



**SPECIAL EVENT APPLICATION**

**Applicant Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone: (\_\_\_\_\_) \_\_\_\_\_

**Property Owner:** \_\_\_\_\_  
{If different from Applicant}

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone: (\_\_\_\_\_) \_\_\_\_\_

**Location of Special Event:** \_\_\_\_\_

**Name of Business:** \_\_\_\_\_ **Current Use:** \_\_\_\_\_

**Please Explain Nature, Extent, Scope & Purpose of Proposed Use:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE NOTE:**  
IF APPLICANT IS NOT THE OWNER OF THE PARCEL OF LAND FOR WHICH THIS SPECIAL EVENT APPLICATION IS FILED, AN AFFIDAVIT BY THE OWNER OF OWNER'S REPRESENTATIVE MUST BE FILED WITH THIS APPLICATION. THE OWNER'S AFFIDAVIT MUST ACKNOWLEDGE THE ABOVE SIGNED APPLICANT, THE USE FOR WHICH THE SPECIAL EVENT IS BEING FILED AND THE SPECIFIC LOCATION OF THE PROPOSED ACTIVITY.

**BELOW TO BE COMPLETED BY THE COMMUNITY DEVELOPMENT DEPARTMENT**

**Special Event Application Fee - \$ 106.00** Paid: \_\_\_\_/\_\_\_\_/\_\_\_\_ Received By: \_\_\_\_\_

**City Commission Meeting:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Action Taken:**  Approve  Deny

Identify any conditions or stipulations for approval or basis for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_