

**CITY OF NORTH LAUDERDALE**

**COMMISSION MEETING**

**TUESDAY, MAY 12, 2015**

**REGULAR MEETING – 6:00 p.m.**

**AGENDA**

**1. INVOCATION AND PLEDGE OF ALLEGIANCE – Vice Mayor Graziose**

**2. ROLL CALL**

Mayor Jack Brady  
Vice Mayor Jerry Graziose  
Commissioner David G. Hilton  
Commissioner Rich Moyle  
Commissioner Lorenzo Wood  
City Manager Ambreen Bhatti  
City Attorney Samuel S. Goren  
City Clerk Patricia Vancheri

**3. APPROVAL OF MINUTES**

**a. April 28, 2015**

**4. PRESENTATIONS**

**a. Recognition of Deputy Krystle Livingston – BSO Deputy of the Year 2015**

**b. Hometown Health Award - Aaron Carper, Account Executive, Florida League of Cities**

**5. PROCLAMATIONS**

**a. EMS Week – May 17-23 – Deputy Chief Dave Sweet**

**6. PUBLIC DISCUSSION**

## **7. CONSENT AGENDA**

- Remove items from consent agenda if desired
- Commission motion, second and vote to read
- Attorney reads consent agenda
- Commission motion, second and vote to adopt the consent agenda

### **a. RESOLUTION – Re-Appointing Bill Sessner as an Alternate Member of the Planning and Zoning Board**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA RE-APPOINTING BILL SESSNER (SPONSORED BY MAYOR BRADY) TO THE NORTH LAUDERDALE PLANNING AND ZONING BOARD AS AN ALTERNATE MEMBER; PROVIDING FOR TERM OF OFFICE AND PROVIDING AN EFFECTIVE DATE.**

### **b. RESOLUTION – Re-Appointing James Kendrick as a Regular Member of the Code Enforcement Board**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, RE-APPOINTING JAMES KENDRICK AS A REGULAR MEMBER OF THE NORTH LAUDERDALE CODE ENFORCEMENT BOARD (SPONSORED BY COMMISSIONER GRAZIOSE); PROVIDING FOR TERM OF OFFICE; AND, PROVIDING AN EFFECTIVE DATE.**

## **8. OTHER BUSINESS**

### **a. ORDINANCE – First Reading - Proposed Fee Schedule Revision (Article 1, Section 4 of Appendix F) - To Modify Local Business Tax Receipts and Associated Processing Fees**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING ARTICLE 1, SECTION 4, OF APPENDIX F OF THE CODE OF ORDINANCES OF THE CITY OF NORTH LAUDERDALE, ENTITLED LOCAL BUSINESS TAX, TO INCREASE BY FIVE PERCENT (5%) OF THE CURRENT RATE STRUCTURE FOR LOCAL BUSINESS TAX RECEIPTS AND INCREASE THE PROCESSING/INSPECTION FEES BASED ON HOURLY SURCHARGES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE.**

**b. RESOLUTION - Award of 17 Street Road Reconstruction Project  
Bid #15-04-351**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH ROADWAY CONSTRUCTION, LLC FOR THE RECONSTRUCTION WORK AT SW 17<sup>th</sup> STREET AND SW 83<sup>rd</sup> AVENUE AS OUTLINED IN BID#15-04-351 IN AN AMOUNT NOT TO EXCEED \$953,622.00, AND SET ASIDE \$100,000.00 IN CONTINGENCY FUND FOR ANY UNFORESEEN COSTS ASSOCIATED WITH THIS PROJECT; PROVIDING FOR FUNDING; AND PROVIDING AN EFFECTIVE DATE.**

**c. RESOLUTION - Amended Investment Policy**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING THE CITY'S INVESTMENT POLICY IN ACCORDANCE WITH CITY ORDINANCE 02-09-1059; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**d. SUBJECT - Lending City Stage to Silver Lakes Middle School for the OIC Event and Waiving of Stage Rental fees**

**MOTION: To approve the waiver of all costs associated with the rental of the North Lauderdale Stage to assist the Silver Lakes Middle School for the OIC event to be held on Saturday, May 16, 2015 from 10:00 AM to 3:00 PM.**

**9. REPORTS**

**10. COMMISSION COMMENTS**

- a. Discussion and possible motion to authorize advertisement in Quality Cities Conference issue and authorizing attendance at the 89<sup>th</sup> Annual Florida League of Cities Conference August 13-15 at the World Center Marriot in Orlando**

**11. CITY MANAGER COMMENTS**

**a. Upcoming Events:**

- Friday, May 22 – 6:00 – 9:30 pm - Family Movie Night – Front Lawn – City Hall**
- Monday, May 25 – 10:00 am – Memorial Day Wreath Laying Ceremony – Veterans Memorial, Kimberly Blvd. and Rock Island Road**

**12. CITY ATTORNEY COMMENTS**

**13. ADJOURNMENT**

**CITY OF NORTH LAUDERDALE**

**COMMISSION MEETING**

**TUESDAY, APRIL 28, 2015**

**MINUTES**

The North Lauderdale City Commission met on Tuesday, April 28, 2015 at the Municipal Complex. The meeting convened at 6:00 p.m.

1. **INVOCATION AND PLEDGE OF ALLEGIANCE** – Commissioner Wood gave the invocation and led the pledge.
2. **ROLL CALL – Clerk called roll. All present.**

Mayor Jack Brady  
Vice Mayor Jerry Graziose  
Commissioner David G. Hilton  
Commissioner Rich Moyle  
Commissioner Lorenzo Wood  
City Manager Ambreen Bhatti  
City Attorney Samuel S. Goren  
City Clerk Patricia Vancheri

3. **APPROVAL OF MINUTES**

- a. **April 14, 2015** – Commissioner Wood moved to approve the Minutes as submitted. Seconded by Commissioner Moyle. **Minutes approved unanimously by voice vote.**

4. **PRESENTATIONS - None**

5. **PROCLAMATIONS**

- a. **National Day of Prayer – May 7** – Clerk read Proclamation and invited the public to attend the prayer meeting on May 7<sup>th</sup> at 11:00 am in the breezeway at City Hall.
- b. **Public Service Recognition Week – May 3-9** – Clerk read Proclamation. Jennifer Yarmitzky, Human Resources Manager, accepted the Proclamation and reported on the events that would occur for the employees during the Public Service Recognition Week.

## 6. PUBLIC DISCUSSION

**Charles Bozzelli** –SW 8 Street – thanked the Commission for their response to the event on Saturday evening at the neighboring house. He addressed some concerns about the house being used as a party house and he would like the noise complaints addressed according to the Ordinance which is in place. He said he doesn't like to take up BSO's time for these complaints but would like to see something done about it. Commissioner Wood asked if the house was cited. Captain Jackson commented that he understands the frustration the deputies did respond and the house had not been cited, but moving forward if it continues to occur it will be according to the nuisance Ordinance, and the homeowner will be cited and possibly face fines. He said the tenants will be provided a copy of the Ordinance and a warning. City Manager Bhatti explained that if it does not stop, the Magistrate can order a Cease and Desist and the homeowner will have to take responsibility for the tenants.

**Paula Hocenic** – Highland Court – commented about the status of a basketball hoop that is still being brought out in the street when it has been specifically addressed and they were asked not to. She said the kids are still using it in the street and won't move for traffic. City Manager replied that BSO and Code Enforcement can monitor the area again as it is a safety issue for that neighborhood. Captain Jackson commented that they have been out there very often and the hoop was on the property owner's porch. He said they can cite the property owner and address the parents and they have let the property owner know that if it is left outside they can seize it as abandoned property.

## 7. OTHER BUSINESS

### a. RESOLUTION - Award of Parks and Recreation Department Fence Bid #15-03-350

Commissioner Wood moved to read. Seconded by Commissioner Hilton.  
Attorney read:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH C.D. STROUD ENTERPRISES IN AN AMOUNT NOT TO EXCEED \$68,873.84 FOR FENCE WORK AT HAMPTON PINES PARK; PROVIDING FOR FUNDING; AND PROVIDING AN EFFECTIVE DATE.**

Mike Sargis, Parks and Recreation Director, presented the item based on the backup memorandum. He indicated that we were awarded a Land/Water Conservation Federal Grant for renovation projects to Hampton Pines Park. Bid #15-03-350 was put out in March. Eleven vendors picked up the bid packet and four vendors attended a mandatory pre-bid meeting. Three vendors submitted a bid and the bid opening occurred on April 21, 2015. C.D. Stroud was the low bid. Mr. Sargis indicated that this fence company has done work for the City in the past and

they do meticulous work. The proposed fence is similar to the one in the front of the Park but will be PVC with aluminum slats inside to give more weight to the fence. The company has 90 days from the time the contract is executed to get the work done. It is probably a 30-45 day process. Vice Mayor Graziose moved to adopt the attached resolution awarding the contract to C.D. Stroud. **Commissioner Moyle seconded the motion. No Commission discussion. All yes by voice vote.**

## **RESOLUTION NO. 15-04-6168 PASSED AND ADOPTED UNANIMOUSLY**

### **b. RESOLUTION – Law Enforcement Trust Fund Purchase**

Vice Mayor Graziose moved to read. Seconded by Commissioner Moyle.  
Attorney read:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPROVING THE RECOMMENDATION OF THE CITY ADMINISTRATION AND THE BROWARD SHERIFF'S OFFICE AND AUTHORIZING EXPENDITURE NOT TO EXCEED \$4,700 FROM THE LAW ENFORCEMENT TRUST FUND FOR THE PURCHASE OF UPDATED ELECTRONIC FINGERPRINT EQUIPMENT TO REMAIN COMPLIANT WITH REQUIREMENTS OF THE DEPARTMENT OF CHILDREN AND FAMILIES; AND PROVIDING AN EFFECTIVE DATE.**

Captain Jackson, BSO, stated they try to put the forfeiture funds to the best use possible for the City. This equipment was originally purchased about three years ago with forfeiture funds and an update is needed which costs \$4,700. Jennifer Yarmitzky, Human Resources Manager, commented that the Department of Children and Families has new requirements that will affect the Summer Camp Counselors regarding submitting fingerprints and photographs for an extra level of security. City Manager Bhatti reiterated that the City Attorney's office and BSO agreed that this would be a good use of these funds for this unfunded mandate and is seeking Commission's approval to use the same vendor the equipment was purchased from originally. **Commissioner Moyle moved to adopt. Seconded by Commissioner Wood. No Commission discussion. All in favor by voice vote.**

## **RESOLUTION NO. 15-04-6169 PASSED AND ADOPTED UNANIMOUSLY**

### **8. REPORTS**

#### **a. Social Media Presentation**

Mike Sargis, Asst. City Manager, provided a PowerPoint presentation on Social Media. Mr. Sargis said this is the infant steps in starting a social media policy and social media campaign in our City. The highlights of the presentation outlined the different types of social media; the basic uses of social media and the percentage of users of social media. Mr. Sargis commented

that some of the goals of social media in government is to enable greater citizen engagement, elevate public services and reduce costs. Mr. Sargis stated that Citywide, the departments will be able to use this as a tool for communication to the public for various projects and/or events. He also commented that there are strategies on how the social media will be communicated and managed and that there would be restrictions. City Manager Bhatti reiterated that BSO and Fire Dept. would also be able to use this to communicate to the residents. Mr. Sargis showed a video of Hampton Pines Park that was posted to YouTube and spoke about how the City could best use this video media tool. He said he is seeking Commission's consensus to develop a social media policy. Commissioner Moyle said it is a good idea and we should move forward with it. Mayor Brady and Vice Mayor Graziose commented that it should be one way communication. Consensus of the Commission was to move forward. City Manager Bhatti said they will draft a policy and bring it back for adoption.

#### **b. Unveiling of City Entrance Signs**

City Manager Bhatti said a few years ago they started a project to put up new entryway signs into the City. She said they worked with Calvin Giordano to come up with a concept which was shown to the Commission for comments. Commissioner Wood commented that he would like to poll the residents to see what they would like or solicit students or local artists to give us choices. Commissioner Moyle also indicated that he would like to see something more representing of our City and also Commissioner Wood would like more choices. Vice Mayor Graziose said it has to be simple yet attractive to be seen at 40mph. City Manager Bhatti said they will work on it.

### **9. COMMISSION COMMENTS**

Commissioner Wood thanked the City for their support with the Honor Flight event last Saturday and said it was a great success. He also commented on proposing cross-walks on the Boulevard of Champions at the four-way stop; the City logo on Waste-Pro's trucks; the social media presentation; thanked BSO for helping Principal Williams at North Lauderdale Elementary; North Lauderdale Days and policing the neighborhoods.

Vice Mayor Graziose spoke about meetings held with the County and BSO regarding the accidents and fatalities at McNab Road and improvements which are going to be implemented on the curved sections of the road which are scheduled for late this week and next week, with more upgrades to follow in succession. He spoke of another project involving crosswalks which there are only two in Broward, one being in North Lauderdale, and other areas they are looking to put up a mid-block pedestrian crossing.

Mayor Brady commented that he attended a service for Gary Rotella, one of the Board of Directors for the North Lauderdale Boys and Girls Club, who recently passed away. Also, he commented that the City will be having its annual Golf Tournament on May 30<sup>th</sup> and asked if anyone wanted to participate.



## **10. CITY MANAGER COMMENTS**

### **a. Reported Upcoming Events:**

- **Saturday, May 2 – Community Yard Sale – Carl Fusco Park 6:00 am to Noon**
- **Saturday, May 9 – Fishing Derby – Hampton Pines Park – 8:00 am**

City Manager reported that since two of the Commission had asked, she looked into a Federal MPO Grant that would have been nice for the City to apply for, but the grant requires a fifty percent match, which would cost more than a million dollars, so it would make more sense to put that money into the sewer infrastructure or roadways.

## **11. CITY ATTORNEY COMMENTS**

Attorney Goren commented that he was hosting an ethics training session at Tamarac on Friday if anyone needed hours.

On May 5, at 12:30 p.m., there is a joint meeting of the Broward County Commission with the Broward League of Cities referencing some changes to the ethics code that benefits the cities and the County.

Goren reported that the Resource Recovery Board matter is fast approaching resolution as there are some cities that have it on their upcoming agendas.

## **12. ADJOURNMENT – There being no further business, the meeting adjourned at 7:46 p.m.**

Respectfully submitted,

Patricia Vancheri, City Clerk



# City of North Lauderdale

## PROCLAMATION

### EMERGENCY MEDICAL SERVICES WEEK



MAY 12-23, 2015

**WHEREAS**, Emergency Medical Services is a vital public service; and

**WHEREAS**, the members of Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, the Emergency Medical Services system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and others; and

**WHEREAS**, the members of Emergency Medical Services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services provided by designating Emergency Medical Services Week.

**NOW, THEREFORE**, We, the City Commission of the City of North Lauderdale, Florida hereby proclaim the week of May 12-13, 2015 as

### EMERGENCY MEDICAL SERVICES WEEK "EMS STRONG"

in recognition of this event and encourage the community to observe this week with appropriate programs, ceremonies and activities.

Dated this 12<sup>TH</sup> day of MAY, 2015

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MAYOR JACK BRADY

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA RE-APPOINTING BILL SESSNER (SPONSORED BY MAYOR BRADY) TO THE NORTH LAUDERDALE PLANNING AND ZONING BOARD AS AN ALTERNATE MEMBER; PROVIDING FOR TERM OF OFFICE AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Bill Sessner is currently appointed to the Planning and Zoning Board as an alternate member with a term of office due to expire in May of 2015; and

**WHEREAS**, Mr. Sessner is willing to continue to serve on the Board as an alternate member; and;

**WHEREAS**, the City Commission is desirous of ratifying said re-appointment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:**

Section 1. That Bill Sessner is hereby re-appointed as an alternate member of the North Lauderdale Planning & Zoning Board to serve in said position until May 31, 2018, or until resignation.

Section 2: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12<sup>th</sup> day of May, 2015

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY SAMUEL S. GOREN

\_\_\_\_\_  
MAYOR JACK BRADY

\_\_\_\_\_  
VICE MAYOR JERRY GRAZIOSE

\_\_\_\_\_  
PATRICIA VANCHERI, CITY CLERK

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, RE-APPOINTING JAMES KENDRICK AS A REGULAR MEMBER OF THE NORTH LAUDERDALE CODE ENFORCEMENT BOARD (SPONSORED BY COMMISSIONER GRAZIOSE); PROVIDING FOR TERM OF OFFICE; AND, PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, James Kendrick's term of office is expiring on May 31, 2015; and

**WHEREAS**, James Kendrick is willing to continue to serve as a regular member of the Code Enforcement Board; and

**WHEREAS**, Commissioner Graziose recommends the re-appointment of James Kendrick as a regular member from his district; and

**WHEREAS**, the City Commission is desirous of ratifying said appointment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:**

Section 1: That James Kendrick be and the same is hereby re-appointed as a regular member of the North Lauderdale Code Enforcement Board.

Section 2: That he shall serve in said capacity until May 31, 2018 or until resignation.

Section 3: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12<sup>th</sup> day of May, 2015.

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY SAMUEL S. GOREN

\_\_\_\_\_  
MAYOR JACK BRADY

\_\_\_\_\_  
VICE MAYOR JERRY GRAZIOSE

ATTEST:

\_\_\_\_\_  
CITY CLERK PATRICIA VANCHERI

**CITY OF NORTH LAUDERDALE  
COMMUNITY DEVELOPMENT DEPARTMENT**

**TO:** Mayor and City Commission

**FROM:** Ambreen Bhatti, City Manager

**BY:** Tammy Reed-Holguin, Community Development Director

**DATE:** May 12, 2015

**SUBJECT:** First Reading:  
**Proposed Fee Schedule Revision (Article 1, Section 4 of Appendix F) - To Modify Local Business Tax Receipts and Associated Processing Fees**

The City's Fee Schedule that determines the amount of local business tax, formerly known as occupational license fees, issued by the Community Development Department was last revised in 2012. In 1995, the City established an Equity Study Commission pursuant to Section 205.0535(2), Florida Statutes, and also met the requirements of Section 205.0535(3), Florida Statutes. Pursuant to Florida Statute, once the conditions of Sections 205.0535(2) and (3) of the Florida Statutes are met, municipalities may every other year thereafter increase by ordinance the rates of local business tax receipts by up to five (5) percent. Therefore it is recommended that the local business tax fees be increased by 5% in 2015 as permitted by State Statute. The attached Ordinance adopts the following amendments

- Increases all local business taxes by the statutory limit of 5%.
- Increases related to processing and inspection fees which are not limited to 5% by Florida Statute.

Only two processing and inspection fees will be increased; signs and occupational use. The increases are minimal and in relation to the hourly rate increase for inspectors proposed by Broward County.

Upon approval of the revised fee schedule on second and final reading, the new fees will be applied to all renewals (issued for fiscal year 2016/17) of local business tax receipts and to all new local business tax receipts issued after the effective date regardless of the date on which the application was applied for. It is the recommendation of the City Administration that the effective date of no later than Wednesday, July 1, 2015 be established to allow for an adequate notification period and for time to re-program the computers with the new fee schedule.

**RECOMMENDATION:**

The City Administration recommends Commission's approval on first reading of the attached ordinance amending Appendix F "Fees" of the City of North Lauderdale Code of Ordinances to reflect increases in the local business tax and associated fees.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING ARTICLE 1, SECTION 4, OF APPENDIX F OF THE CODE OF ORDINANCES OF THE CITY OF NORTH LAUDERDALE, ENTITLED LOCAL BUSINESS TAX, TO INCREASE BY FIVE PERCENT (5%) OF THE CURRENT RATE STRUCTURE FOR LOCAL BUSINESS TAX RECEIPTS AND INCREASE THE PROCESSING/INSPECTION FEES BASED ON HOURLY SURCHARGES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Article 1, Section 4, of Appendix F of the Code of Ordinances of the City of North Lauderdale, Florida provides the classification and fees for Local Business Tax Receipts; and

**WHEREAS**, pursuant to Section 205.0535(1), Florida Statutes, the City of North Lauderdale amended occupational license classifications and rate structure, by Ordinance 95-7-891, adopted on July 25, 1995; and

**WHEREAS**, prior to the adoption of Ordinance 95-7-891, the City established an Equity Study Commission pursuant to Section 205.0535(2), Florida Statutes, and also met the requirements of Section 205.0535(3), Florida Statutes, and

**WHEREAS**, pursuant to Section 205.0535(4), Florida Statutes, after the conditions of sections 205.0535(2) and (3), Florida Statutes, are met, municipalities may every other year thereafter increase by ordinance the rates of local business tax receipts by up to five (5) percent; and

**WHEREAS**, the City Commission approved the last increase in rates on May 12, 2012 by Ordinance 12-05-1266; and

**WHEREAS**, the City's professional staff recommends that the local business tax be increased by five (5) percent for receipts issued beginning July 1, 2015; and

**WHEREAS**, the City Commission accepts the recommendations of the City's professional staff and finds that the revisions to Article 1, Section 4, of Appendix F of the Code of Ordinances of

the City of North Lauderdale, Florida, are in the best interests of all the citizens and residents of the City of North Lauderdale; and

**WHEREAS**, section 205.0535(4), Florida Statutes, requires a majority plus one vote of the City Commission to enact the increase.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:**

**Section 1.** The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

**Section 2.** That Article 1, Section 4, of Appendix F, entitled "LOCAL BUSINESS TAX", of the Code of Ordinances of the City of North Lauderdale, Florida, is hereby amended to read as follows:

<b>Sec. 4. Local Business Tax</b>
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- A) *Fees for businesses, not enumerated.* Every business, occupation, profession or exhibition, substantial, fixed or temporary engaged in by any person, whether in a building, tent or upon a street, vacant lot, or anywhere in the open air, within the city, and not specifically designated in this section, shall pay a business tax receipt fee of ~~\$63.66~~ \$66.84
  
- B) *Fee schedule.* The occupation fees which shall be paid by persons engaging in or managing businesses, professions or occupations are hereby fixed as follows:]

<b>Local Business Tax Classification and Schedule</b>		
<b>#</b>	<b>Classification</b>	<b>Rate</b>
1000	Abstract companies or agents	<del>231.53</del>

		243.11
	ACLF - See nursing home	---
1001	Advertising agency	<del>127.33</del> 133.70
1002	Advertising, distribution	<del>231.05</del> 242.61
1003	Advisor/consultant	<del>127.33</del> 133.70
	Alterations - See clothing	---
1004	Ambulance	<del>98.40</del> 103.32
1005	Amusement parlors	<del>381.49</del> 400.57
1006	Animal boarding facility	<del>86.81</del> 91.15
1007	Animal exhibition; per day	<del>208.37</del> 218.79
1008	Animal grooming facility	<del>86.81</del> 91.15
1009	Animal hospital	<del>86.81</del> 91.15
1010	Animal pet shop	<del>86.81</del> 91.15
1011	Artists; art or handcraft studio	<del>144.70</del> 151.94
1012	Athletic arena	<del>382.01</del> 401.11
1013	Athletic exhibition	<del>208.37</del> 218.79
1014	Auction sales, auto	<del>173.64</del> 182.33
1015	Auction sales, household goods	<del>254.68</del> 267.42
1016	Auction sales, real and personal property	<del>520.93</del> 546.98
1017	Auction sales, shops	<del>1736.44</del> 1823.27
1018	Auction sales, shops (itinerant)	<del>434.10</del> 455.81
1019	Automobile dealers, new/used	<del>254.68</del> 267.41



1020	Automobile dealers, paint/body	<del>92.61</del> 97.24
1021	Automobile dealers, repair	<del>92.61</del> 97.24
1022	Automobile driving school	<del>92.61</del> 97.24
1023	Automobile rental service	<del>138.92</del> 145.87
1024	Automobile salvage	<del>231.53</del> 243.11
1025	Automobile tag, title agency	<del>115.76</del> 121.55
1026	Automobile towing agency	<del>231.53</del> 243.11
1027	Automobile trans., 5-passenger	<del>75.24</del> 79.01
1028	Automobile trans., 7-passenger	<del>86.81</del> 91.15
1029	Automobile trans., >7-passenger	<del>173.64</del> 182.33
1030	Automobile trans., bus co.	<del>231.53</del> 243.11
1031	Automobile wash	<del>98.40</del> 103.32
1032	Automatic game and device	<del>57.88</del> 60.78
1033	Automatic game and device, distributor	<del>231.53</del> 243.11
1034	Automatic trade machines	<del>57.88</del> 60.78
1035	Automatic trade machines, distributors	<del>231.53</del> 243.11
1036	Automatic trade machines, ice	<del>40.51</del> 42.54
1037	Automatic trade machines, musical	<del>57.88</del> 60.78
1038	Automatic trade machines, billiard/pool	<del>52.09</del> 54.70
1039	Automatic wash and dry machines	<del>11.57</del> 12.15
1040	Bail bond company	<del>520.93</del> 546.98
1041	Bakery, retail	<del>92.61</del> 97.24

1042	Bakery, route	<del>92.61</del> 97.24
1043	Bankruptcy/close-out sale, >15 days	<del>144.70</del> 151.94
1044	Bankruptcy/close-out sale, >30 days	<del>179.42</del> 188.40
1045	Bankruptcy/close-out sale, >60 days	<del>219.94</del> 230.94
1046	Bankruptcy/close-out sale, [additional] day	<del>57.88</del> 60.78
1047	Bankruptcy/close-out sale, trustee	<del>335.71</del> 352.50
1048	Barbershops, beauty salons	<del>28.94</del> 30.39
1049	Beer and wine sales - See package store	---
1050	Bingo hall	<del>463.05</del> 486.21
1051	Bookkeeping, tax, auditing services	<del>144.70</del> 151.94
1052	Bowling alley	<del>52.09</del> 54.70
1053	Brokers or brokerage, futures/options	<del>260.46</del> 273.49
1054	Brokers or brokerage, goods	<del>260.46</del> 273.49
1055	Brokers or brokerage, mortgage	<del>260.46</del> 273.49
1056	Brokers or brokerage, produce	<del>260.46</del> 273.49
1057	Brokers or brokerage, ship/boat	<del>260.46</del> 273.49
1058	Brokers or brokerage, stocks/bonds	<del>260.46</del> 273.49
1059	Brokers or brokerage, commodity	<del>260.46</del> 273.49
1060	Brokers or brokerage, mutual	<del>260.46</del> 273.49
1061	Building inspection service	<del>144.70</del> 151.94
1062	Campaign headquarters	0.00
1062	Car rental service - See automobile rental service	---
1063	Car wash - See automobile wash	---

1063	Carnivals, circuses	<del>115.76</del> 121.55
1064	Carpentry shops	<del>75.24</del> 79.01
1065	Carpet and rug cleaning company	<del>75.24</del> 79.01
1066	Caterers, accessory	<del>40.51</del> 42.54
1067	Caterers, sole	<del>86.81</del> 91.15
1068	Check cashing store	<del>173.64</del> 182.33
1069	Child care center	<del>57.88</del> 60.78
1070	Child care services, home	<del>46.31</del> 48.63
1071	Church	0.00
1072	Clothing alterations	<del>28.94</del> 30.39
1073	Clothing, dressmaker, tailor	<del>57.88</del> 60.78
	Coin-operated machines - See automatic trade machines	<del>---</del>
1074	Collection and claim agencies	<del>260.46</del> 273.49
1075	Computer services	<del>115.76</del> 121.55
1076	Contractor, alarm system	<del>115.76</del> 121.55
1077	Contractor, awning (cloth)	<del>115.76</del> 121.55
1078	Contractor, cabinetry	<del>115.76</del> 121.55
1079	Contractor, carpet	<del>115.76</del> 121.55
1080	Contractor, communications	<del>115.76</del> 121.55
1081	Contractor, demolition	<del>115.76</del> 121.55
1082	Contractor, electrical	<del>115.76</del> 121.55
1083	Contractor, elevator	<del>115.76</del> 121.55
1084	Contractor, engineer	<del>115.76</del>

		121.55
1085	Contractor, fences	<del>115.76</del> 121.55
1086	Contractor, floor	<del>115.76</del> 121.55
1087	Contractor, gas fitting	<del>115.76</del> 121.55
1088	Contractor, gas service station	<del>115.76</del> 121.55
1089	Contractor, general	<del>115.76</del> 121.55
1090	Contractor, glazer	<del>115.76</del> 121.55
1091	Contractor, insulation	<del>115.76</del> 121.55
1092	Contractor, irrigation system	<del>115.76</del> 121.55
1093	Contractor, lathe	<del>115.76</del> 121.55
1094	Contractor, lot clearing	<del>115.76</del> 121.55
1095	Contractor, mason, cement	<del>115.76</del> 121.55
1096	Contractor, mechanical	<del>115.76</del> 121.55
1097	Contractor, metalwork	<del>115.76</del> 121.55
1099	Contractor, paint	<del>115.76</del> 121.55
1100	Contractor, pest control	<del>173.64</del> 182.33
1101	Contractor, pile driver	<del>115.76</del> 121.55
1102	Contractor, drywall/plaster	<del>115.76</del> 121.55
1103	Contractor, plumbing	<del>115.76</del> 121.55
1104	Contractor, pool	<del>173.64</del> 182.33
1105	Contractor, roofing	<del>115.76</del> 121.55
1106	Contractor, pressure cleaning/sandblasting	<del>115.76</del> 121.55
1107	Contractor, septic tank	<del>115.76</del>

		121.55
1108	Contractor, sewer	<del>115.76</del> 121.55
1109	Contractor, sheet metal	<del>115.76</del> 121.55
1110	Contractor, sign	<del>115.76</del> 121.55
1111	Contractor, solar heating	<del>115.76</del> 121.55
1112	Contractor, storm shutters	<del>115.76</del> 121.55
1113	Contractor, superintendant/supervisor of construction	<del>115.76</del> 121.55
1114	Contractor, surveyor	<del>115.76</del> 121.55
1115	Contractor, tile	<del>115.76</del> 121.55
1116	Contractor, unclassified	<del>115.76</del> 121.55
1117	Contractor, video	<del>115.76</del> 121.55
1118	Contractor, wall-paper	<del>115.76</del> 121.55
1119	Contractor, waterproofing	<del>115.76</del> 121.55
1120	Contractor, well-drilling	<del>115.76</del> 121.55
1121	Contractor, window	<del>115.76</del> 121.55
1122	Contractor, window coverings	<del>115.76</del> 121.55
1123	Courier/message/parcel service location	<del>173.64</del> 182.33
1124	Courier/message/parcel service vehicles	<del>28.94</del> 30.39
1125	Credit bureau or association	<del>138.92</del> 145.87
1126	Dental lab, center or clinic	<del>133.12</del> 139.78
1127	Dental supplies	<del>115.76</del> 121.55
1128	Distributor, miscellaneous	<del>115.76</del> 121.55
	Dog or trained animal exhibition - See animal exhibition	<del>---</del>

1129	Dry cleaners	<del>127.33</del> 133.70
1130	Electric light and power company	<del>752.45</del> 790.08
1131	Employment agency	<del>115.76</del> 121.55
1132	Entertainment	<del>347.29</del> 364.66
1133	Factories; unclassified	<del>173.64</del> 182.33
1134	Financial institution, banks, trusts	<del>376.23</del> 395.05
1135	Financial institution, finance	<del>289.40</del> 303.87
1136	Financial institution, mortgage	<del>289.40</del> 303.87
1137	Financial institution personal finance	<del>289.40</del> 303.87
1138	Financial institution, wages	<del>173.64</del> 182.33
1139	Fire extinguisher service	<del>114.10</del> 119.81
1140	Florist shop or flower dealer	<del>81.03</del> 85.09
1141	Funeral	<del>260.46</del> 273.49
1142	Gas companies, bottled gas	<del>69.46</del> 72.94
1143	Gas companies, distributors	<del>752.45</del> 790.08
1144	Gas companies, each location	<del>23.15</del> 24.31
1145	Gas companies, per nozzle	<del>11.57</del> 12.15
1146	Gas/oil distrib.-gas/wholesale/no storage	<del>260.46</del> 273.49
1147	Gas/oil distrib.-gas/wholesale/storage	<del>231.05</del> 242.61
1148	Gas/oil distrib.-oil/wholesale/no storage	<del>173.64</del> 182.33
1149	Gas/oil distrib.-oil/wholesale/storage	<del>318.34</del> 334.26
1150	General maintenance person	<del>42.17</del> 44.28

1151	Golf course	<del>231.53</del> 243.11
1152	Golf course, driving range	<del>115.76</del> 121.55
1153	Golf course, miniature course	<del>86.81</del> 91.15
1154	Golf professional	<del>86.81</del> 91.15
1155	Gun range	<del>289.40</del> 303.87
1156	Halls for hire	<del>144.70</del> 151.94
1157	Health club, each location	<del>202.58</del> 212.71
1158	Herbalist	<del>289.40</del> 303.87
1159	Holiday sales, temporary	<del>69.46</del> 72.94
1160	Housecleaning service	<del>57.88</del> 60.78
1161	Ice cream parlor	<del>69.46</del> 72.94
1162	Import/export	<del>127.33</del> 133.70
1164	Insurance company, additional classification	<del>69.46</del> 72.94
1163	Insurance company, office	<del>133.12</del> 139.78
1165	Insurance company, out of area	<del>115.76</del> 121.55
1166	Interior decorators	<del>98.40</del> 103.32
1167	Interior designers	<del>98.40</del> 103.32
1168	Janitorial service	<del>75.24</del> 79.01
1169	Jewelry dealers	<del>254.68</del> 267.42
	Kennel - See animal boarding	<del>---</del>
1170	Landscape installation	<del>156.27</del> 164.09
1171	Landscape maintenance, location	<del>46.31</del> 48.63
1172	Landscape maintenance, additional vehicle	<del>28.94</del>

		30.39
1173	Landscape nurseries	<del>69.46</del> 72.94
1174	Landscape, tree trim	<del>86.81</del> 91.15
1175	Laundry, coin-operated	<del>138.92</del> 145.87
1176	Laundry, customer drop-off	<del>138.92</del> 145.87
1177	Laundry, wholesale	<del>127.33</del> 133.70
1178	Limousine - See automobile transportation	---
1178	Lounge, live entertain. >100 people	<del>463.05</del> 486.21
1179	Lounge, live entertain. <100 people	<del>578.81</del> 607.75
1180	Lounge, no entertainment, <100 people	<del>347.29</del> 364.66
1181	Lounge, no entertainment, >100 people	<del>463.05</del> 486.21
1182	Machine shops	<del>115.76</del> 121.55
1183	Mail order establishment/office	<del>138.92</del> 145.87
1184	Manufacturing; 1—5 people	<del>86.81</del> 91.15
1185	Manufacturing; 6—10 people	<del>144.70</del> 151.94
1186	Manufacturing; 11—25 people	<del>260.46</del> 273.49
1187	Manufacturing; over 25 people	<del>347.29</del> 364.66
1188	Manufacturers representative	<del>138.92</del> 145.87
1189	Markets, specialty	<del>81.03</del> 85.09
1190	Massage salon	Not permitted
1191	Masseur/masseuse	<del>92.61</del> 97.24
1192	Masseur/masseuse assistant	<del>28.94</del> 30.39
1193	Meat packing houses or storage	<del>202.58</del> 212.71



1194	Medical billing	<del>115.76</del> 121.55
1195	Medical lab	<del>138.92</del> 145.87
1196	Merchants, invent. <=\$1,000	<del>69.46</del> 72.94
1197	Merchants, invent. >\$1,000 <=\$3,000	<del>104.18</del> 109.39
1198	Merchants, invent. >\$3,000 <=\$10,000	<del>138.92</del> 145.87
1199	Merchants, invent. >\$10,000 <=\$20,000	<del>173.64</del> 182.33
1200	Merchants, invent. >\$20,000 <=\$50,000	<del>202.58</del> 212.71
1201	Merchants, invent. >\$50,000 <=\$100,000	<del>393.59</del> 413.27
1202	Merchants, invent. >\$100,000 <=\$200,000	<del>636.69</del> 668.53
1203	Merchants, Invent. >\$200,000 <=\$500,000 over \$200,000 and up to \$500,000	<del>694.58</del> 729.31
1204	Merchants, invent. >\$500.000 <=\$1,250,000	<del>752.45</del> 790.08
1205	Merchants, invent. >\$1,250,000	<del>810.34</del> 850.34
1206	Motion picture studio	<del>173.64</del> 182.33
1207	Motion picture theaters	<del>260.46</del> 273.49
1208	Motion picture, food sales in	<del>28.94</del> 30.39
1209	Motorcycle dealer	<del>86.81</del> 90.15
1210	Moving company per vehicle	<del>69.46</del> 72.94
1211	Nails and personal service salons	<del>17.36</del> 18.23
1212	News bureau; newspaper agency	<del>202.58</del> 212.71
	Nightclub - See lounge	<del>---</del>
1213	Nursing home	<del>173.64</del> 182.33
1214	Office space only	<del>81.03</del> 85.08

1215	Office suite only	28.94 30.39
1216	Office suites business	173.64 182.33
1217	Owner, residential rental property	9.26 9.73
1218	Package store, carry out	98.40 103.32
	Parcel delivery service - See courier service	---
1219	Parking facility	173.64 182.33
1220	Pawnbrokers	1041.86 1093.96
	Pet shop; birds. Fish and pets - See animal pet shops	---
1221	Photographers; each, no site	69.46 72.94
1222	Photographers; each; at site	69.46 72.94
1223	Piano tuner	40.51 42.54
1224	Postal center	115.76 121.55
1225	Printing, copying service	69.46 72.94
1227	Professionals/P.A., accountant	144.70 151.94
1228	Professionals/P.A., architects	144.70 151.94
1229	Professionals/P.A., attorneys	144.70 151.94
1230	Professionals/P.A., chemists	144.70 151.94
1231	Professionals/P.A., chiropractors	144.70 151.94
1232	Professionals/P.A. dentists	144.70 151.94
1233	Professionals/P.A., detectives	144.70 151.94
1234	Professionals/P.A., dieticians	144.70 151.94
1235	Professionals/P.A., doctors	144.70 151.94
1236	Professionals/P.A., draftsman	144.70

		151.94
1237	Professionals/P.A., electrologists	<del>144.70</del> 151.94
1238	Professionals/P.A., engineers	<del>144.70</del> 151.94
1239	Professionals/P.A., funeral	<del>144.70</del> 151.94
1226	Professionals/P.A., lab technician	<del>144.70</del> 151.94
1240	Professionals/P.A., mental health	<del>144.70</del> 151.94
1241	Professionals/P.A., nurses	<del>144.70</del> 151.94
1242	Professionals/P.A., opticians	<del>144.70</del> 151.94
1243	Professionals/P.A., optometrists	<del>144.70</del> 151.94
1244	Professionals/P.A., other	<del>144.70</del> 151.94
1245	Professionals/P.A., pharmacists	<del>144.70</del> 151.94
1246	Professionals/P.A., physiotherapists	<del>144.70</del> 151.94
1247	Professionals/P.A., psychiatrists	<del>144.70</del> 151.94
1248	Professionals/P.A., veterinarian	<del>144.70</del> 151.94
1249	Promoters	<del>260.46</del> 273.49
1250	Promotional show, exhibit	<del>202.58</del> 212.71
1251	Property management company	<del>144.70</del> 151.94
1252	Publisher/publishing company	<del>173.64</del> 182.33
1253	Real estate brokers; each broker	<del>144.70</del> 151.94
1254	Real estate brokers, each salesman	<del>69.46</del> 72.94
1255	Recording studio	<del>173.64</del> 182.33
1256	Rental services, no merchant license	<del>138.92</del> 145.87
1257	Rental services, other	<del>115.76</del>

		121.55
1258	Rental services, video	<del>115.76</del> 121.55
1259	Rental services, plus merchant license	<del>57.88</del> 60.78
1310	Repair shop, appliances	<del>86.81</del> 91.15
1260	Repair shop, automotive	<del>86.81</del> 91.15
1261	Repair shop, bicycle etc.	<del>86.81</del> 91.15
1262	Repair shop, jewelry	<del>86.81</del> 91.15
1263	Repair shop, motorcycle	<del>86.81</del> 91.15
1264	Repair shop, paint and body	<del>86.81</del> 91.15
1265	Repair shop, radiator	<del>86.81</del> 91.15
1266	Repair shop, radio, phonograph	<del>86.81</del> 91.15
1267	Repair shop, sewing machines	<del>86.81</del> 91.15
1268	Repair shop, sharpening	<del>86.81</del> 91.15
1269	Repair shop, shoe, boot	<del>86.81</del> 91.15
1270	Repair shop, tire	<del>86.81</del> 91.15
1271	Repair shop, office [equipment].	<del>86.81</del> 91.15
1272	Repair shop, unclassified	<del>86.81</del> 91.15
1273	Restaurants, 1—25 persons	<del>86.81</del> 91.15
1274	Restaurants, over 25 persons	<del>86.81</del> 91.15
1275	Restaurants, drive-through	<del>86.81</del> 91.15
1276	Restaurants, take-out only	<del>57.88</del> 60.78
1277	Restaurants, take-out + sit down	<del>92.61</del> 97.24
1278	Sales representative	<del>115.76</del>

		121.55
1279	Schools, private <25	57.88 60.78
1280	Schools, private >25	144.70 151.94
1281	School, business colleges	144.70 151.94
1282	School, dance	104.18 109.39
1283	School, music	104.18 109.39
1284	Secondhand dealers, general	156.27 164.09
1285	Secondhand dealers, household	156.27 164.09
1286	Secretarial services	46.31 48.63
1287	Security service	173.64 182.33
1288	Self-service storage, >50	115.76 121.55
1289	Self-service storage, >51—100	173.64 182.33
1290	Self-service storage, >101+ units	231.53 243.11
	Skating rinks - See athletic arenas	----
	Solicitors, telemarketers - See telemarketers	----
1291	Swimming pool maintenance	98.40 103.32
	Tag, title agency - See automobile tag agencies	—
1292	Tanning salons	289.40 303.87
1293	Telemarketing	254.68 267.42
1294	Telephone answer service	173.64 182.33
1295	Telephone systems and companies	723.51 759.69
1296	Theater/place of amusement >100 seats	260.46 273.49
1297	Theater/place of amusement >101—500 seats	289.40 303.87

1298	Theater/place of amusement >501—1,000 seats	<del>376.81</del> 395.65
1299	Theater/place of amusement, >1,000 seats	<del>520.93</del> 546.98
1300	Travel bureau	<del>115.76</del> 121.55
1301	Trucks, freight/transfer, 1-ton	<del>28.94</del> 30.39
1302	Trucks, freight/transfer, 2-ton	<del>40.51</del> 42.54
1303	Trucks, freight/transfer, 4-ton	<del>52.36</del> 54.98
1304	Trucks, freight/transfer, >4-ton	<del>86.81</del> 91.15
1305	Tutoring service	<del>57.88</del> 60.78
1306	Unclassified	<del>69.46</del> 72.94
1307	Upholsterers	<del>69.46</del> 72.94
1308	USPO	0.00
1309	Vehicle storage	<del>289.40</del> 303.87
1311	Warehouse - See self-storage	<del>---</del>
PROCESSING/INSPECTION FEES		
2000	Local business tax receipt application fee, new and transfer	65.00
2001	Occupational use inspection fee	<del>330.00</del> 340.00
2002	Local business tax receipt transfer fee	10%
2003	Local business tax receipt renewal fee	20.00
2005	Local business tax receipt penalty fee	250.00
2007	Local business tax receipt delinquent fee - if paid in October	10%
2008	Local business tax receipt delinquent fee - if paid in November	15%

2009	Local business tax receipt delinquent fee - if paid in December	20%
2010	Local business tax receipt delinquent fee - if paid in January	25%
2011	Sign inspection fee, 1st sign	40.00
2012	Sign inspection fee, each additional sign	<del>5.00</del> 7.00
2013	Rental unit <del>inspection,</del> duplex	32.00
2014	Rental unit <del>inspection,</del> triplex	40.00
2015	Rental unit <del>inspection,</del> quadplex	50.00
2027	Fire re-inspection, failed annual inspection	100.00

(Code 1976, §§ 11-12, 11-16; Ord. No. 92-6-820, § 2(Exh. A(I)(c)), 6-25-92; Ord. No. 95-7-891, §§ 1, 2, 7-25-95; Ord. No. 07-06-1190, § 2, 6-19-07; Ord. No. 07-06-1191, §§ 2, 3, 5-29-07; Ord. No. 09-06-1222, § 2, 6-9-09, Ord. No. 12-05-1266, § 2, 5-8-12)

**Section 3. Repeal of Conflicting Ordinances.**

All prior ordinances or resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

**Section 4. Severability.**

If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court or competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

**Section 5. Inclusion in Code.**

It is the intention of the City Commission of the City of North Lauderdale, Florida, that the provisions of this Ordinance shall become and be made a part of the City of North Lauderdale Code of Ordinances; and that the sections of this ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions. Moreover, the terminology shall be revised as per Section 3 of this Ordinance.

**Section 6. Effective Date.**

This Ordinance shall become effective upon the approval of the City Commission.

PASSED ON FIRST READING THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

PASSED ON SECOND READING THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
MAYOR JACK BRADY

\_\_\_\_\_  
VICE MAYOR JERRY GRAZIOSE

ATTEST:

\_\_\_\_\_  
PATRICIA VANCHERI, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
SAMUEL S. GOREN, CITY ATTORNEY



**CITY OF NORTH LAUDERDALE  
PUBLIC WORKS/UTILITIES DEPARTMENT**

**TO: Mayor and City Commission**  
**FROM: Ambreen Bhatti, City Manager**  
**BY: Michael Shields, Public Works/Utilities Director**  
**DATE: May 12, 2015**  
**SUBJECT: Award of 17 Street Road Reconstruction Project - Bid #15-04-351**

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As you may know, the 17<sup>th</sup> Street (West of 81<sup>st</sup> Avenue and up to McNab Road on 83<sup>rd</sup> Avenue) is one of the older roadways within the City that have never been resurfaced. This roadway is used extensively as it serves two schools and two residential developments. Over the years, the road has started to show significant signs of deterioration. Therefore, the Commission authorized the reconstruction of this roadway last year.

The first phase of the project was completed by the City's contracted Engineering firm, Calvin Giordano and Associates and included the re-design of the roadway specifying the details of the scope of work. This plan included associated drainage piping, exfiltration trenching, roadway reconstruction and widening, street lighting and electrical work, swale re-grading, and minor utility relocation.

Once the re design plan was completed, the staff prepared the Notice of Inviting bid, which was advertised in Sun-Sentinel on April 12 and 19, 2015 and on City's Website for the qualified vendors to compete on this project.

A mandatory pre-bid meeting was held on April 23, 2015 and subsequently 5 bid packets were received for consideration. Bid opening was held on May 7, 2015 at 10:00 a.m. and Roadway Construction was the lowest bidder at \$953,622.00. The 5 Bids were as follows:

<b><u>Company/Vendor:</u></b>	<b><u>Bid Amount:</u></b>
Roadway Construction, LLC	\$ 953,622.00
Williams Paving, Co., Inc.	\$ 998,312.80
JMS Construction Services, Inc.	\$1,047,640.00
Sun Up Enterprises, Inc.	\$1,235,389.69
West Construction, Inc.	\$1,265,584.10

Based on the outcome of the bid, the staff is seeking authorization from the City Commission tonight to award the contract to the lowest responsive and responsible bidder, Roadway Construction, LLC in the amount of \$953,622.00 and set aside \$100,000.00 in contingency fund for any unforeseen costs for the roadway reconstruction of SW 17<sup>th</sup> Street and SW 83<sup>rd</sup> Avenue.

Under the terms of the agreement, the vendor will have a total of 210-days to complete the project once the “Notice to Proceed” is issued.

The funding for this project is budgeted in Fiscal Year 2015 Capital Improvement Plan.

Since there are two schools that will be greatly impacted with traffic issues during the construction phase, the staff will do their best to schedule most of the work during the summer break and communicate with the schools any traffic interruptions during construction.

**RECOMMENDATION:**

The City Administration recommends Commission’s consideration and approval of the attached Resolution authorizing the City Manager or her designee to enter into an agreement between the City of North Lauderdale and Roadway Construction, LLC for the reconstruction work at SW 17<sup>th</sup> Street and SW 83<sup>rd</sup> Avenue as outlined in Bid #15-04-351 in an amount not to exceed \$953,622.00 and set aside \$100,000.00 in a contingency fund for any unforeseen costs associated with this project.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH ROADWAY CONSTRUCTION, LLC FOR THE RECONSTRUCTION WORK AT SW 17<sup>th</sup> STREET AND SW 83<sup>rd</sup> AVENUE AS OUTLINED IN BID#15-04-351 IN AN AMOUNT NOT TO EXCEED \$953,622.00, AND SET ASIDE \$100,000.00 IN CONTINGENCY FUND FOR ANY UNFORESEEN COSTS ASSOCIATED WITH THIS PROJECT; PROVIDING FOR FUNDING; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:**

**Section 1:** Bids for work were obtained thru Notice of Bid #15-04-351

**Section 2:** That the City Manager or her designee, is authorized to enter into an agreement with Roadway Construction, LLC in an amount not to exceed \$953,622.00 for the reconstruction of 17<sup>th</sup> Street and 83<sup>rd</sup> Avenue as outlined in Notice of Bid #15-04-351.

**Section 3:** That a \$100,000.00 contingency is set aside for any unforeseen costs related to this project.

**Section 4:** That the funding for this project is budgeted in Fiscal Year 2015 Capital Improvement Plan.

**Section 5:** That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida this 12<sup>th</sup> day of May, 2015.

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY SAMUEL S. GOREN

\_\_\_\_\_  
MAYOR JACK BRADY

\_\_\_\_\_  
VICE MAYOR JERRY GRAZIOSE

ATTEST:

\_\_\_\_\_  
CITY CLERK PATRICIA VANCHERI

**FINANCE DEPARTMENT  
M E M O R A N D U M**

**To:           Honorable Mayor and City Commission**

**From:       Ambreen Bhatti, City Manager**

**By:          René D. González, Finance Director**

**Date:        May 12, 2015**

**Subject:     Amended Investment Policy**

The City Commission adopted Ordinance Number 02-09-1059 on September 13, 2002 providing for Article VI, Finance, Division 2, “City Investment Plan”. The Commission subsequently adopted Resolution 10-04-5561 which provided for amendments to the investment policy. Over the last five (5) years there have been a number of changes to the financial markets that necessitate some modest changes to the policy. The primary goals of the policy, in order of importance are **Safety, Liquidity, and Yield**. The proposed changes are in compliance with Florida State Statute 218.415. The changes to be brought to the Commission’s attention include:

- The objective to seek risk adjusted return commensurate with the identified benchmarks.
- Revise the benchmarks to better reflect the long-term investment strategy.
- Investment Advisors shall operate with discretionary authority to the extent that such transactions are within the scope, limits and objectives of this policy.
- Removal of maximum maturities parameters.
- Revise the list of authorized investments and maximum allow allocations
- Revise the frequency of the investment report to the City Commission to at least once a year but more if needed.
- Revise the contents of the investment report to the City Commission to be consistent with the objective to measure performance in accordance with Section IV of the investment policy.

The Finance Department working with the City’s Investment Advisor, Davidson Fixed Income Management deemed that this amended policy will be adequate in providing authority and guidance in executing safe and liquid investments in order to yield the highest level of return for the citizens of the City of North Lauderdale.

**RECOMMENDATION:**

The City Administration recommends Commission’s consideration and approval of the attached Resolution, to provide for amendments to the City’s Investment Policy as is attached herein.

**RESOLUTION NO. 2015- \_\_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING THE CITY'S INVESTMENT POLICY IN ACCORDANCE WITH CITY ORDINANCE 02-09-1059; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Commission for the City of North Lauderdale adopted City Ordinance 02-09-1059 authorizing the City Commission to adopt by resolution a City Investment Policy; and

WHEREAS, the City Administration in cooperation with the City's Investment Advisor and Finance Director have reviewed the current Investment Policy and recommend amending the policy which is attached hereto as Exhibit "A" and incorporated herein by reference, to reflect the investment options and standards available in the current investment environment; and,

WHEREAS, the City Commission has reviewed the amended Investment Policy and finds that the amended Investment Policy will provide the City with the ability to diversify the City's investments while still maintaining the safety of principal; and,

WHEREAS, the City Commission finds it to be in the best interest of the residents and citizens of the City of North Lauderdale to amend the Investment Policy as provided herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:**

Section 1: That the foregoing "Whereas" clauses are adopted as if fully set forth herein.

Section 2: That the City Administration in cooperation with the City's Investment Advisor and Finance Director have reviewed the current Investment Policy and recommend amending the policy which is attached hereto as Exhibit "A" and incorporated herein by reference.

Section 3: That the City Commission adopts the amended Investment Policy.

Section 4: That all Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 5: Should any section or any provision of this Resolution or portion hereof, any paragraph, sentence, or work be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the remainder of this Resolution.

Section 6: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale this 12<sup>th</sup> day of May 2015.

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY SAMUEL GOREN

\_\_\_\_\_  
MAYOR JACK BRADY

\_\_\_\_\_  
VICE MAYOR JERRY GRAZIOSE

ATTEST:

\_\_\_\_\_  
CITY CLERK PATRICIA VANCHERI

**EXHIBIT A**

**INVESTMENT POLICY**

**CITY OF NORTH LAUDERDALE, FLORIDA**

**APPROVED ON \_\_\_\_\_**

**Resolution Number 2015-**

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**Investment Policy**  
**The City of North Lauderdale, Florida**

**I. PURPOSE**

The intent of this policy is to set forth the investment objectives and parameters for the management of public funds of the City of North Lauderdale, Florida (hereinafter “City”). These policies are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

**II. SCOPE**

In accordance with Section 218.415, Florida Statutes, this investment policy applies to all cash and investments held or controlled by the City with the exception of Pension Funds and funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds. Funds held by state agencies (e.g., Department of Revenue) are not subject to the provisions of this policy.

All financial assets held or controlled by the City, not otherwise classified as restricted assets requiring separate investing, shall be identified as “General Operating Funds” of the City for the purpose of this policy and shall be invested under the terms as herein set forth. General Operating Funds include:

- General Fund
  - Special Revenue Fund
  - Debt Service Fund
  - Capital Projects Fund
  - Enterprise Fund
  - Internal Service Fund
  - Trust & Agency Fund
- Any new fund created by the governing body, unless specifically exempt.

**III. INVESTMENT OBJECTIVES**

Safety of Principal

The foremost objective of this investment program is the safety of the principal of those funds within the portfolios. Investment transactions shall seek to keep capital losses at a minimum by adhering to the guidelines of this Policy.

Maintenance of Liquidity

The portfolios shall be managed in such a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner. Periodic cash flow analyses will be completed in order to ensure that the portfolios are positioned to provide sufficient liquidity.

Return on Investment

Investment portfolios shall seek a risk adjusted return commensurate with the Bank of America Merrill Lynch 1-3 Year Government index benchmark.

Legality

Funds of the City will be invested in accordance with Florida State Statutes 280, 218.415, City's Investment policy and any other written administrative procedures.

**IV. PERFORMANCE MEASUREMENTS**

In order to assist in the evaluation of the portfolio's performance, the City will use performance benchmarks for investment portfolios.

Funds not required to meet current expenses shall be invested for total return against the Bank of America Merrill Lynch 1-3 Year Government index. A secondary method of performance measurement using a peer group review approach shall be developed by the City administratively.

**V. DELEGATION OF AUTHORITY**

In accordance with the Charter of the City of North Lauderdale, the responsibility for providing oversight and direction in regard to the management of the investment program resides with the Finance Director. The daily management responsibility for all City funds in the investment program and investment transactions is delegated to the Financial Director or designee. The City may employ an Investment Advisor to assist in managing some of the City's portfolios. Such Investment Advisor must be registered under the Investment Advisors Act of 1940. Investment Advisors retained by the City to manage City funds shall operate with discretionary authority to the extent that such transactions are within the scope, limits and objectives of this policy.

**VI. STANDARDS OF PRUDENCE**

The standard of prudence to be applied by the Finance Director or designee shall be the "Prudent Person Rule" which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investments, considering the probable safety of their capital as well as the probable income derived from the investment." The "Prudent Person Rule" shall be applied in the context of managing the overall portfolio.

## **VII. ETHICS AND CONFLICTS OF INTEREST**

Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Also, employees involved in the investment process shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the City's investment program. Officers and employees shall be prohibited from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity.

## **VIII. INTERNAL CONTROLS AND INVESTMENT PROCEDURES**

The Finance Director shall establish a system of internal controls and operational procedures that are in writing and made a part of the City's operational procedures. The internal controls shall be designed to prevent losses of funds, which might arise from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees. The written procedures shall include reference to safekeeping/custody, repurchase agreements, and separation of transaction authority from accounting and recordkeeping, wire transfer agreements, banking service contracts and collateral/depository agreements. No person may engage in an investment transaction except as authorized under the terms of this policy.

Independent auditors, as a normal part of the annual financial audit to the City, shall conduct a review of the system of internal controls to ensure compliance with policies and procedures.

## **IX. CONTINUING EDUCATION**

The Finance Director and/or the other appropriate staff shall annually complete eight hours of continuing education in subjects or courses of study related to investment practices and products.

## **X. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS**

Authorized City staff and Investment Advisors shall only purchase securities from financial institutions, which are qualified as public depositories by the Treasurer of the State of Florida; institutions designated as "Primary Securities Dealers" by the Federal Reserve Bank of New York, direct issuers of commercial paper and bankers' acceptances or approved non-primary securities dealers.

All approved non-primary securities dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule) must provide the following information prior to executing investment trades with the City:

1. Annual financial statement, as well as most recent quarterly statement.
2. Regulatory history, through either the Office of the Comptroller of the Currency for dealer banks, or the NASD for securities firms.
3. Statement of any pending lawsuits materially affecting the firm's business.

Authorized City staff and Investment Advisors shall only enter into repurchase agreements with financial institutions that are state qualified public depositories and primary securities dealers as designated by the Federal Reserve Bank of New York.

## **XI. MATURITY AND LIQUIDITY REQUIREMENTS**

To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements.

Investments of bond reserves, construction funds, and other non-operating funds ("core funds") shall have a term appropriate to the need for funds and in accordance with debt covenants.

## **XII. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS**

After the Finance Director or the Investment Advisor has determined the approximate maturity date based on cash flow needs and market conditions and has analyzed and selected one or more optimal types of investments, a minimum of three (3) qualified banks and/or approved broker/dealers must be contacted and asked to provide bids/offers on securities in question. Bids will be held in confidence until the bid deemed to best meet the investment objectives is determined and selected.

However, if obtaining bids/offers are not feasible and appropriate, securities may be purchased utilizing the comparison to current market price method on an exception basis. Acceptable current market price providers include, but are not limited to:

- A. Telerate Information Systems
- B. Bloomberg Information Systems including but not limited to the BOOM, FIT, NIM and TRACE fixed income securities transactional and market transparency systems.
- C. Nationally recognized independent fixed income market pricing services such as IDC.

The Finance Director or the Investment Advisor shall utilize the competitive bid process to select the securities to be purchased or sold. Selection by comparison to a current market price, as indicated above, shall only be utilized when, in judgment of the Finance Director or the Investment Advisor, competitive bidding would inhibit the selection process.

Examples of when this method may be used include:

- A. When time constraints due to unusual circumstances preclude the use of the competitive bidding process
- B. When no active market exists for the issue being traded due to the age or depth of the issue
- C. When a security is unique to a single dealer, for example, a private placement
- D. When the transaction involves new issues or issues in the “when issued” market

Overnight sweep repurchase agreements will not be bid, but may be placed with the City’s depository bank relating to the demand account for which the repurchase agreement was purchased.

### **XIII. AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSITION**

All securities held must be denominated in U.S. dollars.

If the credit rating of a security is subsequently downgraded below the minimum rating level for that security, the Investment Advisor shall evaluate the downgrade on a case-by-case basis to determine if the security should be held or sold. The issuer of all securities purchased must be on the Approved List of Issuers maintained by the Investment Advisor on behalf of the City.

All securities purchased must carry those characteristics, form, credit ratings, maturity, diversification, and any other feature that conforms to the provisions of this policy.

#### **A. Intergovernmental Investment Pools**

[s. 218.415(16)(a)] - Florida PRIME, the fixed-income pools sponsored by the Florida League of Cities, or any other intergovernmental investment pool that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Florida Statute 163.01

Maximum exposure to all funds of any fund sponsor is 50%. Fixed Share Price Funds or Variable Share Price Funds rated above AA-f by Standard & Poor’s or the equivalent rating by another NRSRO, have a maximum position of 50%. Funds rated below AA-f but at least A-f or the equivalent rating by another NRSRO, have a maximum position of 10%.

#### **B. Prime Institutional Money Market Funds (Variable Share Price)**

[s. 218.415(16)(b),(h),(i)] – Shares in open-end and no-load money market funds provided such funds are registered under the Federal Investment Company Act of 1940 and operate in accordance with 17 C.F.R. § 270.2a-7.

Funds must be rated AAAM or AAaf by Standards & Poor's or the equivalent rating by another NRSRO.

Maximum exposure to all funds of any fund sponsor is 50%.

### **C. Money Market Funds (Fixed Share Price)**

[s. 218.415(16)(b),(h),(i)] - Shares in open-end and no-load money market funds provided such funds are registered under the Federal Investment Company Act of 1940 and operate in accordance with 17 C.F.R. § 270.2a-7.

Funds must be rated AAAM by Standards & Poor's or the equivalent rating by another NRSRO.

Maximum exposure to all funds of any fund sponsor is 50%.

### **D. Mutual Funds & Private Placement Funds**

[s. 218.415(16)(g),(h),(i)] - Securities of, or other interests in, any open-end or closed-end management-type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. ss. 80a-1 et seq., as amended from time to time.

Funds rated above AA-f by Standard & Poor's or the equivalent rating by another NRSRO, have a maximum position of 10%. Funds rated below AA-f but at least A-f or the equivalent rating by another NRSRO, have a maximum position of 10%.

Maximum exposure to all funds of any fund sponsor is 10%.

### **E. Qualified Public Depositories**

[s. 218.415(16)(c)] - Interest-bearing time deposits or savings accounts in qualified public depositories as defined in s. 280.02.

Maximum exposure to deposits in Florida qualified public depositories is 40% total, 10% in any single depository. Maximum maturity on any depository instrument is five years.

### **F. FDIC Swapped Deposits**

[s. 218.415(23)(a),(b),(c),(d)] - Interest-bearing time deposits or savings accounts in qualified public depositories as defined in s. 218.415(23). Either demand or term instruments may be used provided the maximum maturity on any term instrument is not greater than five years.

Up to 10% of any Series may be invested in these programs.

### **G. United States Treasuries, Agencies and Instrumentalities**

[s. 218.415(16)(d)(e)] - Direct obligations of the United States Treasury, federal agencies and other instrumentalities of the United States.

Maximum maturity on all U.S. Treasury, agency and instrumentalities is 10 years.

No more than 35% of the portfolio may be invested in any single instrumentality.

## **H. Debt Instruments Issued by the States, their Subdivisions, the Territories, their subdivisions, of the United States**

[s. 218.415(16)(h)(i)] – Debt obligations of the States, Territories and political subdivisions of both.

Issues purchased under this section must carry a minimum long-term credit rating of A- by Standard & Poor's or the equivalent rating by another NRSRO.

Maximum maturity on all municipal obligations is five years. No more than 5% of the portfolio may be invested in any single issuer. No more than 35% of the portfolio may be invested in this asset class.

## **I. Foreign Sovereign, Supranationals and Debt of the State of Israel**

[s. 218.415(16)(c),(h),(i)] – U.S. dollar denominated debt bonds, notes, or instruments backed by the full faith and credit of the government of Israel, supranationals, or other sovereigns.

Issues purchased under this section must carry a minimum long-term credit rating of A- by Standard & Poor's or the equivalent rating by another NRSRO.

Maximum maturity on all such securities under this (I) is five years. No more than 5% of the portfolio may be invested in the securities of any single issue. No more than 35% of the portfolio may be invested in this asset class.

## **J. Corporate Debt, Securitized Bank Instruments, Asset-Backed & Mortgage-Backed Securities**

[s. 218.415(16)(h),(i)] – U.S. dollar denominated commercial paper, bankers' acceptances, bonds, notes, or instruments issued by corporations.

Issues purchased under this section must carry a minimum long-term credit rating of A- by Standard & Poor's or the equivalent rating by another NRSRO or if the security purchased is a money market instrument than a minimum of an A2 credit rating by Standard & Poor's or the equivalent rating by another NRSRO .

Maximum maturity on all such securities in section (J) is 5 years. No more than 5% of the portfolio may be invested in the securities of any single issuer. No more than 35% of the portfolio may be invested in this asset class.

## **K. Repurchase Agreements**

[s. 218.415(16)(h),(i)] - Authorized Staff may invest in repurchase agreements comprised of only those investments based on the requirements set forth by the City's Master Repurchase Agreement. All firms with whom the City enters into repurchase agreements will have in place an executed Master Repurchase Agreement with the City. A third party custodian shall hold collateral for all repurchase agreements with a term longer than one (1) business day.

Repo counter-parties must carry a minimum long-term credit rating of A- by Standard & Poor's or the equivalent rating by another NRSRO.

Securities authorized for collateral are direct obligations of the United States government and federal instrumentalities with maturities under ten (10) years and must have a mark-to-market value at a minimum of 102 percent during the term of the repurchase agreement. Immaterial short-term deviations from 102 percent requirement are permissible only upon the approval of the Authorized Staff.

Maximum maturity on all such securities in this (K) is one year.

No more than 10% of the portfolio may be invested in the securities of any single issue.

No more than 35% of the portfolio may be invested in this asset class.

#### **XIV. DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS**

A "derivative" is defined as a financial instrument the value of which depends on, or is derived from, the value of one or more underlying assets or indices or asset values. Derivatives shall be limited to those issued by the U.S. government or its instrumentalities and limited to floating rate instruments which pay a fixed spread to a commonly used short term interest rate index; such as the 3 month T-Bill rate or the Federal Funds rate. If the City Commission approves the use of reverse repurchase agreements or other forms of leverage, the investment shall be limited to transactions in which the proceeds are intended to provide liquidity and for which the Finance Director has sufficient resources and expertise to manage them.

#### **XV. REPORTING**

The Finance Director shall provide the City Commission an investment report at least annually.

The report should include the following:

1. Total income
2. Total rate of return
3. Comparison to the benchmark and peer group
4. Beginning and ending market value of the portfolio
5. A listing of individual securities held at the end of the reporting period showing the following:
  - a) Type of security
  - b) Coupon
  - c) Maturity date
  - d) Duration
  - e) Par value
  - f) Market value
  - g) Current yield
  - h) Percentage of available funds represented by each investment type



The report will show performance on total rate of return basis and will compare the results to the above-stated performance benchmarks. All investments shall be reported at fair value per GASB standards. Investment reports shall be available to the public.

**XVI. THIRD-PARTY CUSTODIAL AGREEMENTS**

Securities, with the exception of certificates of deposits, shall be held with a third party custodian; and all securities purchased by, and all collateral obtained by, the City should be properly designated as an asset of the City. The securities must be held in an account separate and apart from the assets of the financial institution. A third party custodian is defined as any bank depository chartered by the Federal Government, the State of Florida, or any other state or territory of the United States which has a branch or principal place of business in the State of Florida as defined in Section 658.12, Florida Statutes, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in the State of Florida. Certificates of deposits will be placed in the provider's safekeeping department for the term of the deposit.

The custodian shall accept transaction instructions only from those persons who have been duly authorized by the Finance Director and which authorization has been provided, in writing, to the custodian. No withdrawal of securities, in whole or in part, shall be made from custody, or shall be permitted unless by such a duly authorized person.

**XVII. INTERFUND LOANS OR TRANSFERS**

Nothing in the Investment Policy prohibits any interfund transfers or loans to the extent otherwise permitted by law. Such interfund transfers or loans shall not be governed by this Investment Policy.

**XVII. INVESTMENT POLICY ADOPTION**

The investment policy shall be adopted by a City Resolution. The Finance Director and the Controller shall review the policy annually and the City Commission shall approve any modification made thereto.

**CITY OF NORTH LAUDERDALE  
PARKS AND RECREATION DEPARTMENT**

**TO: Mayor and City Commission**

**FROM: Ambreen Bhatti, City Manager**

**BY: Michael Sargis, Parks and Recreation Director**

**DATE: May 12, 2015**

**SUBJECT: Lending City Stage to Silver Lakes Middle School for the OIC Event and Waiving of Stage Rental fees**

Silver Lakes Middle School has requested the use of City's Show Mobile Stage for a partnered event with OIC of Broward County at Silver Lakes Middle School on Saturday, May 16, 2015. OIC of South Florida (formerly OIC of Broward County) was re-established in 2001 and has provided services to the South Florida community serving almost 4,500 adults and youth per year. Recently expanded throughout South Florida, OIC is doing business as OIC of South Florida. The mission of OIC of South Florida is to be the community-based leader in providing quality self-help skills and employment opportunities for disadvantaged and underemployed residents, thus assisting them to become self-sufficient and productive members of society.

(OIC) of South Florida is a community-based workforce, job development and training center that focuses on the unemployed and underemployed, the unskilled or insufficiently skilled and those with barriers to self-sufficiency due to past indiscretions in their background. Their goal is to give everyone the opportunity to realize their potential; to offer a "Hand UP" not a hand out.

In accordance with City Policy, the rental cost of the stage is \$600 per day, plus staff costs (set-up, breakdown, and staff time during event). Since the City has a partnership with Silver Lakes Middle School the staff is requesting that the Commission waive all costs associated with the rental.

Over the next few days we will be working with the School to finalize all the details. The School and OIC of South Florida will supply the City will all necessary insurances to safeguard all parties.

**RECOMMENDATION:**

The City Administration recommends that Commission make a motion to approve the waiver of all costs associated with the rental of the North Lauderdale Stage to assist the Silver Lakes Middle School for the OIC event to be held on Saturday, May 16, 2015 from 10:00 AM to 3:00 PM.