AGENDA

1. INVOCATION AND PLEDGE OF ALLEGIANCE – Commissioner Hilton

2. ROLL CALL

   Mayor Jack Brady
   Vice Mayor Jerry Graziose
   Commissioner David G. Hilton
   Commissioner Rich Moyle
   Commissioner Lorenzo Wood
   City Manager Ambreen Bhatti
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

3. APPROVAL OF MINUTES
   a. December 9, 2014

4. PRESENTATIONS
   a. Fire Department Recognition for Employee Training (Chief Turpel and Jennifer Yarmitzky, Human Resources)

   b. Donation of $75,000 for Purchase of Bus (Broward County Sheriff Scott Israel and Mike Sargis, Ex. Director, North Lauderdale Recreation Foundation)

   c. Honorable Mention of National Law Enforcement Appreciation Day which occurred on January 9th (Mayor Brady)
5. PUBLIC DISCUSSION

6. QUASI-JUDICIAL ITEMS

   a. SITE PLAN AMENDMENT   SPR 14-02
      NAME OF APPLICANT: Country Village Estates Condominium Assn Inc.
      PROJECT NAME: Country Village Estates
      PROJECT LOCATION: 7617-7737 Tam O’Shanter Blvd
      PROJECT DESCRIPTION: Amendment to approved Final Site plan to remove the pool and return the area to open space in Multifamily Low-Medium Density District (RM-10).

         - All interested parties wishing to speak on this item are sworn in
         - Staff presentation (Tammy Reed-Holguin)
         - Public Hearing opened
         - Public comments
         - Public Hearing closed
         - Commission discussion
         - Commission motion and vote

MOTION: To approve Site Plan Amendment SPR 14-02, amending SPR 95-01, subject to the five (5) conditions outlined in staff memorandum.

7. OTHER BUSINESS

   a. ORDINANCE – First Reading – Amendment to City Code of Ordinances, Chapter 2, Article VII, Division 2, Entitled Code Enforcement Board

         - Motion, second and vote to read
         - Attorney reads title
         - Staff presentation
         - Commission motion and second to adopt
         - Commission discussion
         - Commission vote

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING CHAPTER 2, ENTITLED “ADMINISTRATION”, ARTICLE VII, ENTITLED “CODE ENFORCEMENT”, DIVISION 2, ENTITLED “CODE ENFORCEMENT BOARD”, TO UPDATE DEFINITIONS, CLARIFY MATTERS RELATING TO THE CODE ENFORCEMENT BOARD MEMBERSHIP AND QUALIFICATIONS AND SPECIAL MAGISTRATES, TO INCORPORATE STATUTORY CODE ENFORCEMENT PROCEDURES, INCLUDING
DEFINITIONS, CONDUCT OF HEARING, POWERS OF CODE ENFORCEMENT
BOARDS AND SPECIAL MAGISTRATES, ADMINISTRATIVE FINES, COSTS OF
REPAIRS AND LIENS, DURATION OF LIEN PROCESSES, AND NOTICE
PROCEDURES FROM CHAPTER 162, F.S.; PROVIDING FOR A LIEN MITIGATION
PROCESS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY;
PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

b. RESOLUTION - Change in Signatories for All Financial Institutions

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA
AUTHORIZING AND DIRECTING THE CITY MANAGER TO AMEND THE LIST OF
AUTHORIZED SIGNERS FOR ALL ACCOUNTS WITH FINANCIAL INSTITUTIONS;
PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

c. RESOLUTION - Rejection of Bids – Water Treatment Plant Steel Storage Tank
Rehabilitation Bid – RFP #14-11-346

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH
LAUDERDALE, FLORIDA, REJECTING ALL BIDS RECEIVED FOR RFP 14-11-346
FOR THE WATER TREATMENT PLANT STEEL STORAGE TANK
REHABILITATION AND AUTHORIZING THE CITY MANAGER OR HER
DESIGNEE TO RE-EVALUATE AND RE-BID THE PROJECT ACCORDINGLY; AND
PROVIDING AN EFFECTIVE DATE.
8. REPORTS

a. Update on Blackboard Connect (Jen Johnson, Public Information Officer)

b. Update on Clothing Donation Bins after adoption of Ordinance #14-10-1301 (Jesus Valdes)

c. Update on The Palms regarding delinquent Water and Trash bills and other health and safety related issues (Ambreen Bhaty)

9. COMMISSION COMMENTS

10. CITY MANAGER COMMENTS

a. Friday, January 16 - 6:45 p.m. - Martin Luther King, Jr. Celebration – City Hall Front Lawn

b. Saturday, January 17 – 9:00 am-Noon – Household Hazardous and E-Waste Collection Event - City Hall Parking Lot

11. CITY ATTORNEY COMMENTS

a. Request for Conflict Waiver – Fire Fighter Grant Application by the City of North Lauderdale and the City of Tamarac

12. ADJOURNMENT

CONVENE TO NORTH LAUDERDALE RECREATION FOUNDATION
CITY OF NORTH LAUDERDALE
701 SW 71ST AVENUE
NORTH LAUDERDALE, FLORIDA 33068

NOTICE OF SPECIAL COMMISSION MEETING
AND SHADE SESSION

TUESDAY, JANUARY 13, 2015

CITY HALL COMMISSION CHAMBERS

Commencing at 5:00 p.m.:
• Open Special Meeting
• Close Special Meeting and Convene to Shade Session
• Adjourn Shade Session and re-open Special Meeting

On Tuesday, January 13, 2015 at 5:00 p.m., the City Commission will hold a closed door, attorney-client session in City Hall pursuant to Section 286.011(8), Florida Statutes. The purpose of this meeting is that the City Attorney desires advice concerning litigation regarding the following:

City of Sunrise, City of North Lauderdale, et. al. v. Broward County, Florida, Broward County Circuit Court Case No. 13-105660 (19).

In attendance will be Mayor Jack Brady, Vice Mayor Jerry Graziose, Commissioner Lorenzo Wood, Commissioner Rich Moyle, Commissioner David G. Hilton, City Attorney Samuel S. Goren, Assistant City Attorney Michael D. Cirullo, Jr., Ambreen Bhatti, City Manager, and a certified court reporter.

The Special Meeting of the City Commission will be recessed for this session. At the conclusion of the attorney-client session, the Special City Commission Meeting will be reconvened.

If a person decides to appeal any decision made by the city commission with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

The city shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the city. Please contact Patricia Vancheri (954) 724-7056 at least twenty-four hours prior to the program or activity in order for the city to reasonably accommodate your request.
NOTICE

THE CITY COMMISSION
WILL MEET
AT THE MUNICIPAL COMPLEX

ON

TUESDAY, JANUARY 13, 2015
5:30 pm

For a

WORKSHOP

Subject: Discussion regarding possible changes to City Logo

P. Vancheri
City Clerk
Posted: January 9, 2015
MINUTES

The North Lauderdale City Commission met at the Municipal Complex on Tuesday, December 9, 2014. The meeting convened at 5:30 p.m.

1. **INVOCATION AND PLEDGE OF ALLEGIANCE** – Mayor Brady gave the invocation and led the pledge.

2. **ROLL CALL** – Clerk called roll. *All present.*

   Mayor Jack Brady  
   Vice Mayor Jerry Graziose  
   Commissioner David G. Hilton  
   Commissioner Rich Moyle  
   Commissioner Lorenzo Wood  
   City Manager Ambreen Bhatty  
   City Attorney Jacob Horowitz  
   City Clerk Patricia Vancheri  

3. **APPROVAL OF MINUTES**

   a. **November 18, 2014** – Commissioner Wood moved to approve the Minutes as submitted. Seconded by Vice Mayor Graziose. *Minutes approved unanimously by voice vote.*

4. **PRESENTATIONS**

   Mayor Brady acknowledged the City’s receipt of the 2013 Distinguished Budget Presentation Award presented by the Government Finance Officers Association. City Manager Bhatty introduced Mr. Rene Gonzalez as the new interim Finance Director.

5. **PUBLIC DISCUSSION** – No one spoke.
6. QUASI-JUDICIAL ITEMS

Upon approval of the Commission, Item 6(a) and 6(b) were tabled until the arrival of the applicants and Item 6(c) was presented first.

a. SUBJECT: SPECIAL EXCEPTION USE - SEU 14-05
NAME OF APPLICANT: Fidel Goldson, Jr.
PROJECT NAME: Goldson Spine Rehabilitation Center
PROJECT LOCATION: 1335-1337 S State Road 7 (Cypress Lake Plaza)
PROJECT DESCRIPTION: Special Exception Use permit to provide massage services as an accessory use at a chiropractic facility in a General Business District (B-3) in accordance with Section 106-468.

At 5:42 p.m. this item was removed from the table, as Applicant, Fidel Goldson, Jr. arrived and Attorney Horowitz read the item into the record. Dr. Goldson was sworn. Tammy Reed-Holguin, Community Development Director, presented the item based on the backup memorandum. She indicated that the massage therapy will be an accessory use to the business, according to Sec. 106-468 which allows for these services through a special exception use permit. Staff has reviewed the proposed request and determined that the criteria has been met for adding the massage services to the licensed chiropractic office. Ms. Reed-Holguin also stated that economically this facility will provide an increase in revenue to the plaza and will occupy two bays reducing vacancy. On December 2nd the Planning and Zoning Board met and unanimously approved the item subject to the five (5) conditions outlined in staff memorandum. Public hearing opened. No one spoke.

Commissioner Hilton moved to approve the Special Exception Use permit subject to the five (5) conditions outlined in staff memorandum. Seconded by Commissioner Wood. MOTION APPROVED UNANIMOUSLY BY VOICE VOTE.

b. SUBJECT: SPECIAL EXCEPTION USE - SEU 14-04
NAME OF APPLICANT: Jose Ricardo Sorto
PROJECT NAME: Ministerio Vision Celestial
PROJECT LOCATION: 7310 Southgate Boulevard (Presidential Plaza)
PROJECT DESCRIPTION: Special Exception Use permit to add an additional 4,535 square feet to the existing church (currently operating under SEU 12-07) in a Community Business (B-2) Zoning District.

At 5:39 p.m. this item was removed from the table, as Applicant, Pastor Jose Ricardo Sorto arrived and Attorney Horowitz read the item into the record. Pastor Sorto was sworn. Tammy Reed-Holguin presented the item based on the backup memorandum. She indicated that the applicant currently operates in the Plaza but is expanding into an adjacent bay and this use would be for their sanctuary and the original space will be used for their youth programs to support the existing church. According to the zoning code, only 20% of commercial use of the property can be used for non-CF use such as this church, and according to the square footage, they are occupying 6.14% of the plaza and well within the requirement. On December 2nd, the Planning and Zoning Board unanimously voted to approve recommendation to the City Commission
subject to the six (6) conditions outlined in staff memorandum. Mayor Brady asked the applicant if he agreed to the conditions and Pastor Sorto replied yes. Public hearing opened. No one spoke.

Commissioner Hilton moved to approve the Special Exception Use permit subject to the six (6) conditions outlined in staff memorandum. Seconded by Commissioner Moyle. MOTION APPROVED UNANIMOUSLY BY VOICE VOTE.

c. RESOLUTION: SIGN WAIVER REQUEST - SWAV 14-03
   NAME OF APPLICANT: Kemp Signs Co.
   PROJECT NAME: Dunkin Donuts
   PROJECT LOCATION: 7135 W. McNab Road
   PROJECT DESCRIPTION: To allow one menu board with 31.73 square feet in area whereas a maximum of 16 square feet in area is allowed per Section 94-14 (13) (b) and within a Community Business (B-2) Zoning District.

Ryan Parente, present for the Applicant was sworn and Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPROVING A SIGN WAIVER REQUEST FOR DUNKIN DONUTS LOCATED AT 7135 WEST McNAB ROAD, NORTH LAUDERDALE, FLORIDA, THEREBY PERMITTING THE INSTALLATION AND MAINTENANCE OF ONE MENU BOARD SIGN 31.73 SQUARE FEET IN SIZE WHEREAS ONLY 16 SQUARE FEET IS ALLOWED BY SECTION 94-14 (13) (B) WITHIN A COMMUNITY BUSINESS (B-2) ZONING DISTRICT.

Tammy Reed-Holguin, Community Development Director, presented the item based on the backup memorandum. She commented that the applicant Kemp Signs is present on behalf of Dunkin Donuts who came before the Commission recently to add a drive through window to the establishment on McNab Road. Tonight, they are asking for a sign waiver to place a menu board there that exceeds the maximum square footage in the Code of 16 sq. ft. They are asking for 31.73 sq. ft. which is consistent with other drive-throughs that are in that plaza. On December 2nd the Planning and Zoning Board unanimously approved recommendation to the Commission for approval of the sign waiver. Ms. Reed-Holguin stated that based on that recommendation, they are requesting approval of the attached resolution granting the sign waiver.

Vice Mayor Graziouse moved to approve. Seconded by Commissioner Wood. All in favor by voice vote.

RESOLUTION NO. 14-12-6126 PASSED AND APPROVED UNANIMOUSLY

At this point, Mayor Brady broke from the agenda to allow Captain Will Jackson to introduce two new officers to BSO North Lauderdale District - Deputy Blackman and Deputy Falardo.
7. ORDINANCES SECOND READING

a. Ordinance – Second Reading – Moratorium on Medical Marijuana

Vice Mayor Graziose moved to read. Attorney read:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ESTABLISHING A MORATORIUM ON THE APPROVAL OR ISSUANCE OF ANY NEW LICENSES OR PERMITS FOR ANY USES THAT INVOLVE THE CULTIVATION, PROCESSING AND DISPENSING OF MEDICAL MARIJUANA; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Horowitz commented that in November, Amendment Two did not pass, which was the proposition to legalize medical marijuana subject to rulemaking in the State of Florida. However, in July of this past year, the Florida Legislature did adopt certain legislation that permits the use of one particular strain of medical marijuana – “Charlotte’s Web”. So, Mr. Horowitz explained, while the global use of medical marijuana did not pass, this moratorium would still cover the one particular strain that is currently legal within the State of Florida. Tammy Reed-Holguin stated that this ordinance is being presented for second reading and adoption to put this moratorium in place. Ms. Reed-Holguin stated that on October 28th the City Commission approved a resolution ratifying a Notice of Intent to institute this moratorium and staff is requesting that this moratorium be put in place to allow more time to determine what the Department of Health proposes to regulate this along with any future ramifications this could have if the Amendment comes back. The moratorium would be in place for 180 days from adoption of the ordinance. The Planning and Zoning Board met on November 3rd and unanimously recommended approval to the City Commission and on November 18th, the City Commission approved the first reading of the item unanimously. Public hearing opened; no one spoke. Commissioner Moyle moved to adopt. Seconded by Commissioner Hilton. All in favor by voice vote.

ORDINANCE NO. 14-12-1304 PASSED AND APPROVED UNANIMOUSLY


Vice Mayor Graziose moved to read. Seconded by Commissioner Hilton. Attorney read:

AN ORDINANCE OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING CHAPTER 86, ENTITLED “LOCAL BUSINESS TAX RECEIPT AND REGULATIONS”; CREATING ARTICLE VII, TO BE ENTITLED “RIGHT-OF-WAY SOLICITORS AND CANVASSERS”; PROHIBITING SOLICITATIONS IN AND UPON CERTAIN ROADWAYS AND RIGHTS-OF-WAY WITHIN THE CITY; PROVIDING
FOR DEFINITIONS; PROVIDING FOR FINDINGS AND INTENT; PROVIDING FOR PENALTIES; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Tammy Reed-Holguin, Community Development Director, presented the item based on the backup memorandum. She indicated that this is presented for second reading to adopt an ordinance that will amend the Code of Ordinances to specifically address solicitation and canvassing on certain roadways and right-of-ways to improve the public safety, reduce the risks associated with such activities and to ensure better traffic flow. Broward Sheriff’s Office provided data analysis of accidents at intersections on the primary roadways within the City of North Lauderdale, and based on that, the five roadways listed in the memorandum are identified as those that had the most accidents and should be looked at to possibly pass this ordinance to ban solicitors from those intersections. There would be no soliciting within 200 feet from the lateral curb or boundary line of the intersections of Rock Island Road, McNab Road, State Road 7, Kimberly Boulevard and SW 81st Avenue. The Planning and Zoning Board met on November 3rd and unanimously voted to recommend approval of the ordinance and the City Commission approved it on first reading on November 18th. Public hearing opened; no one spoke. Commissioner Hilton moved to approve. Seconded by Commissioner Moyle. All in favor by voice vote.

ORDINANCE NO. 14-12-1305 PASSED AND APPROVED UNANIMOUSLY

At this point Mayor Brady broke from the agenda to introduce Florida State House Representative Hazelle Rogers. Representative Rogers stated that she was here to talk about her toy-giveaway project taking place on Thursday, December 18th at Champions Hall beginning at 6:00 p.m., and to thank the City for the use of the facility. City Manager commented that this item is on the Agenda under her comments. Vice Mayor Graziose moved to pull Agenda Item 12(a) out of order. City Manager stated that she had verbal consensus from the Commission to approve this item as a co-sponsor and to waive any rental fees but the Commission would need to ratify this tonight. Commissioner Moyle moved to ratify the City’s sponsorship and to waive the fees. Seconded by Vice Mayor Graziose. Motion passed unanimously on voice vote.

Representative Rogers also commented that the 2015 Florida Sports Foundation Statewide Dominos State Championship Games event is again being awarded to the Broward County Community and will be hosted by the City of Lauderhill this year. Details to be forthcoming.

c. Ordinance – Second Reading - First Reading - Amendment to Chapter 106 “Zoning, Article V “General Supplementary Regulation” by adding Section 106-207 entitled “Portable Storage Units” and amending Appendix F “Fees” adding Section 9 “Portable Storage Units.”

Attorney read:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING CHAPTER 106 OF THE CITY CODE OF
ORDINANCES ENTITLED "ZONING", BY SPECIFICALLY AMENDING ARTICLE V ENTITLED “GENERAL SUPPLEMENTARY REGULATIONS” BY CREATING SECTION 106-207, TO BE ENTITLED "PORTABLE STORAGE UNITS" TO PROVIDE REGULATIONS FOR PORTABLE STORAGE UNITS; AMENDING APPENDIX F ENTITLED “FEES” BY SPECIFICALLY AMENDING ARTICLE I, ENTITLED “COMMUNITY DEVELOPMENT FEE SCHEDULE” BY CREATING SECTION 9 TO BE ENTITLED “PORTABLE STORAGE UNIT PERMIT FEE”; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

Tammy Reed-Holguin, Community Development Director, presented the item for second reading based on the backup memorandum. She indicated that this ordinance seeks to provide for effective placement, permitting, use of said units and establishes an appropriate permit fee for each unit. The ordinance also seeks to clarify the code for the units, commonly known as “PODS”, to allow for temporary use of the portable storage units in single family and two-family residential zoning districts in a manner that will eliminate any potential nuisance while accommodating the community. To meet the required setback, the units will be allowed on the driveway only as outlined in the ordinance and will be allowed for consecutive use up to 15 days. The applicant must obtain a permit which will be posted on the site displaying the date of issuance and the expiration date. Each company that proposes to supply the storage units within the City will be required to obtain local business tax receipt and post a bond annually that the City may draw upon if the unit is not removed in a timely manner. Addresses that currently have these units will be noticed and given time to conform or remove non-conforming units. Non-compliance will be addressed through the Code Enforcement process. On November 3rd the ordinance was approved by the Planning and Zoning Board and on first reading by the City Commission on November 18. Public hearing opened; no one spoke. Commissioner Hilton moved to approve. Seconded by Vice Mayor Graziose. All in favor by voice vote.

ORDINANCE NO. 14-12-1306 PASSED AND APPROVED UNANIMOUSLY

8. CONSENT AGENDA

Commissioner Hilton moved to read. Seconded by Commissioner Moyle. No items were pulled from consent. Attorney read:

   a. RESOLUTION – Appointing Vice Mayor Graziose as the Metropolitan Planning Board Member

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, PROVIDING FOR THE APPOINTMENT OF JERRY GRAZIOSE TO THE METROPOLITAN PLANNING ORGANIZATION AS A MEMBER; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION NO. 14-12-6127
b. RESOLUTION – Appointing Genevieve Barnett-Burke to Housing Authority Board

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPOINTING GENEVIEVE BARNETT-BURKE AS A REGULAR MEMBER OF THE HOUSING AUTHORITY BOARD (SPONSORED BY COMMISSIONER WOOD); PROVIDING FOR TERM OF OFFICE; AND, PROVIDING AN EFFECTIVE DATE.

RESOLUTION NO. 14-12-6128

Commissioner Hilton moved to approve the consent agenda as read. Seconded by Commissioner Wood. All in favor by voice vote.
CONSENT AGENDA APPROVED UNANIMOUSLY

9. OTHER BUSINESS

a. RESOLUTION - Microsoft Enterprise Software Product License Purchases

Vice Mayor Graziose moved to read. Seconded by Commissioner Hilton.
Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF MICROSOFT ENTERPRISE SOFTWARE LICENSES FROM SOFTWARE HOUSE INTERNATIONAL AS LISTED IN SECTION ONE OF THIS RESOLUTION; FOR THE PERIOD STARTING DECEMBER 1, 2014 - NOVEMBER 30, 2015; PROVIDING FOR THE AMOUNT NOT TO EXCEED $53,227.86 AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Wood moved to adopt. Seconded by Commissioner Hilton. All in favor by voice vote.

RESOLUTION NO. 14-12-6129 PASSED AND APPROVED UNANIMOUSLY

b. RESOLUTION - Memorandum of Understanding (MOU) - 2014 December Holiday Schedule

Vice Mayor Graziose moved to read. Seconded by Commissioner Hilton.
Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ACCEPTING AND OTHERWISE AUTHORIZING THE
CITY MANAGER OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ON BEHALF OF SAID CITY, TO EXECUTE AND OTHERWISE ENTER INTO THAT CERTAIN MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORTH LAUDERDALE AND THE FEDERATION OF PUBLIC EMPLOYEES, A DIVISION OF THE NATIONAL FEDERATION OF PUBLIC AND PRIVATE EMPLOYEES/AFL-CIO EFFECTIVE UPON RATIFICATION AND SIGNATURE OF THE CITY MANAGER AND REPRESENTATIVE OF THE FEDERATION OF PUBLIC EMPLOYEES; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND, PROVIDING AN EFFECTIVE DATE.

Jennifer Yarmitzky, Human Resource Manager, presented the item based on the backup memorandum. She indicated that on November 18th the City Commission approved the 2014 Holiday schedule combining the two traditional half-day holidays of Christmas Eve and New Years Eve into one full 8-hour holiday, allowing employees a four-day weekend over the Christmas holiday. On November 19th the Federation of Public Employees was notified of this schedule for the non-bargaining employees and the business agent with FPE advised that the members agreed to follow the same schedule as the non-bargaining employees. Staff is seeking Commission’s approval of the attached resolution and Memorandum of Understanding. Commissioner Moyle moved to adopt. Seconded by Commissioner Hilton. All in favor by voice vote.

RESOLUTION NO. 14-12-6130 PASSED AND APPROVED UNANIMOUSLY

10. REPORTS

   a. Holiday Parade Update (Mike Sargis)

   Mike Sargis, Parks and Recreation Department, gave an update of the parade route and times the Commission would need to be at City Hall for the staging and the course of events. He advised that there were 114 units in the parade along with 9 bands. He also advised that former Commissioner Gary Frankel was one Grand Marshall and a second Grand Marshall is Betty Davis, Chief Meteorologist from Channel 10.

11. COMMISSION COMMENTS

   a. Discussion and possible motion to attend the Areawide Council on Aging’s 35th Annual Board & Advisory Council Installation Dinner by purchasing a table for ten and/or advertising not to exceed $1,000.00.

   Vice Mayor Graziose made a motion to fund a table and advertising. Seconded by Commissioner Hilton. All in favor by voice vote. Motion passes unanimously.
12. CITY MANAGER COMMENTS

a. Ratifying City Sponsorship of State Representative Rogers Toy Giveaway
   This item was moved up on the agenda and heard earlier out of order and approved

b. City Manager discussed the purchase of a truck with Law Enforcement Trust Funds and suggested that since the purchase was approved by BSO and the City Commission, perhaps the City can purchase the truck under our State contract, but BSO would still be responsible for maintaining the insurance. Technically items purchased with LETF monies are the City’s property. Since the price of the truck is going to be more than $25,000, and City Manager only has authority to spend up to that amount, at the next Commission meeting, she will bring a proper agenda item up for approval of the purchase. Chief Jackson reiterated that there is a certain chain of procedure in making these purchases and these items are the City’s property and they would like to use the City’s contract and contacts at the dealership.

At this time, Vice Mayor Graziose thanked everyone who participated and helped with the Broadview/Pompano Park Bazaar the past weekend. He said it was a well-received community event. He also commented on parking issues at the churches in the shopping centers on State Road 7 and asked that Staff look at some of these issues and revise some of the requirements and look at the amount of feet that churches can be apart. He said some plazas have two churches and maybe we can look at having 15%, which cuts the 20% requirement back by 5%, and grandfather the existing ones in. Vice Mayor Graziose commented that it is becoming an issue. City Manager said that is why many years ago we went with the 20% CF restriction. She said at that time there was an act relating to religious institutions, but they can go back and revisit the law. She said coming down from 20% to 15% may not make a difference, but if we could include additional restriction of a distance requirement between churches, it may eliminate some of the issues we are having with some shopping centers have more than one or two churches. Vice Mayor Graziose said the business owners are complaining, and the shopping centers are bulging and there is no parking so the issue needs to be addressed. Commissioner Hilton commented that one of the conditions of approving these special exceptions is that if it becomes a parking problem is that they have to address that. City Manager said they have been citing those properties and have asked for a cease and desist. Vice Mayor Graziose also commented that he would like to see these churches checked for capacity as well. City Manager asked Code Enforcement Supervisor, Jesus Valdes, to have the Officers working on Sundays to check the capacity and parking situations and submit a complete report so it can be evaluated.

13. CITY ATTORNEY COMMENTS


Attorney Horowitz reported that they have analyzed the distribution of these funds and they are assured that there is no violation or conflict of interest created by the appointment of Ms.
Thompson to a board or her prior application to receive these funds, as outlined in their detailed backup memorandum.

Attorney Horowitz also commented that the Inspector General John Scott gave his report to the Oversight Committee this week. The Oversight Committee also reviewed the Inspector General’s performance and renewed his contract for another four years.

14. **ADJOURNMENT** – There being no further business, the meeting adjourned at 6:29 p.m.

Respectfully submitted,

Patricia Vancheri, CMC
City Clerk
TO: Mayor and City Commission
FROM: Ambreen Bhatti, City Manager
BY: Tammy L. Reed-Holguin, Community Development Director
DATE: January 13, 2015
SUBJECT: Amendment to SPR 95-01 (Country Village Estates) Amendment to the Final site plan approval to remove pool area at 7617-7737 Tam O'Shanter Blvd.

APPLICANT: Country Village Estates Condominium Association, Inc.

The applicant, Country Village Estates Condominium Association, Inc., located at 7617-7737 Tam O'Shanter Blvd. is requesting their previously approved and built site plan (95-01) be amended to remove the swimming pool from the property.

The applicant advises that this removal is necessary for the community to sustain itself. The pool is no longer functional and is not being used by the community. The applicant advises that the pool area will return to green space. Country Village Estates Condominium Association, Inc. has submitted minutes stating approval by the residents to remove the pool. The specific extent of the anticipated use is explained in Attachment A, and made a part of this report.

The Community Development has reviewed the request with the City’s Administration. They find no objection to the removal of the pool and the proposal to return the area to open space. The amendment is minor in nature; no structures are to be built, neither setbacks nor parking will be affected and no adverse affects on the development have been identified. This item is being presented to the City Commission only as they previously approved the final site plan and have the authority to consider amendments to the final site plan.

RECOMMENDATION:

The City Administration recommends approval of the proposed amendment to the final site plan SPR 95-01 (Country Village Estates) to the City Commission subject to the following conditions:

1. The applicant shall comply with applicable City Codes and Florida Building Codes.
2. All terms, conditions and provisions imposed previously by the Planning and Zoning Board and DRC and currently by the City Commission and Staff including all life,
health and safety Codes pertaining to this development shall be met prior to the issuance of building permits.

3. The City reserves the right to impose any additional requirements deemed necessary during subsequent approval reviews related to this amendment.

4. Any landscape installed remains consistent with the approved landscape on the development site.

5. Copies of all applicable permits and approvals by other regulatory agencies shall be provided to the City prior to issuance of building permits.

If the Commission concurs with this request, a motion is in order to approve the amendment to the final site plan.
Country Village Estates Condominium Association, Inc.

Membership Meeting Minutes
September 28, 2011

The meeting was called to order at 9:00 a.m. in the offices of Condo Management Alternative, Inc. There were 20 out of 24 unit owners present, either in person or by proxy. The results of the vote to “I agree with the Association removing the pool and all associated equipment, and authorize the Board of Directors to take all necessary steps to achieve this,” was 19 “Yes” votes and 1 “No” vote. The number of unit owners needed to approve this plan is 18, therefore the association is approved to remove the pool and all associated equipment. The meeting was adjourned at 9:15 a.m.

Meeting minutes taken and submitted by:

Anne M. Saathoff
Community Association Manager and
Agent of Country Village Estates Condominium Association, Inc.
Amended Site Plan For Country Village Estates Condominium Association, Inc.
The item before you tonight is for your consideration and approval on first reading to amend Chapter 2, Article VII, Division 2, entitled Code Enforcement Board. The proposed amendment to the City’s Code of Ordinances will confirm consistency between the City’s code enforcement processes and Chapter 162, Florida Statutes. The Ordinance also incorporates the City’s lien mitigation process as a formal part of the City’s Code.

BACKGROUND:

Community Development staff, in collaboration with our City Attorney’s Office, has conducted a comprehensive review of Chapter 2, Article VII, Division 2, of the City Code pertaining to Code Enforcement. It is recommended that the City Code be amended as outlined in the proposed Ordinance to insure consistency with Florida Statute Chapter 162. The City Code has not been amended since the recent changes to the Statute. Although the City has historically adhered to the Florida Statute process, incorporating reference to the State Statute into the City Code of Ordinances will formalize the process and enable the City to remain consistent with the Statute upon any future changes in the Statute.

Staff, also reviewed the lien mitigation program and has included its adoption as a formal process in the Ordinance. This program started on April 27, 2010, when the City Commission approved Resolution No. 10-04-5574 implementing a one year pilot program for lien mitigations which afforded property owners who have exhausted the administrative process for lien settlements to present their case before a Special Magistrate. At the end of the year, the pilot program was extended for another 6 months by the adoption of Resolution No. 11-04-5693. Later due to the success of the program, staff recommended a second extension and the City Commission approved Resolution No. 11-11-5787 on November 15, 2011 providing for a three year implementation period. Most recently, an extension was granted through February 15, 2015 so a comprehensive review of the City Code pertaining to Code Enforcement could be completed and any amendments of that Section could be presented at once.
Over that three and a half year period that the lien mitigation program has been in place, many property owners have utilized the formal mitigation process. The majority of requests for lien mitigation continue to be received from lending institutions or investors that have acquired properties through foreclosure and are in the process of selling them. Although the Administration continues to be successful in mitigating most of these liens administratively to the mutual satisfaction of the property owner and the City, there is still a need to provide the opportunity for property owners who feel the liens have not been settled to their satisfaction to be heard. Also, the decline that was anticipated in the number of foreclosures by the end of three years; has not been realized and these vacant properties continue to generate code violations and liens.

Therefore, due to the inherent need and success of this program, staff has prepared the attached Ordinance for Commission’s consideration to formalize the lien mitigation process by incorporating it into the City Code of Ordinances. Additionally review of the current City Code in comparison to the Florida Statute, confirms the prudence of incorporating Chapter 162 of the Florida Statute.

RECOMMENDATION:

The City Administration recommends City Commission’s approval of the attached ordinance on first reading proposing amendment to City Code of Ordinances, Chapter 2, Article VII, Division 2- Entitled Code Enforcement Board, to incorporate Chapter 162 of the Florida Statutes and to adopt the lien mitigation process as part of the City’s Code of Ordinances.
ORDINANCE NO. ____________

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING CHAPTER 2, ENTITLED “ADMINISTRATION”, ARTICLE VII, ENTITLED “CODE ENFORCEMENT”, DIVISION 2, ENTITLED “CODE ENFORCEMENT BOARD”, TO UPDATE DEFINITIONS, CLARIFY MATTERS RELATING TO THE CODE ENFORCEMENT BOARD MEMBERSHIP AND QUALIFICATIONS AND SPECIAL MAGISTRATES, TO INCORPORATE STATUTORY CODE ENFORCEMENT PROCEDURES, INCLUDING DEFINITIONS, CONDUCT OF HEARING, POWERS OF CODE ENFORCEMENT BOARDS AND SPECIAL MAGISTRATES, ADMINISTRATIVE FINES, COSTS OF REPAIRS AND LIENS, DURATION OF LIEN PROCESSES, AND NOTICE PROCEDURES FROM CHAPTER 162, F.S.; PROVIDING FOR A LIEN MITIGATION PROCESS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Administration has reviewed the City’s current Code of Ordinances relating to Code Enforcement; and

WHEREAS, the City has had a process in place through a resolution for requests for reduction of code enforcement liens; and

WHEREAS, the City Commission finds it in the best interest of the City to amend the city’s Code of Ordinances as to code enforcement processes to confirm consistency with Chapter

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162, Florida Statutes, and to enact the lien mitigation process as part of the City’s Code of
Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY
OF NORTH LAUDERDALE, FLORIDA, AS FOLLOWS:

SECTION 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as
being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

SECTION 2. Chapter 2, Article VII, Division 2, is hereby amended as follows:

Sec. 2-256. - Short title.

This division shall be known as and may be cited as the North Lauderdale Code Enforcement
Board Ordinance.

Sec. 2-257. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings
ascribed to them in Chapter 162, F.S., except where the context clearly indicates a different meaning.

City attorney means the legal officer and advisor of the city.

City prosecutor may be the city attorney or other appointed agents and employees of the city.
Code inspector means any authorized agent or employee of the city whose duty it is to insure code compliance.

Enforcement board means the code enforcement board of the city.

Repeat violation means a violation of a provision of a code or ordinance by a person whom the code enforcement board has previously found to have violated the same provision within five years prior to the violation.

Sec. 2-258. - Declaration of legislative intent.

It is the intent of this division to promote, protect and improve the health, safety and welfare of the citizens and residents of the city by authorizing the creation of an administrative board with authority to impose administrative fines and other noncriminal penalties to provide an equitable, expeditious, effective and inexpensive method of enforcing any codes and ordinances in force in the city where a pending or repeated violation continues to exist. The provisions of F.S. Ch. 162, as amended from time to time, are herein incorporated by reference.

Sec. 2-259. - Alternative enforcement.

This division does not prevent the city from enforcing, or obtaining compliance with, its ordinances by any other means provided by law or ordinance.

Sec. 2-260. - Created Code Enforcement Board and Code Enforcement Special Magistrate.
There is hereby created. The city code enforcement board, created in 1976, shall continue to be authorized. The authority for the use of a Special Magistrate for code enforcement hearings is hereby confirmed and ratified. A Special Magistrate shall have the same status as an enforcement board. References in this Division to an enforcement board, except Sections 2-261, 2-262 and 2-263, shall include Special Magistrate if the context permits.

Sec. 2-261. - Organization of code enforcement board.

(a) The governing body City Commission shall approve by majority vote the appointment of a regular seven-member code enforcement board and legal counsel for the code enforcement board, as required by F.S. § 162.05. The governing body City Commission shall also approve by majority vote the appointment of two alternate members to the code enforcement board to act as substitutions in the event that a regular member is unable to attend the periodic hearings scheduled in accordance with section 2-266 and section 2-267. Regular members and alternate members of the code enforcement board shall be residents of the city. Appointments shall be made in accordance with the city charter, and applicable law and ordinances, on the basis of experience or interest in the subject matter jurisdiction of the code enforcement board.

(b) Appointments to the code enforcement board shall be made for terms of three years.

(c) Each member of the governing body City Commission shall nominate one member who is a resident of their district for appointment to the code enforcement board, subject to the approval by a majority vote of the governing body City Commission. Should a
commissioner be unable to identify an appointment from his/her district, the mayor may make a nomination from any other district.

(d) The city manager and community development director shall also have one nomination each, subject to the approval by a majority vote of the governing body City Commission.

(e) The two alternate members shall be appointed by the mayor at-large from any district within the city.

(e) A member may be reappointed upon approval of the governing body City Commission. Appointments to fill any vacancy on the code enforcement board shall be for the remainder of the unexpired term of office. If any member fails to attend two of three successive scheduled meetings without cause and without prior approval of the chairman of the code enforcement board, the code enforcement board shall declare the member's office vacant and, the governing body shall promptly fill such vacancy. The members of the code enforcement board shall serve in accordance with the city charter and this Code and may be suspended and removed for cause as provided in the charter and this Code.

(f) The members of the code enforcement board shall elect a chairman and vice-chairman, who shall be voting members, from among its members for a term of one year on October 1st of each year or as soon thereafter as practicable. A member may be re-elected as chairman or vice-chairman to serve no more than two consecutive one-year terms. The presence of four or more members shall constitute a quorum of the seven-member code enforcement board. Members shall serve without compensation, but may be reimbursed
for such travel, mileage, and per diem expenses as may be authorized by the governing body City Commission or as otherwise provided by law.

Sec. 2-262. - Qualifications of members.

(a) The governing body, in its legislative discretion, may impose further and more stringent qualifications for prospective members serving on the code enforcement board.

(a) All members of the code enforcement board shall be residents of the City. The governing body City Commission shall may consider additional the following as further qualifying factors in the appointment of prospective members to the code enforcement board, including:

(1) Commitment to the community;

(2) Actual experience and exposure to the categories of membership set forth in section 2-261;

(3) Availability for meetings, conferences, and appearances before the governing body City Commission;

(4) Operation of a business or business entity conducted within the city, or surrounding communities, for the purpose of knowledge and understanding of the needs and requirements of the city in effectuating the purposes of this code enforcement article; and
(5) Any other additional element or factor which, in the opinion and discretion of the governing body City Commission warrants the appointment or non-appointment of a member to the code enforcement board.

Sec. 2-263. - Removal of members.

(a) A member shall be removed from the code enforcement board who fails to attend two of three successive meetings of the code enforcement board without cause, and without prior approval of the chairman of the code enforcement board. Board members shall notify the recording secretary a minimum of 24 hours in advance of any expected absences.

(b) Removal shall be by resolution, specifying the facts that form the basis for the removal, and the member shall be noticed of resolution in advance and provided an opportunity to be heard by the city commission prior to or at the time the city commission considers the resolution.

(c) The City Commission may further remove a member of the code enforcement board for cause and upon the adoption by the City Commission of a resolution publicly removing such member. Good cause shall be defined herein as:

(1) Failure to perform and perceive the functions and duties of a member of the code enforcement board; and

(2) Any other factor or matter within the legislative discretion of the City Commission which may be considered in determining the necessity for continuing the individual membership of a code enforcement board member.
Sec. 2-264. - Jurisdiction.

(a) The code enforcement board shall have the jurisdiction and authority to hear and to decide alleged violations of all city ordinances, county ordinances and technical codes in force in the city.

(b) The jurisdiction of the code enforcement board shall not be exclusive but shall be supplemental and shall not prohibit the city from enforcing its codes by any other means, as provided by law.

Sec. 2-265. - Enforcement procedure.

(a) It shall be the duty of the code inspector to initiate enforcement proceedings of ordinances over which the code enforcement board has jurisdiction; however, no member of the code enforcement board shall have the power to initiate such enforcement proceedings.

(b) Except as provided in this division, if the violation of the Code is found, the code inspector shall notify the violator and give him a reasonable time to correct the violation. Should the violation continue beyond the time specified for correction, the code inspector shall notify the code enforcement board through its secretary, and request a hearing. The code enforcement board, through its clerical staff, shall schedule a hearing and written notice of such hearing shall be hand delivered or mailed as provided by F.S. ch. 162 to such violator. At the option of the code enforcement board, notice may additionally be served by publication or posting as provided in section 2-272. If the violation is corrected
and then recurs or if the violation is not corrected by the time specified for correction by the code inspector, the case may be presented to the code enforcement board even if the violation has been corrected prior to the board hearing, and the notice shall so state. If a repeat violation is found, the code inspector shall notify the violator but is not required to give the violator a reasonable time to correct the violation. The code inspector, upon notifying the violator of a repeat violation, shall notify the code enforcement board and request a hearing. The code enforcement board, through its clerical staff, shall schedule a hearing and shall provide notice pursuant to section 2-272. The case may be presented to the code enforcement board even if the repeat violation has been corrected prior to the board hearing, and the notice shall so state.

(c) If the code inspector has reason to believe that a violation or the condition causing the violation presents a serious threat to the public health, safety and welfare, or if the violation is irreparable or irreversible in nature, the code inspector shall make a reasonable effort to notify the violator and may immediately notify the code enforcement board and request a hearing.

Sec. 2-266. - Conduct of hearing.

(a) Upon request of the code inspector or at such other times as may be necessary, the chairman of the code enforcement board may call a hearing of the code enforcement board; a hearing also may be called by written notice signed by at least three members of the code enforcement board. Minutes shall be kept of all hearings by each code
enforcement board, and all hearings and proceedings shall be open to the public. The governing body shall provide clerical and administrative personnel as may be reasonably required by the code enforcement board for the proper performance of its duties.

(b) Each case before the code enforcement board shall be presented by the city attorney or by a member of the administrative staff of the city. If the city prevails in prosecuting a case before the code enforcement board, it shall be entitled to recover all cost incurred in prosecuting the case before the board.

(c) The code enforcement board shall proceed to hear the cases on the agenda and prepared docket for that day or evening. All testimony shall be under oath and shall be recorded. The code enforcement board shall take testimony from the code inspector and alleged violator. Formal rules of evidence shall not apply, but fundamental due process shall be observed and shall govern such proceedings.

(d) At the conclusion of the hearing, the code enforcement board shall issue findings of fact, based on the evidence of record, and conclusions of law and shall issue a formal order affording the proper relief consistent with the powers granted in this division and F.S. Ch. 162, as amended from time to time. The findings shall be by motion approved by a majority of those members present and voting, except that at least four members of the code enforcement board shall vote in order for the action to be official. The order may include a notice that it must be complied with by a specified date and that a fine may be imposed and, under the conditions specified in section 2-268, the cost of repairs may be included along with the fine if the order is not complied with by such date. A certified
copy of such order may be recorded in the public records of the county and shall constitute notice to any subsequent purchasers, successors in interest, or assigns if the violation concerns real property, and the findings therein shall be binding upon the violator and, if the violation concerns real property, any subsequent purchasers, successors in interest, or assigns. If an order is recorded in the public records pursuant to this subsection and the order is complied with by the date specified in the order, the code enforcement board shall issue an order acknowledging compliance that shall be recorded in the public records. A hearing is not required to issue such an order acknowledging compliance.

Sec. 2-267. - Powers of the code enforcement board.

The code enforcement board shall have the powers to:

(1) Adopt rules for the conduct of its hearings.

(2) Subpoena alleged violators and witnesses to its hearings. Subpoenas may be served by the police services of the city.

(3) Subpoena evidence.

(4) Take testimony under oath.

(5) Issue orders having the force of law commanding whatever steps are necessary to bring a violation into compliance.

Sec. 2-268. - Administrative fines; liens.
(a) The code enforcement board, upon notification by the code inspector that an order of the code enforcement board has not been complied with by the set time, or, upon finding that a repeat violation has been committed, may order the violator to pay a fine in an amount specified in this section for each day the violation continues past the date set by the code enforcement board for compliance, or in the case of a repeat violation, for each day the repeat violation continues beginning with the date the repeat violation is found to have occurred by the code inspector. In addition, if the violation is a violation described in section 2-265(c), the code enforcement board shall notify the local governing body, which may make all reasonable repairs which are required to bring the property into compliance and charge the violator with the reasonable cost of repairs along with the fine imposed pursuant to this section. If a finding of a violation or a repeat violation has been made, a hearing shall not be necessary for issuance of the order imposing the fine. A fine imposed pursuant to this section shall not exceed $250.00 per day for a first violation and shall not exceed $500.00 per day for a repeat violation, and in addition, may include all cost of repairs as set forth herein.

(b) In determining the amount of the fine, if any, the code enforcement board shall consider the following factors:

(1) The gravity of the violation;

(2) Any actions taken by the violator to correct the violations; and

(3) Any previous violations committed by the violator.

(c) The code enforcement board may reduce a fine imposed pursuant to this section.

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(d) A certified copy of an order imposing a fine may be recorded in the public records and thereafter shall constitute a lien against the land on which the violation exists and upon any other real or personal property owned by the violator. Upon petition to the circuit court, such order may be enforced in the same manner as a court judgment by the sheriffs of this state, including the levy against personal property, but such order shall not be deemed a court judgment except for enforcement purposes. A fine imposed pursuant to this section shall continue to accrue until the violator comes into compliance or until judgment is rendered in a suit to foreclose on the lien filed pursuant to this section, whichever occurs first. A lien arising from a fine imposed pursuant to this section runs in favor of the local governing body and the local governing body may execute a satisfaction or release of lien entered pursuant to this section. After three months from the filing of any such lien which remains unpaid, the code enforcement board may authorize, through the governing body, the city attorney to foreclose on a lien. No lien created pursuant to the provisions of the section may be foreclosed on real property which is a homestead under Fla. Const. art. X, § 4

Sec. 2-269. — Duration of lien.

No lien provided under this division shall continue for a period longer than 20 years after the certified copy of an order imposing a fine has been recorded, unless within that time an action to foreclose on the lien is commenced in a court of competent jurisdiction. In an action to foreclose on a lien, the prevailing party is entitled to recover all costs, including a reasonable attorneys'
fee, that it incurs in the foreclosure. The local governing body shall be entitled to collect all costs incurred in recording and satisfying a valid lien. The continuation of the lien effected by the commencement of the action shall not be good against creditors or subsequent purchasers for valuable consideration without notice, unless a notice of lis pendens is recorded.

Sec. 2-270. -- Appeals.

An aggrieved party, including the city, may appeal a final administrative order of the code enforcement board to the circuit court. Such an appeal shall not be a hearing de novo but shall be limited to appellate review of the record created before the code enforcement board. An appeal shall be filed within 30 days of the execution of the order to be appealed.

Sec. 2-271. -- Jurisdiction of circuit court.

The governing body hereby ratifies and embraces the conclusions of the Local Government Code Enforcement Boards Act (F.S. § 162.01 et seq.) by agreeing to the jurisdiction of the county circuit court to have jurisdiction of appeals from county courts except appeals of county court orders or judgments declaring invalid a state statute or a provision of the state constitution. Circuit courts shall have jurisdiction of appeals from final administrative orders of local government code enforcement boards and this article.

Sec. 2-272. -- Notices.
(a) All notices required by this article shall be provided to the alleged violator by certified mail, return receipt requested; by hand delivery by the sheriff or other law enforcement officer, code inspector, or other person designated by the governing body; or by leaving the notice at the violator's usual place of residence with any person residing therein who is above 15 years of age and informing such persons of the contents of the notice.

(b) In addition to providing notice as set forth in subsection (a) of this section, at the option of the code enforcement board, notice may also be served by publication or posting, as follows:

(1) Such notice shall be published once during each week for four consecutive weeks, four publications being sufficient, in a newspaper of general circulation in the county where the code enforcement board is located. The newspaper shall meet such requirements as are prescribed under F.S. ch. 50 for legal and official advertisements. Proof of publication shall be made as provided in F.S. §§ 50.041 and 50.051.

(2) In lieu of publication as described in paragraph (b)(1), such notice may be posted for at least 10 days in at least two locations, one of which shall be the property upon which the violation is alleged to exist and the other of which shall be the primary municipal government office. Proof of posting shall be by affidavit of the person posting the notice, which affidavit shall include a copy of the notice posted and the date and places of its posting.

(3) Notice by publication or posting may run concurrently with, or may follow, an attempt or attempts to provide notice by hand delivery or by mail as required under...
subsection (a) of this section. Evidence that an attempt has been made to hand deliver or mail notice as provided in subsection (a) of this section, together with proof of publication or posting as provided in subsection (b) of this section, shall be sufficient to show that the notice requirements of this part have been met, without regard to whether or not the alleged violator actually received such notice.

Sec. 2-265. – Enforcement, hearing, notice, fines and lien procedures.

The City shall use and comply with the provisions of Part I, Chapter 162, Florida Statutes, as amended from time to time, for its code enforcement actions and procedures before the code enforcement board and Special Magistrate, including without limitation definitions, enforcement procedures, conduct of hearings, powers of code enforcement boards and special magistrates, administrative fines, costs of repairs and liens, duration of liens and notices.

Sec. 2-266. – Maximum fine and cost recovery.

The maximum fine for a violation of the City’s code of ordinances is $250 per day for an initial violation, $500 per day for a repeat violation, and $5000.00 in the event the violation is found to be irreparable. Recovery of costs of repairs, and costs of prosecution may be imposed as well.

Sec. 2-267. – Lien mitigation procedures.
(a) Initial Administrative Review. A party seeking mitigation of accrued daily fines or penalty fees accrued through a code enforcement lien must submit a written request to the City’s Community Development Department requesting mitigation.

(1) The written request shall include:
   i. A written explanation of the basis for the request; and,
   ii. Include any documentation, including, without limitation, photographs, receipts, permits, and similar items, necessary to support the request; and,

(2) The violation in the code enforcement order imposing lien must be in compliance, and no code violations may exist on the property in order for the City to process a request for mitigation.

(3) Upon the City’s receipt of the request, the City’s Code Compliance Division shall inspect the applicant’s property to verify compliance.
   i. If the code enforcement officer verifies compliance, he or she shall confirm compliance and update the property record.
   ii. If the code enforcement officer is not able to confirm compliance, he or she shall provide the applicant with a written explanation of the remaining items.

The applicant shall have thirty (30) days from receipt of notice from the City to comply the outstanding code violations. Should the applicant not do so, the request will be deemed withdrawn, and should the applicant desire to again request a mitigation of a code enforcement lien, a new application will need to be filed, including payment of the application fee.
(4) **Once compliance is confirmed, the request will be reviewed by the Community Development Department, which shall consider the factors required by this section.**

(5) **The City’s costs of enforcement, including, without limitation, any charges resulting from City’s abatement of health and safety violations on the property and administrative costs, shall not be mitigated.**

(6) **When determining the recommended amount, the City’s Community Development Department shall consider the following factors:**

i. **The gravity of the violation:**

ii. **Actions taken by the applicant to correct the violation(s):**

iii. **Previous violations committed by the applicant:**

iv. **The cost, if any, upon the applicant to correct the violation(s):**

v. **Whether the applicant was given reasonable time to correct the violation(s):**

vi. **The current property value compared to the amount of the lien:**

vii. **Documentation of compliance date if different from when originally calculated:**

viii. **Whether the property is owner-occupied or investment property; and**

ix. **Other factors not taken into account previously.**

(7) **The City’s Community Development Department shall advise the applicant of the determination in writing. Any mitigation of the lien amount below $10,000.00**
shall be final, and the Special Magistrate shall not have authority under subsection (b) below to consider the lien mitigation.

(8) Should the applicant accept the total settlement amount determined by the city’s Community Development Department, the applicant shall submit payment within thirty (30) days of receipt of the City’s determination. Upon receipt of full payment, the City will deliver a Release of Lien to the applicant.

(9) Should the applicant not accept the determination by the City’s Community Development Department, the applicant may file an application within thirty (30) days of receipt of the City’s determination for review of the determination at a hearing before the City’s Special Magistrate pursuant to subsection (b) below.

(10) Should the City not timely receive either payment of the amount determined by the City’s Community Development Department or a written request for a hearing before the Special Magistrate, the request for mitigation will be deemed withdrawn and the lien will revert to the original amount.

(b) Special Magistrate Consideration. A party seeking to have their request for mitigation of daily fines or penalty fees accrued through a code enforcement lien heard by Special Magistrate after the Initial Administrative Review pursuant to subsection (a) above, must submit a written application to the Community Development Department, as well as an application fee of $250.00 for each lien the applicant is seeking review from the Special Magistrate.

(1) The jurisdiction of the Special Magistrate is limited as follows:
i. Special Magistrate may not mitigate the lien to an amount less than $10,000.00.

ii. The Code Enforcement Special Magistrate is not authorized to reduce the City’s enforcement or abatement costs, which will be presented by the City during the hearing.

(2) In the application, the applicant shall explain the basis for the further review, and complete all information requested in the application. Incomplete applications shall be returned to the applicant prior to acceptance by the City, and if not returned with all required information completed within thirty (30) days, the application shall be considered withdrawn. The applicant shall provide any additional documentation, including, without limitation, photographs, receipts, permits, and similar items, which the applicant wishes to have considered as part of the request.

(3) Upon the City’s receipt of a complete application and payment of the application fee for Special Magistrate review, a City code enforcement officer shall re-inspect the applicant’s property to verify compliance.

i. If the code enforcement officer confirms compliance, he or she shall complete an Affidavit of Compliance and submit said document to the Community Development Department, which shall be made part of the application.

ii. If the code enforcement officer is not able to confirm compliance, he or she shall provide the applicant with a written explanation of the remaining items.
The applicant shall have thirty (30) days to comply the outstanding items, and should the applicant not do so, the application will be deemed withdrawn.

(4) Upon verification of compliance, the Community Development Department shall schedule the hearing at the next available Special Magistrate hearing date. Notice shall be provided to the applicant pursuant to the requirements of Chapter 162, Florida Statutes, unless formal notice requirements are waived in advance, in writing, by the applicant.

(5) During the hearing before the Code Enforcement Special Magistrate, the applicant shall have the burden of demonstrating the justification for a mitigation of the accrued fines. The Special Magistrate shall not be bound by the determination of the City’s Community Development Department in its initial administrative review pursuant to subsection (a) above.

(6) When considering the application for mitigation code enforcement fines, the Code Enforcement Special Magistrate:

i. Shall consider the following statutory criteria:

   1. The gravity of the violation;
   2. Efforts taken by the violator/property owner to come into compliance; and,
   3. Any previous code violations by violator

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ii. May consider other factors the Code Enforcement Special Magistrate deems relevant, including, without limitation, the length the violation remained in place, any difficulties or unique circumstances affecting the ability to come into compliance, the costs to bring the property into compliance, accrued amount of the lien, current property value compared to the accrued lien, time and incurred costs by City to bring the property into compliance, current ownership of the property, i.e. Owner-occupied, REO or investment property and the mitigation guidelines set forth herein for use by the City’s Administration.

(7) The determination of the Code Enforcement Special Magistrate shall be final.

(8) Unless a different time is ordered by the Special Magistrate, the applicant shall pay the mitigated amount within thirty (30) days of the date of the hearing.

(9) Upon timely receipt of the total amount ordered by the Code Enforcement Special Magistrate, the City will provide the applicant with a Release of Lien.

(10) In the event the City does not receive full payment ordered by the Code Enforcement Special Magistrate within the required time period, the fine will revert to the original amount.

Secs. 2-273—2-290. - Reserved.

SECTION 3. It is the intention of the City Commission of the City of North Lauderdale that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of
the City of North Lauderdale, Florida, and that the Sections of this Ordinance may be renumbered, re-lettered and the word “Ordinance” may be changed to “Section,” “Article”, or such other word or phrase in order to accomplish such intention.

SECTION 4. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the remaining portions or applications remaining in full force and effect.

SECTION 5. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 6. This Ordinance shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ON THE FIRST READING, THIS ___ DAY OF _________________, 2015.

PASSED ADOPTED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ON THE SECOND AND FINAL READING, THIS ___ DAY OF _________________, 2015.

CITY OF NORTH LAUDERDALE, FLORIDA
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FINANCE DEPARTMENT
MEMORANDUM

TO: Honorable Mayor and City Commission

FROM: Ambreen Bhatty, City Manager

BY: Rene D. Gonzalez, Interim Finance Director

DATE: January 13, 2015

SUBJECT: Change in Signatories for All Financial Institutions

Upon discussions with the Interim Finance Director, the City Administration intends to make changes to how financial transactions are currently handled. These changes will assist in tightening internal controls when dealing with these transactions. The current system only requires one approval for financial transactions such as, but not limited to, checks, wire transfers, withdrawals, and ACH transactions. Under the new proposal, all transactions will require two approvals. Currently, we have only three personnel (City Manager, Assistant City Manager and the Controller) who have the authority to approve these transactions and if two of them are out of the office for any reason, we would not have two approvals as required under the new proposal. Therefore, in order to assure that there are adequate approvers available, the City Administration is proposing to add the Interim Finance Director and the Community Development Director as additional approvers and advise all financial institutions of these changes.

Below is the updated list of personnel authorized to approve any financial transactions:

- Ambreen Bhatty, City Manager
- Michael Sargis, Assistant City Manager/Parks & Recreation Director
- Tammy Reed-Holguin, Community Development Director
- Rene Gonzalez, Interim Finance Director
- Sendie Rymer, Controller

RECOMMENDATION:

The City Administration recommends Commission’s consideration and approval of the attached Resolution authorizing and directing the City Manager to amend the list of authorized signers for all accounts with financial institutions as outlined above.
RESOLUTION NO. ___________________

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA
AUTHORIZING AND DIRECTING THE CITY MANAGER TO AMEND
THE LIST OF AUTHORIZED SIGNERS FOR ALL ACCOUNTS WITH
FINANCIAL INSTITUTIONS; PROVIDING FOR SEVERABILITY;
PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY
OF NORTH LAUDERDALE, FLORIDA, THAT:

Section 1. Any financial institution authorized by law and by the Charter of the City of North
Lauderdale, in accordance therewith, are hereby designated as the official depositories of the
City of North Lauderdale, Florida, and that any and all funds therein contained shall be subject to
withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings, or other
orders for the payment of money by said City, signed by any two (2) of the following City
Officials, to wit:

- Ambreen Bhatti, City Manager
- Michael Sargis, Assistant City Manager/Parks & Recreation Director
- Tammy Reed-Holguin, Community Development Director
- Rene Gonzalez, Finance Director
- Sendie Rymer, Controller

Section 2. Designated financial institutions shall be and they are hereby authorized and
requested to accept, honor, and pay without further inquiry, and until the delivery to them of
written notice of the revocation of the authority hereby granted, all checks, additions to or
withdrawals from investments, and other orders for the payment or withdrawal of money
deposited with said financial institutions in the name of the City, including checks or other orders
for money shall be signed or endorsed in the name of the City by two (2) officers hereinbefore
named.

Section 3. Any and all endorsements made for or on behalf of the City may be written or digital
signatures.

Section 4. With the signatures of at least two (2) of the officers designated in Section 1 hereof,
these officers are herewith authorized and directed to open new accounts in financial institutions
in the name of the City of North Lauderdale, Florida, as authorized and provided by law.

Section 5. The authority of the officers named in Section 1 may be restricted from time to time.
The financial institutions shall not be bound by such restrictions unless and until they have
actually received a written certificate made by the City Clerk notifying them of such restrictions.

Section 6. As of the date noted herein this Resolution, the following are the named persons and
their signatures holding the office designated after their names, to wit:
Section 7. If any clause, section, or other part or application of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the validity of the remaining portions or applications remaining in full force and effect.

Section 8. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 9. This Resolution shall take effect on immediately upon its adoption.


_____________________
Mayor Jack Brady

_____________________
Vice Mayor Jerry Graziose

ATTEST:

Patricia Vancheri, City Clerk

APPROVED AS TO LEGAL FORM
BY CITY ATTORNEY:

_____________________
Samuel S. Goren, City Attorney
TO: Mayor Jack Brady
Members of the City Commission

CC: Ambreen Bhatti, City Manager
Rodney Turpel, Fire Chief
Patricia Vancheri, City Clerk

FROM: Samuel S. Goren, City Attorney
Jacob G. Horowitz, Assistant City Attorney
Brian J. Sherman, Assistant City Attorney

DATE: December 15, 2014

RE: City of North Lauderdale (“City”) / Request for Conflict Waiver

Our office received a request from the City to review a Memorandum of Understanding between the City and the City of Tamarac regarding the City of Tamarac’s application to the Fire Fighter Grant Program. Our office also currently serves as the City Attorney for the City of Tamarac. In accordance with the Rules Regulating the Florida Bar, we are presenting this conflict waiver request for your review and consideration. Our representation of the City will not be compromised or influenced by our representation to the City of Tamarac.

We appreciate your anticipated support for this waiver. Please contact our office if there is any additional information that we can provide.

SSG:BJS
TO: Mayor and City Commission  
FROM: Ambreen Bhatti, City Manager  
BY: Mike Shields, Public Works/Utilities Director  
DATE: January 13, 2015  
SUBJECT: Rejection of Bids – Water Treatment Plant Steel Storage Tank Rehabilitation Bid – RFP #14-11-346

The City’s Water Treatment plant has two water storage tanks for the operation of the water system. One of the tanks is concrete and the other is steel. Both structures are over 30 years old and are regulated by the Broward County Health Department. One of the requirements imposed by the Health Department is that both tanks should be inspected by an independent party every 5 years.

The last inspection was conducted by Preferred Tank and Tower, Inc. and they reported that the concrete tank was fine and passed all inspection criteria. However, the steel water tank had several deficiencies in the supporting beams along with major paint chipping. These documented deficiencies are required to be repaired to bring the steel storage tank to compliance.

Therefore, in order to repair these deficiencies, a bid package was prepared by the City’s Engineering Consultant, Calvin Giordano and Associates, and advertised by the City Clerk on November 15, 2014 and November 22, 2014 in accordance with the City’s procurement procedures.

On Thursday, December 4, 2014 a mandatory pre-bid meeting was held. A total of 12 vendors were present and each vendor was allowed the opportunity to inspect the drained steel storage tank.

On Thursday, December 18, 2014, at 10:00 a.m., the sealed bids were opened publicly in the presence of the Deputy City Clerk, the Public Works/Utilities Director, and Assistant Public Works/Utilities Director. One of the three bids was deemed non responsive as the envelope was not labeled properly, leading it to be inadvertently opened by City staff prior to the bid opening. After further review of the opened envelope, the required bid bond was not included in the package either and therefore was declared non-responsive.

The following are the responsive bids for Bid #14-11-346:
- Champion Painting Specialty Services $491,721.60
- Close Construction LLC-$663,694.00
After review by City Staff and the City Engineering Consultant, it was determined that the two responsive bid packages had disproportionate individual line items resulting in a largely unbalanced grand total. They both contained a few open ended costs and the staff was not comfortable moving forward with these unknowns. Therefore, upon mutual agreement, the City Engineer consultant and staff made a determination to reject both bids.

In the coming weeks, staff intends to re-evaluate the total scope of work and re-bid accordingly.

**RECOMMENDATION:**

The City’s Administration recommends that the Commission approve the attached resolution rejecting all bids based on the fact that the bids associated with RFP 14-11-346 for the Water Treatment Plant Steel Tank Rehabilitation were disproportionate and authorize the City Manager or her designee to re-evaluate and re-bid the project accordingly.
RESOLUTION NO. ___________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, REJECTING ALL BIDS RECEIVED FOR RFP 14-11-346 FOR THE WATER TREATMENT PLANT STEEL STORAGE TANK REHABILITATION AND AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO RE-EVALUATE AND RE-BID THE PROJECT ACCORDINGLY; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission does hereby reject all bids for the renovation of the Steel Storage Tank Rehabilitation due to disproportionate bids.

Section 2: Official rankings are as follows:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Champion Painting Specialty Services</td>
<td>$491,721.60</td>
</tr>
<tr>
<td>Close Construction</td>
<td>$663,964.00</td>
</tr>
<tr>
<td>Integrity Tank services</td>
<td>Non responsive Bidder</td>
</tr>
</tbody>
</table>

Section 3: That the City Staff shall revisit the bid line items and scope of work.

Section 4: That the City Manager or her designee is hereby authorized to re-evaluate and re-bid the project.

Section 5: That this Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Commission of the City of North Lauderdale, Florida this 13th day of January, 2015.

APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL S. GOREN

MAYOR JACK BRADY

VICE MAYOR JERRY GRAZIOSE

ATTEST:

CITY CLERK PATRICIA VANCHERI
MEETING AGENDA

Tuesday, January 13th, 2015
Following Commission Meeting

1. ROLL CALL

President Jack Brady
Treasurer David Hilton
Secretary Lorenzo Wood
Director Rich Moyle
Director Jerry Graziose
Executive Director Michael Sargis
Foundation Attorney Samuel S. Goren
Foundation Clerk Patricia Vancheri

2. APPROVAL OF MINUTES

a. November 18, 2014

3. OLD BUSINESS

a. Budget Report – Michael Sargis, Executive Director

b. Notification that check for $5,000 was signed by Treasurer David Hilton for Holiday Camp as approved by Board at November 18th Meeting

c. Submission of:
   i. 2014 State of Florida Financial Report - $75.00
   ii. 2013 IRS Form 990

4. NEW BUSINESS

a. Appoint Rene Gonzalez as Chief Financial Officer

b. Sponsorship Report

5. BOARD COMMENTS

6. ADJOURNMENT
The North Lauderdale Recreation Foundation, Inc. Board met at the Municipal Complex on Tuesday, November 18, 2014. The meeting convened at 7:20 p.m.

1. ROLL CALL – Clerk called roll. Present:

   President Jack Brady
   Treasurer David Hilton
   Secretary Lorenzo Wood ( Newly appointed)
   Director Rich Moyle
   Director Jerry Graziose
   Executive Director Michael Sargis
   Foundation Attorney Samuel S. Goren
   Foundation Clerk Patricia Vancheri

2. APPROVAL OF MINUTES

   a. September 22, 2014 – Treasurer Hilton moved to approve the minutes as submitted. Seconded by Director Graziose. Minutes approved unanimously by voice vote.

3. OLD BUSINESS

   a. Budget Report – Michael Sargis, Executive Director presented the budget report based on the attached Balance Sheet and Profit & Loss Sheet attached to these minutes. He reported that the Foundation continues to be on the positive side.

4. NEW BUSINESS

   a. Appointment of Lorenzo Wood to replace member Gary Frankel who retired

   Treasurer Hilton made a motion to appoint Lorenzo Wood to replace Gary Frankel. Seconded by Director Graziose. Motion passed unanimously on voice vote.

   b. Selection of Secretary to replace retired member Gary Frankel

   Treasurer Hilton made a motion to appoint Lorenzo Wood as the Secretary to the Board. Seconded by Director Moyle. Motion passed unanimously on voice vote.
c. **Authorize removal of CFO Steve Chapman from all Official Foundation positions**

Director Moyle made a motion to remove Steve Chapman. Seconded by Treasurer Hilton. **Motion passed unanimously on voice vote.**

d. **Appoint a Temporary Chief Financial Officer**

Mr. Sargis recommended Sendie Rymer, who is the Acting Finance Director for the City, to serve as the Foundation’s Temporary Chief Financial Officer. He indicated that she is willing to serve. **Director Moyle made a motion to appoint Sendie Rymer. Seconded by Treasurer Hilton. Motion passed unanimously on voice vote.**

e. **Donation of $50,000.00 to North Lauderdale Recreation Foundation for New Bus**

Lt. Brian Faer from the Broward Sheriff’s office presented the largest donation to the Foundation that has been received to date. City Manager reiterated that the donation is to the North Lauderdale Recreation Foundation and the Foundation will make the donation to the Parks and Recreation Department for the purchase of a new bus. Lt. Faer stated that this money is taken from the Law Enforcement Trust Fund and there is nothing better than to re-invest criminal money into the community for a great cause. Mr. Sargis said at the next Commission meeting, the Foundation will present this check along with the Sheriff’s office to the City for this purchase. Mr. Sargis commented that the Foundation now has a total balance of $109,583.19. He asked the Board to authorize a donation to the City’s Parks and Recreation Department in an amount of $75,000 toward the purchase of a new 2015 school bus. Once this money is spent, the Foundation will still have $34,583 in the bank. **Director Graziose made a motion to approve the donation. Seconded by Secretary Wood. Motion passed on a unanimous voice vote.**

f. **Donation of $5,000 to Parks and Recreation Department’s 2014 Holiday Camp**

Mr. Sargis advised that the City is hosting a Holiday Camp for Winter Break and registration for 8 full days of camp is only $80.00. He is asking to make a donation of $5,000 to help offset the costs. They anticipate attendance by at least 150 to 200 kids for that program. **Director Graziose made a motion to approve the donation. Seconded by Secretary Wood. Motion passed on a unanimous voice vote.**

g. **Donation of an amount not to exceed $2,000 for BSO Toy Drive**

Mr. Sargis commented that back in May, the Sheriff’s Office donated $25,000. $20,000 was for a donation to the City to purchase two new Chevy Sparks for the recreation department and $5,000 was in reserve for a Toy Drive, Food Drive and other community activities. He said they are in the process of collecting the money, but we wanted to go ahead and ask for authorization for this donation in case as they collect money they run short to help them make their goals. **Director Graziose made a motion to approve the donation. Seconded by Secretary Wood. Motion passed on a unanimous voice vote.**
h. Donation of $750 to City Holiday Food Drive

Mr. Sargis said the employees do a Holiday Food Drive, and the goal is to collect 20,000 canned goods and items. He asked for authorization to contribute to this food drive. Director Graziose made a motion to approve the donation. Seconded by Treasurer Hilton. Motion passed on a unanimous voice vote.

i. Authorize Treasurer David Hilton or Executive Director Michael Sargis to sign and issue checks for the amounts above

Director Graziose made a motion to approve the issuance of the checks. Seconded by Secretary Wood. Motion passed on a unanimous voice vote.

5. BOARD COMMENTS

Secretary Wood commented that the Foundation is doing some great things and thanked the Sheriff’s office for their donation. He asked about how the Foundation raises funds. Mr. Sargis explained about sponsor drives and sponsor packets that are sent out throughout the County and Country to businesses. He said this was not as good a year as in the past, but donations are trickling in. Another fund-raiser is a golf tournament and a plant sale. Mr. Sargis commented that grants are also out there that the Foundation can qualify for. City Manager commented that North Lauderdale was the first cities to implement such a non-profit entity for the purpose of being able to accept donations that in turn are used for City projects thereby lessening the burden on the general fund and taxpayer dollars.

6. ADJOURNMENT – There being no further business, the meeting adjourned at 7:33 p.m.

Respectfully submitted,

Patricia Vancheri, CMC
City Clerk

Board of Directors
Michael Sargis, Executive Director  Jack Brady, President  Lorenzo Wood, Secretary  David Hilton, Treasurer
Board Members Rich Moyle and Jerry Graziose, Samuel S. Goren, Board Attorney
North Lauderdale Recreation Foundation is a 501 3C Registered Not for Profit Corporation