents. If the Responder is of the opinion that any part(s) of a "Request for Proposals" document is incorrect or obscure, or that additional information is needed, he/she should request such information or clarification from the City Manager, in writing, in order that appropriate written responses may be provided, if necessary, to all prospective Responders.

2. No oral change or interpretation of the provisions contained in this Request for Proposals is valid. Any addenda will be posted on the City's website, on the link entitled "School Facility RFP."

By submitting a Response to this Request for Proposals, you are deemed to have reviewed any addenda that have been posted at the above link.

3. It will be the sole responsibility of the Respondent to have his/her Submittal delivered to the **Office of the City Clerk on or before 10:00 a.m. on March 23, 2010, where at such time the proposals will be opened and read aloud.** Proposals must be clearly labeled on the outside of the package **"RFP for Marketing and Auctioning Services for School Facility Property"**. If a Submittal is sent by mail, the Responder shall be responsible for its delivery to the City Clerk's Office before the time and date shown below for receipt of Submittals. Submittals thus delayed will not be considered and will be returned. Any dispute concerning the timeliness of a response shall be resolved against the Responder.

4. All materials submitted in response to the "Request for Proposals" become the property of the City of North Lauderdale and will be returned only at the option of the City. The City has the right to use any or all ideas presented in any response to the "Request for Proposals," whether amended or not, and selection or rejection for the Submittal does not affect this right. Any Submittal that has been submitted to the City Clerk's Office may be withdrawn prior to Submittal opening time stated herein, upon proper identification and signature releasing Submittal Document back to Respondent.

V. SELECTION PROCESS:

1. Interested Respondents shall submit their Proposals and any other information required herein to the City of North Lauderdale, City Clerk's Office, on or before the date and time specified above.

2. The City's Evaluation Committee will first evaluate all Responders written proposals and qualifications as contained in their submittals. The Evaluation Committee will short-list no less than three proposals for the City Commission to consider and rank. In short-listing the Proposals, the Evaluation Committee may permit

presentations by all or some of the Responders on their proposals. The presentations shall provide an opportunity for each Responder to clarify its proposal(s) to ensure a thorough mutual understanding. The Respondents will be notified of the time and place of all meetings of the Evaluation Committee and the presentations if the Evaluation Committee determines that presentations would be useful to its evaluation process.

3. After the Evaluation Committee has short-listed the proposals, the City Commission will evaluate the short-listed proposals, which may include presentations to the City Commission. The City Commission will then rank the proposals and City staff will begin to negotiate an agreement with the first ranked Firm. The final Contract negotiated between the Firm and City staff will incorporate the contents of this "Request for Proposals," the Proposals submitted by the Firm, and any other terms or conditions that the staff in its judgment may seek to include by way of negotiation. If City staff is unable to negotiate a satisfactory contract with the first ranked Firm, City staff will advise the City Commission and request authority to terminate negotiations on the highest ranked proposal and undertake negotiations with the next highest ranked proposal and so forth until a satisfactory contract is agreed upon.

4. All proposals timely received by the City shall be considered offers, which shall remain open for acceptance for a period of not less than sixty (60) days after the deadline for submission of responses to this RFP. Acceptance of the offer shall be through the selection by the City Commission of a proposal at the conclusion of the selection process. Proposals may not be withdrawn during the mandatory sixty (60) day period for acceptance by the City. Should a Responder notify the City during the sixty (60) day acceptance period of an intent to withdraw a proposal, the City is not obligated to permit the withdrawal and may proceed to accept the proposal if the City Commission deems that the proposal is in the best interest of the City. Should a Responder not proceed with negotiating a final agreement upon acceptance of an offer by the City Commission, the City may enforce its rights relating to the offer through any available legal means.

VI. SELECTION CRITERIA:

1. The "Request for Proposals" shall be evaluated based upon the following criteria:
 - a. **Marketing and Sale Strategy** – The City desires a marketing and auction strategy that will generate the highest possible sale price for the Property. The Responder should specifically set forth its marketing process and system, including the use of print and video mediums including the internet, and how this marketing strategy and process will lead the highest possible sale price for the Property.
 - b. **Fee** – the Responses will be evaluated to determine the best economic value of the charges by the Responder in light of the services to be provided by a responder.
 - c. **Experience and Qualifications** – Responders should have experience in commercial property sales in various different markets and a demonstrated ability to successfully market commercial property in a challenging environment in order to obtain the highest possible sale price for the Property.
 - d. **Time:** The Responder should set forth a timeline for the marketing and sale of the Property, with the goal being to obtain the highest sale price for the Property and a closing no later than September 30, 2010. Responders will be evaluated on how their strategy and marketing plan will meet this timeframe.

VII. SUBMITTALS:

1. Information to be submitted shall include the following:

- a. Title Page: Show the "Request for Proposals" the name of the Respondent, address, telephone number, electronic mail address, name of contact person, and date.
- b. Table of Contents: Clearly identify the section, topic, and page number.
- c. Letter of Transmittal: Up to two (2) printed pages.
 - Briefly state your firm's proposals for the Property.
 - Give the names of the persons who will be authorized to make representations for your firm, their titles, addresses, electronic mail addresses, and telephone numbers.
- d. Profile of Responder:
 - State whether your organization is national, regional, or local.
 - State the location of the office.
 - Describe the organization, including the size, range of activities, and other pertinent information.
 - Provide a list of references for similar transactions undertaken by your organization. Provide information on any litigation (settled or pending) the organization has been involved in within the last five (5) years.
 - Describe experiences in providing marketing and auction services similar to services proposed in response to this RFP. Describe the relevant experience and qualifications of each of Responder's principals involved in the providing the services set forth within a response to the RFP.
 - Any other information Responder believes will assist the City in evaluating its response.

FIFTEEN (15) COPIES OF ALL SUBMITTALS SHALL BE RECEIVED IN THE CITY OF NORTH LAUDERDALE CITY CLERK'S OFFICE PRIOR TO 10:00 am ON MARCH 23, 2010, IN ORDER TO WARRANT CONSIDERATION BY THE SELECTION COMMITTEE.

4. The City of North Lauderdale reserves the right to accept or reject any or all proposals, to waive any irregularities, and to extend the deadline for submission when it is in the best interest of the City.

VIII. ANTICIPATED SCHEDULE:

The schedule shown below is provided for general information purposes only. Specific dates have been estimated and may vary as circumstances change.

Advertise for Proposals: February 8, 2010

Submission Deadline: 10:00 a.m., March 23, 2010

Initial Meeting of the Evaluation Commission: March 30, 2010

Oral Interviews and Presentations to the Evaluation Committee: During the Period between April 1-27, 2010

Award by the City Commission: April 27, 2010

IX. NON COLLUSION:

The Responder warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Responder, to solicit or secure this Contract, and that they have not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Responder, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award of this Proposal. For breach or violation of this warranty, the City shall have the right to annul an Agreement entered into pursuant to a Proposal without liability.

X. ASSIGNMENT:

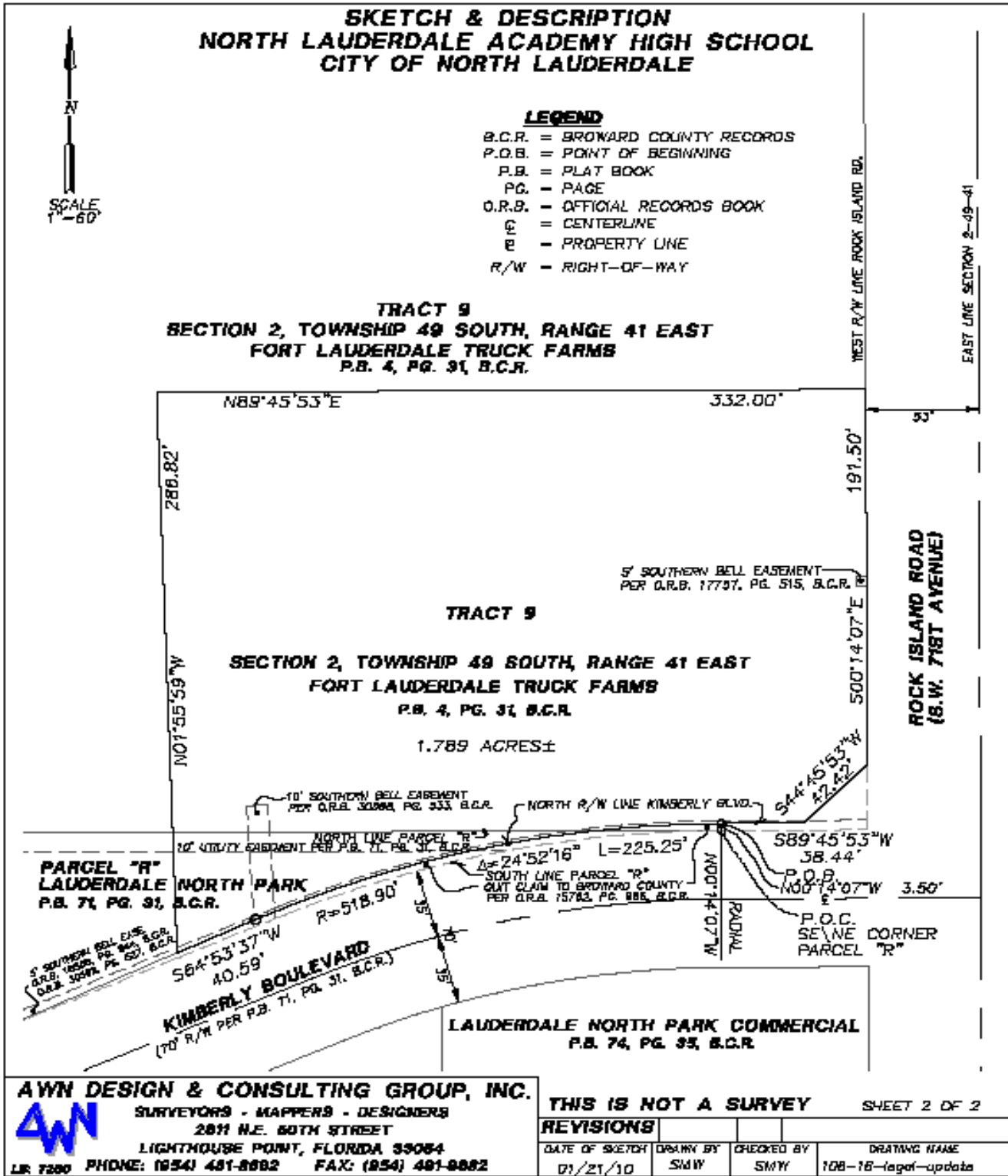
The Responder shall not assign, transfer, or sublet all or any part of its interest in a Proposal except as specifically set forth within its Proposal.

XI. CONFIDENTIAL AND PROPRIETARY:

The City of North Lauderdale is subject to Chapter 119, Florida Statutes, the "Public Records Law." No claim of confidentiality or proprietary information in all or any portion of a response to the RFP will be honored unless a specific exemption from the Public Records Law exists and it is cited in the response to the RFP. An incorrectly claimed exemption does not disqualify the vendor, only the exemption claim.

H:\2006\060528\RFP auction.doc

**EXHIBIT A
DESCRIPTION OF PROPERTY**



**EXHIBIT A
DESCRIPTION OF PROPERTY**

**SKETCH & DESCRIPTION
NORTH LAUDERDALE ACADEMY HIGH SCHOOL
CITY OF NORTH LAUDERDALE**

LEGAL DESCRIPTION: NORTH LAUDERDALE ACADEMY HIGH SCHOOL

A parcel of land being a portion of Parcel "R" of LAUDERDALE NORTH PARK, according to the plat thereof as recorded in Plat Book 71, Page 31 of the Public Records of Broward County, Florida and a portion of Tract 9, Section 2, Township 49 South, Range 41 East of FORT LAUDERDALE TRUCK FARMS, according to the plat thereof as recorded in Plat Book 4, Page 31 of the Public Records of Broward County, Florida, said parcel being more particularly described as follows:

COMMENCE at the Southeast corner of said Parcel "R", said point being a point of curvature of a curve concave to the South, a radial line of said curve through said point having a plat bearing of N 00°14'07" W, said curve being the South line of said Parcel "R";

THENCE N 00°14'07" W along said radial line a distance of 3.50 feet to a point of curvature of a curve concave to the South, a radial line of said curve through said point having a bearing of N 00°14'07" W, said curve being the North right-of-way line of Kimberly Boulevard as per Official Records Book 15762, Page 956 of the Public Records of Broward County, Florida;

THENCE Westerly and Southwesterly along the said North right-of-way line, along the arc of said curve to the left, having a central angle of 24°52'16" and a radius of 518.90 feet for an arc distance of 225.25 feet to a point of tangency;

THENCE S 64°53'37" W continuing along said North right-of-way line a distance of 40.59 feet;

THENCE N 01°55'59" W a distance of 286.82 feet;

THENCE N 89°45'53" E a distance of 332.00 feet to the West right-of-way line of Rock Island Road (S.W. 71st Avenue);

THENCE S 00°14'07" E along said West right-of-way line a distance of 191.50 feet to the said North right of way line of Kimberly Boulevard;

THENCE S 44°45'53" W along said North right-of-way line a distance of 42.42 feet;

THENCE S 89°45'53" W continuing along said North right-of-way line a distance of 38.44 feet to the POINT OF BEGINNING;

Said land situate within the City of North Lauderdale, Broward County, Florida containing 1.789 Acres, more or less.

SHEET 1 OF 2

NOTES

1) BEARINGS SHOWN HEREON ARE REFERENCED TO THE PLAT OF LAUDERDALE NORTH PARK AS RECORDED IN PLAT BOOK 71, PAGE 31, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA HAVING A REFERENCED BEARING OF S89°45'53"W ALONG THE NORTH RIGHT-OF-WAY LINE OF KIMBERLY BOULEVARD.

SEAL
NOT VALID WITHOUT THE
SIGNATURE AND THE
RAISED SEAL
OF A FLORIDA LICENSED
SURVEYOR AND MAPPER
STEVEN M. WATTS
PSM #4588

CERTIFICATE

THIS IS TO CERTIFY THAT THE SKETCH AND DESCRIPTION SHOWN HEREON IS ACCURATE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND DOES NOT REPRESENT A FIELD SURVEY. I FURTHER STATE THAT THIS SKETCH AND DESCRIPTION WAS COMPLETED IN ACCORDANCE WITH THE MINIMUM TECHNICAL STANDARDS FOR SURVEYING AND MAPPING AS STATED IN RULE 61G17-9 OF THE FLORIDA ADMINISTRATIVE CODE, PURSUANT TO FLORIDA STATUTES CHAPTER 472.027.

2025-01-21 10:00 AM - Update drawing

AWN DESIGN & CONSULTING GROUP, INC.



SURVEYORS - MAPPERS - DESIGNERS
2811 N.E. 60TH STREET
LIGHTHOUSE POINT, FLORIDA 33084

LR 7280 PHONE: (854) 481-8682 FAX: (854) 571-2474

PROFESSIONAL SURVEYOR AND MAPPER JLS 4888, STATE OF FLORIDA
STEVEN M. WATTS AWN DESIGN & CONSULTING GROUP, INC.

DATE OF SKETCH 01/21/10	DRAWN BY SMW	CHECKED BY SMW
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**EXHIBIT B
FINANCIAL INFORMATION**

Below is the last fiscal budget (FY 2005) that was prepared by the City with the building being used as a High School. The City currently has a annual debt load of approximately **\$715,000**. The City has other maintenance costs associated with the building primarily for utilities and basic upkeep needs.

CITY OF NORTH LAUDERDALE, FLORIDA

Proposed Budget - Fiscal Year 2005
North Lauderdale Academy High School Fund Schedule of Revenue and Expenditures

	FY 2002 Actual	FY 2003 Actual	FY 2004 Modified Budget	FY 2004 Projected Year-end Forecast	FY 2005 Proposed Budget
<i>North Lauderdale Academy High School Fund (162)</i>					
<i>Revenue:</i>					
Intergovernmental - FTE	\$ 3,328,259	\$ 3,914,169	\$ 3,988,469	\$ 3,875,978	\$ 3,992,322
Other revenue:					
State/local grants	18,000	4,137	-	-	-
Private grants/contributions	31,086	25,000	100,000	75,000	108,000
Other program revenue	6,029	21,155	-	6,971	-
Transfer from Parks and Recreation Fund	-	-	50,000	50,000	75,000
Total other revenue	55,115	50,292	150,000	131,971	183,000
Student transportation	77,304	72,624	60,000	53,100	53,100
Food-national lunch program	32,928	25,549	-	-	-
Total operating revenue	3,493,606	4,062,634	4,198,469	4,061,049	4,228,422
FDOE capital outlay funding	768,697	635,100	350,000	462,871	379,177
Operating transfers in	338,513	103,594	-	-	-
Capital roll forward-prior year balance	-	-	-	59,250	-
Total revenue	\$ 4,600,816	\$ 4,801,328	\$ 4,548,469	\$ 4,583,170	\$ 4,607,599
<i>Expenditures:</i>					
Personnel services	\$ 2,126,156	\$ 2,599,478	\$ 2,486,460	\$ 2,545,170	\$ 2,552,374
Management fee	400,000	400,000	200,000	200,000	150,000
Contractual Services	325,170	292,673	258,653	350,000	217,041
Other Charges and Services	38,805	36,632	107,183	80,000	52,050
Commodities	124,097	220,172	167,136	128,000	111,000
Other operating expenses (facilities lease)	1,089,040	1,088,778	895,524	846,487	976,542
Capital outlay expenditures	425,469	154,384	180,000	180,000	167,839
Transfer to General Fund - bus drivers	-	-	77,760	77,760	80,000
Transfer to Debt Service Fund - School Buses	-	-	50,753	50,753	50,753
Transfer to General Fund - Loan Repayment	209,829	-	125,000	125,000	125,000
Total expenditures before contingency	4,738,566	4,792,117	4,548,469	4,583,170	4,482,599
Contingency	-	-	-	-	125,000
Total expenditures	\$ 4,738,566	\$ 4,792,117	\$ 4,548,469	\$ 4,583,170	\$ 4,607,599

**EXHIBIT C
COMPREHENSIVE PLAN & ZONING INFORMATION**

**CITY OF NORTH LAUDERDALE
CODE OF ORDINANCES**

Chapter 106 ZONING

ARTICLE XIV. COMMUNITY FACILITIES CF DISTRICT

Sec. 106-416. Purpose.

The CF community facilities district is intended for schools, public and private institutions, and other facilities which generally benefit the community and which have unusual or unique locational requirements.

(Ord. No. 83-2-497, art. 17, § 1, 2-24-83)

Sec. 106-417. Uses permitted.

No building or structure, or part thereof, shall be erected, altered, or used, or land or water used, in the CF district in whole or in part, for other than one or more of the following specified uses:

- (1) Parks.
- (2) Educational or vocational institutions.
- (3) Churches or synagogues and other houses of worship.
- (4) Libraries.
- (5) Government administration, services and maintenance facilities.
- (6) Police and fire protection facilities.
- (7) Public and private utilities.
- (8) The following uses if first approved as a special exception use, see article IV of this chapter:
 - a. Governmentally sponsored or subsidized residential/care facilities for the aged and/or handicapped, nursing homes, convalescent homes, and congregate care facilities.
 - b. Cemeteries and mausoleums.
 - c. Hospitals or clinics.

(Ord. No. 83-2-497, art. 17, § 2, 2-24-83)

**EXHIBIT C
COMPREHENSIVE PLAN & ZONING INFORMATION**

CITY OF NORTH LAUDERDALE COMPREHENSIVE PLAN (Adopted June 2008)

Plan Implementation Requirements (Excerpted from pages 34 and 35)

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COMMUNITY FACILITIES USE

Community Facilities areas are designated on the Future Land Use Plan to provide a full range of regional and community uses such as educational, medical, governmental, religious, civic, and cultural facilities.

Community facilities (other than public schools which are permitted uses) may be permitted at the discretion of the City Commission in areas designated residential, commercial and industrial. Civic and cultural buildings may also be permitted in areas designated for recreation and open space use if they are ancillary to the primary recreation use of the site.

Uses permitted in areas designated community facilities are as follows:

1. Community facilities uses such as schools, churches, hospitals, governmental administration, police and fire stations, libraries, civic centers;
2. Special Housing facilities such as nursing homes, government assisted residential facilities for aged or handicapped;
3. Cemeteries, and
4. Parks and recreation facilities.
5. a. Special Residential Facility Category (2) development as defined in the "Definitions" subsection of the Plan Implementation Requirements section of the Broward County Land Use Plan; subject to allocation of two (2) reserve or flexibility units in accordance with the Special Residential Facilities provisions and policies for application of these units as contained in the "Administrative Rules Document" of the Broward County Planning Council.
- b. Special Residential Facility Category (3) development as defined in the "Definitions" subsection of the Plan Implementation Requirements section of the Broward County Land Use Plan; subject to allocation of two (2) reserve or flexibility units in accordance with the Special Residential Facilities provisions and policies for application of these units as contained in the "Administrative Rules Document" of the Broward County Planning Council; each flexibility or reserve unit shall permit two (2) sleeping rooms regardless of the number of kitchens or baths.

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**EXHIBIT D
DESCRIPTION OF PROPERTY**

Recreational amenities located within Municipal Complex

- 3 Multi-purpose fields ideal for Baseball/Softball as well as Physical Education Classes.
- Junior Olympic Size Swimming Pool ideal for Physical Education Classes and Swim Team. Changing facilities also available.

Recreational amenities located within 2 miles of School Facility

- North Lauderdale Field – ideal for tackle or flag football.
- Highland Park – ideal for boys or girls soccer.
- Portable Seating to accommodate 200 students

Parking

- Available on site parking, approximately 80 stalls.
- Off-site parking (Carl Fusco Park), approximately 75 stalls.
- Future undeveloped parking, approximately 160 stalls.
-

EXHIBIT E

Additional information on City's Website www.nlauderdale.org

DRAFT

EXHIBIT F

OFFEROR'S CERTIFICATION

WHEN OFFEROR IS AN INDIVIDUAL

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, _____.

By: _____
Signature of Individual

Printed Name of Individual

Business Address

City/State/Zip

Business Phone Number

Witness

Witness

State of Florida
County of _____

On this the _____ day of _____, _____, before me, the undersigned Notary Public of the State of Florida, personally appeared

_____ and whose name(s) is/are (Name(s) of individual(s) who appeared before notary). Subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Witness my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

**NOTARY PUBLIC
SEAL OF OFFICE:**

(Name of Notary Public: Print Stamp or type as Commissioned)

Personally known to me, or

Produced identification:

(Type of identification)

DID take oath, or DID NOT take oath

OPTIONAL INFORMATION:

Type of Document: _____ Number of Pages: _____ Number of Signatures Notarized _____

EXHIBIT F

OFFEROR'S CERTIFICATION

**WHEN OFFEROR IS A SOLE PROPRIETORSHIP
OR OPERATES UNDER A FICTITIOUS NAME**

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, _____.

Printed Name of Firm

By: _____
Signature of Individual

Printed Name of Individual

Business Address

City/State/Zip

Business

Witness

Witness

Phone Number

State of Florida
County of _____

On this the _____ day of _____, _____, before me, the undersigned Notary Public of the State of Florida, personally appeared _____ and whose name(s) is/are (Name(s) of individual(s) who appeared before notary). Subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Witness my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

**NOTARY PUBLIC
SEAL OF OFFICE:**

(Name of Notary Public: Print Stamp or type as Commissioned)

Personally known to me, or
 Produced identification:

(Type of identification)

DID take oath, or DID NOT take oath

OPTIONAL INFORMATION:

Type of Document: _____ Number of Pages: _____ Number of Signatures Notarized _____

EXHIBIT F

OFFEROR'S CERTIFICATION

WHEN OFFEROR IS A PARTNERSHIP

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, _____.

Witness

Witness

State of Florida
County of _____

On this the _____ day of _____, _____, before me, the undersigned Notary Public of the State of Florida, personally appeared _____ and whose name(s) is/are (Name(s) of individual(s) who appeared before notary). Subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Witness my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

**NOTARY PUBLIC
SEAL OF OFFICE:**

(Name of Notary Public: Print Stamp or type as Commissioned)

Personally known to me, or
 Produced identification:

(Type of identification)

DID take oath, or DID NOT take oath

OPTIONAL INFORMATION:

Type of Document: _____ Number of Pages: _____ Number of Signatures Notarized _____

EXHIBIT F

OFFEROR'S CERTIFICATION

WHEN OFFEROR IS A CORPORATION

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, _____.

Printed Name of Corporation

Printed Name of Corporation

By: _____
Signature of President or other authorized officer

(CORPORATE SEAL)

Printed Name of President or **ARTTEST:**
other authorized officer

By: _____
Secretary

Address of Corporation

City/State/Zip

Business Phone Number

State of Florida

County of _____

On this the _____ day of _____, _____, before me, the undersigned Notary Public of the State of Florida, personally appeared _____

_____ and whose name(s) is/are
(Name(s) of individual(s) who appeared before notary). Subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Witness my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

**NOTARY PUBLIC
SEAL OF OFFICE:**

(Name of Notary Public: Print Stamp or type as Commissioned)

Personally known to me, or

Produced identification:

(Type of identification)

_____ DID take oath, or DID NOT take oath

OPTIONAL INFORMATION:

Type of Document: _____ Number of Pages: _____ Number of Signatures Notarized _____

EXHIBIT F

OFFEROR'S CERTIFICATION

WHEN OFFEROR IS A JOINT VENTURE

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, _____.

Printed Name of Joint Venture

By: _____
Signature of member of Joint Venture

Business Address

City/State/Zip

Business Phone Number

State of Florida
County of _____

On this the _____ day of _____, _____, before me, the undersigned Notary Public of the State of Florida, personally appeared

_____ and whose name(s) is/are
(Name(s) of individual(s) who appeared before notary). Subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Witness my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

**NOTARY PUBLIC
SEAL OF OFFICE:**

(Name of Notary Public: Print Stamp or type as
Commissioned)

Personally known to me, or

Produced identification:

(Type of identification)

DID take oath, or DID NOT take oath

OPTIONAL INFORMATION:

Type of Document: _____ Number of Pages: _____ Number of Signatures Notarized _____

**EXHIBIT G
PROPOSAL FORM**

To be included later

DRAFT