

**INVITATION TO BID**

**ITB #19-02-378**

**CHAMPIONS HALL RESTROOM REMODEL**

**BID OPENING MINUTES**

**MARCH 13, 2019**

Sealed bids were due for ITB #19-02-378 for Champions Hall Restroom Repair on March 13, 2019 at 10:00 in City Clerk's office at 701 SW 71 Avenue, North Lauderdale, FL. The bid opening commenced at 10:02 a.m.

**ATTENDING:**

**City Staff:**

Ann-Marie Fraser, Accounting and Purchasing Coordinator  
Mike Sargis, Asst. City Manager/Parks and Recreation Director  
Patricia Vancheri, City Clerk

**Potential Bidders:**

No bidders were present at the bid opening

*(A copy of the Sign in Sheet is attached to these Minutes)*

**Discussion:**

Ann-Marie Fraser convened the bid opening meeting at 10:02 a.m. Staff signed in. Sealed bid packets were opened in no particular order. Ms. Fraser recited the script read into the record, which is attached to these Minutes reflecting the bidders, acknowledgement of addenda received and pricing.

The meeting adjourned at 10:09 am.

Respectfully submitted,  
Patricia Vancheri, City Clerk

Good Morning,

My name is **Ann-Marie Fraser, the Accounting & Purchasing Coordinator for the City of North Lauderdale.**

Today is **Wednesday, March 13, 2019** and the time is **10:02** AM EST. We are here for the Bid Opening of **ITB #19-02-378 Champions Hall Restroom Remodel.** Bidding was closed at 10:00 AM EST, at which time all bids were due. No late bid submissions will be accepted.

Bid submissions received from Bidders, who attended the Mandatory Pre-Bid Meeting held on February 27, 2019 at the project site, and the exception of one (1) vendor per Addendum #3, will be considered. All other submissions will be returned to the Bidder unopened.

**Bid No.: ITB #19-02-378**

**Bid Name: Champions Hall Restroom Remodel**

**Advertisement Date: 02/18/2019**

**Due Date/Bid Opening: 03/15/2019**

The City of North Lauderdale has received bids from the following bidders:

#	Bidders	Addendums	Price
1	<b>ARZ BUILDERS, INC.</b>	<b>YES</b>	<b>\$19,525.00</b>
2	<b>CUBIC USA</b>	<b>YES</b>	<b>\$22,044.00</b>
3	<b>ENCOP, INC.</b>	<b>YES</b>	<b>\$22,660.00</b>
4	<b>GREEN ENGINEERING &amp; CONSTRUCTION, INC.</b>	<b>YES</b>	<b>\$24, 816.77</b>
5	<b>ROGAR MANAGEMENT &amp; CONSULTING OF FL, LLC</b>	<b>YES</b>	<b>\$43,340.00</b>

- Is there anyone present that submitted a bid but did not hear their company's name?
- I will now open and read into the minutes the sealed bids received by the City of North Lauderdale for this project. This process does not constitute an award or a recommendation for award. After this bid opening, the bids will be reviewed by the Purchasing Division, the Parks & Recreation and Public Works Department. The City's Legal Counsel will also review where necessary. Thereafter, a Notice of Intent to Award or to reject bids, shall be posted on DemandStar and the City website with recommendations as to the lowest responsible and responsive bidder, whose bid is determined to be legally sufficient and in compliance with the bid specifications, terms, and conditions. The Recommendation and Tabulations will be posted on DemandStar and the City website within three (3) business days from today. It is anticipated that the Recommendation will be submitted to the City Commission for award on Tuesday, March 26, 2019. Note there were **no Alternates** for this project, only one (1) Bidder will be selected for award. Should the date for the Recommendation change, an addendum will be posted to communicate that.

There were two (3) addenda posted for this project. Acknowledgment of receipt of these addenda is required.

Bonds were not applicable for this project.

Failure to include these items may result in rejection of bid.

**BIDDER** agrees to perform the work as specified within the Scope of Work, for the total bid price of: \$ \_\_\_\_\_ (repeat for each submission)

The time now is **10:09** AM EST. The bid opening for ITB #19-02-378 Champions Hall Restroom Remodel I concluded.

Thank you for your bids.

Accounting & Purchasing Coordinator: \_\_\_\_\_

City Clerk's Office: \_\_\_\_\_

Parks & Recreation Director: \_\_\_\_\_

