

BID OPENING MEETING

AUGUST 27, 2019

RFO #19-07-381 TOWING SERVICES

MINUTES

Sealed bids were due by 10:00 a.m. on Monday, August 27, 2019. The bid opening of sealed bid submittals for RFP #19-07-381 for Towing Services was held at City Hall Commission Chambers, 701 SW 71 Avenue, North Lauderdale and convened at 10:01 am.

ATTENDING:

City Staff:

Susan Nabors, Finance Director

Patricia Vancheri, City Clerk

POTENTIAL BIDDERS: *(Sign in sheet attached to Minutes)*

Westway Towing

J & J Towing

DISCUSSION

Susan Nabors opened the meeting at 10:01 am. She indicated that the solicitation for this bid was released on July 29, 2019 with a due date of August 26, 2019. This meeting is for the opening of submitted bids and bidding was closed at 10:00 and no late submissions will be accepted. One addendum was posted for this project and acknowledgement of receipt of this addendum is required. Failure to acknowledge the addendum may result in rejection of the bid.

Ms. Nabors commented that in opening and documenting the submitted bids, it does not constitute an award or a recommendation for an award. After the bid opening, the bids will be reviewed for responsiveness by the purchasing division and forwarded to the Evaluation Committee for review.

Two bids packets were submitted, opened in no particular order and documented as follows:

Item Title	Pricing J & J Towing	Pricing Westway Towing
Two Addenda Acknowledged	Yes	Yes
Franchise Fee	\$35,000.00	\$39,500.00
Class A Tow Truck / Per call	95.00	87.00
Class A Recovery work / Per hour	95.00	35.00
Class A Storage / Outdoor	24.00	22.00
Class A Storage / Indoor	24.00	22.00
Class B Tow Truck / Per call	125.00	50.00
Class B Recovery work / Per hour	125.00	23.00
Class B Storage / Per day	40.00	20.00
Class C Tow Truck / Per call	175.00	62.50
Class C Recovery work / Per hour	175.00	31.00
Class C Storage / Outdoor per day	50.00	15.00
Admin Fee / per call	33.00	25.00
Plastic / per window	50.00	5.00
Oil Dry & Disposal fee /Hazmat/per bag	35.00	9.50

Ms. Nabors commented that there will be an Evaluation Committee meeting on September 3rd. After staff reviews the bid submittals a notice of intent to award or reject the bids will be issued and posted on DemandStar and the City website at www.nlauderdale.org. It is anticipated that a recommendation will be submitted to the City Commission for consideration and approval of an award on Tuesday, September 10, 2019. Ms. Nabors stated that there is still a cone of silence for this solicitation, so any communication should be directed to her at snabors@nlauderdale.org

No further discussion; the bid opening was concluded at 10:15 a.m.

Respectfully submitted,
Patricia Vancheri, City Clerk

