

REQUEST FOR QUALIFICATIONS

RFQ #19-03-377
AMERICANS WITH DISABILITIES ACT (ADA)
TRANSITION PLAN

BID OPENING MINUTES

APRIL 23, 2019

Sealed bids were due for RFQ #19-03-377 for the Americans with Disabilities Act (ADA) Transition Plan at 10:00 am on April 23, 2019. The bid opening meeting was held at City Hall 1st Floor Conference Room, 701 SW 71 Avenue, North Lauderdale at 10:05 am.

ATTENDING:

City Staff:

Susan Nabors, Finance Director
George Krawczyk, Public Works Director
Patricia Vancheri, City Clerk

Bidders:

None Present

Susan Nabors, Finance Director, opened the bid meeting at 10:05 am; bidding was closed at 10:00 a.m. and no late bids will be accepted. Only bids submitted by bidders that attended the mandatory city tour on March 20, 2019 will be considered. She indicated that this [bid opening] process does not constitute and award or recommendation for award. After this bid opening the bids will be reviewed for responsiveness and forwarded to the evaluation committee for review. One addendum was posted for this project and acknowledgement of receipt of the addenda is required; failure to acknowledge the addenda may result in rejection of the bid; there was no bid bond or performance bond required for this RFQ.

The following bids were opened in no particular order:

Bids Submitted	Attended Mandatory City Tour and Addendum #1 Acknowledged
Architectural Building Corp 15294 101 st Trail N. Jupiter, FL 33478	Yes
Kimley-Horn and Associates, Inc. 600 N. Pine Island Road, Suite 450 Plantation, FL 33324	Yes
Tindale Oliver 6301 NW 5 th Way, Suite 2700 Fort Lauderdale, FL 33309	Yes

Ms. Nabors indicated that the first Evaluation Committee meeting is scheduled for Monday, May 6, 2019 at 10:00 am. At that meeting the Evaluation Committee will discuss submittals and rank the responsive firms. A firm may be selected at that meeting; however, if the Evaluation Committee determines that presentations are necessary to clarify any information, the date for presentations is planned for Thursday, June 6, 2019 beginning at 2:00 pm. Thereafter, a notice of intent to award or reject a bid shall be posted on DemandStar and the City's website. It is anticipated that the recommendation will be submitted to the City Commission for award on Tuesday, June 25, 2019. Ms. Nabors gave a reminder of the cone of silence for this RFQ. All communication regarding this RFQ should be directed to Susan Nabors at snabors@nlauderdale.org or at 954-597-4714. For the record, Ms. Ann Marie Fraser is no longer working for the City, so the point of contact has changed to Susan Nabors.

There were no other comments; bid opening was concluded at 10:14 am.

Respectfully submitted,
Patricia Vancheri, City Clerk

