CITY OF NORTH LAUDERDALE
COMMISSION MEETING

WORKSHOP

TUESDAY, JULY 11, 2017 – 5:00 p.m.

AGENDA

1. ROLL CALL

   Mayor Jack Brady
   Vice Mayor Lorenzo Wood
   Commissioner Samson Borgelin
   Commissioner Jerry Graziose
   Commissioner Rich Moyle
   City Manager Ambreen Bhatte
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

2. FY 2017/2018 BUDGET MATTERS
AGENDA

1. INVOCATION AND PLEDGE OF ALLEGIANCE – Commissioner Borgelin

2. ROLL CALL

   Mayor Jack Brady
   Vice Mayor Lorenzo Wood
   Commissioner Rich Moyle
   Commissioner Jerry Graziose
   Commissioner Samson Borgelin
   City Manager Ambreen Bhatty
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

3. APPROVAL OF MINUTES
   a. [June 27, 2017]

4. PRESENTATIONS
   a. Fire Department
      • North Lauderdale Fire Rescue Explorers Award
      • Christopher Xiste, Firefighter Paramedic and Explorer Advisor
   b. Morgan Stanley Portfolio Investment Presentation – Glenn Scott
5. PROCLAMATIONS
   a. Women’s Equality Day - August
   b. Suicide Prevention Week - September
   c. Blood Cancer Awareness Month - September
   d. Choose Peace Stop Violence Week – United Way – September
   e. Hispanic Cultural Heritage Month - September

6. PUBLIC DISCUSSION

7. CONSENT AGENDA
   - Remove items from consent agenda if desired
   - Commission motion, second and vote to read
   - Attorney reads consent agenda
   - Commission motion, second and vote to adopt the consent agenda

a. RESOLUTION – Purchase of Used 71-Passenger Handicap Accessible School Bus

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE AUTHORIZING THE PURCHASE OF A USED HANDICAP ACCESSIBLE SCHOOL BUS IN AN AMOUNT NOT TO EXCEED $50,000.00 FROM FLORIDA TRANSPORTATION SYSTEMS, PROVIDING AN EFFECTIVE DATE.

b. RESOLUTION - Employee Group Insurance (Life, Long Term Disability & Short Term Disability) Renewal - Fiscal Year (FY) 2017/18

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER, OR HER DESIGNEE ON BEHALF OF THE CITY TO ENTER INTO A ONE YEAR CONTRACT WITH METLIFE FOR THE PURCHASE OF GROUP LIFE, SHORT TERM DISABILITY AND LONG TERM DISABILITY INSURANCE COVERAGE; AND PROVIDING FOR AN EFFECTIVE DATE.

c. RESOLUTION - Second Amendment to T-Mobile Lease Agreement at Highland Park

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER IN TO THE SECOND AMENDMENT TO LEASE AGREEMENT WITH T–MOBILE SOUTH LLC, FOR CONTRACT 6FB1233C FOR A SITE LOCATED AT 7715 SW 5TH STREET WITH THE SECOND RENEWAL TERM TERMINATING ON MAY 31, 2022; AND PROVIDING AN EFFECTIVE DATE.
8. OTHER BUSINESS

a. **RESOLUTION - Adoption of a Tentative Millage Rate for the General Operating Budget for Fiscal Year 2017/2018**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ADOPTING A TENTATIVE MILLAGE RATE OF 7.4000 FOR GENERAL OPERATING BUDGET PURPOSES FOR FISCAL YEAR 2017/2018 PROVIDING FOR THE ESTABLISHMENT OF AND SETTING FORTH THE DATE, TIME AND PLACE OF THE FIRST PUBLIC HEARING TO FORMALLY ADOPT THE FISCAL YEAR 2017/2018 MILLAGE RATE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

b. **RESOLUTION - Comprehensive Pay and Classification Plan - Fiscal Year 2018**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, REPEALING RESOLUTION 16-07-6307 WHICH RESOLUTION DID ADOPT THE CITY OF NORTH LAUDERDALE COMPREHENSIVE PAY AND CLASSIFICATION PLAN FOR FISCAL YEAR 2017, AS AMENDED FROM TIME TO TIME, AND HEREBY ESTABLISHING A REVISED PAY AND CLASSIFICATION PLAN FOR FISCAL YEAR 2018 COMMENCING ON OCTOBER 1, 2017; PROVIDING FOR THE ESTABLISHMENT OF NEW CLASSIFICATIONS; PROVIDING FOR CONFLICTS; AND, PROVIDING AN EFFECTIVE DATE.

c. **RESOLUTION – Law Enforcement Trust Fund Purchases**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPROVING THE RECOMMENDATION OF THE CITY ADMINISTRATION AND THE BROWARD SHERIFF’S OFFICE AND AUTHORIZING EXPENDITURE NOT TO EXCEED $12,269.00 FROM THE LAW ENFORCEMENT TRUST FUND FOR THE PURCHASE OF A STALKER SAM TRAILER AND A NC350/TRAFFIC COUNTER/CLASSIFIER; AND PROVIDING AN EFFECTIVE DATE.

d. **SUBJECT – Surplus of Four Old Vehicles and Purchase of Four New 2017 Fleet Vehicles**

i. **RESOLUTION – Authorizing Surplus and Method of Disposal of Four Vehicles**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA AUTHORIZING THE SURPLUS OF FOUR FORD VEHICLES AND UTILIZING THE SERVICES OF ONLINE AUCTION VENDOR AS BEING THE MOST APPROPRIATE METHOD OF DISPOSAL; AND PROVIDING AN EFFECTIVE DATE.

ii. **RESOLUTION – Authorizing Purchase of Four New Fleet Vehicles**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD GARBER FLEET SALES AN AMOUNT NOT TO EXCEED $105,000.00 FOR THE PURCHASE OF FOUR (4) NEW FLEET VEHICLES USING THE STATE OF FLORIDA DEPARTMENT OF MANAGEMENT SERVICES PURCHASING
CONTRACT NUMBER 25100000-16-1 PRICING STRUCTURE; AND PROVIDING AN EFFECTIVE DATE.

e. RESOLUTION – Rejection of RFP #17-06-370 – Somerset Prep Academy Re-Roof Bids

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, REJECTING ALL BIDS FOR THE RE-ROOF OF THE SOMERSET PREP ACADEMY PROJECT BID #17-06-370 AND TO REEVALUATE THE PROJECT FOR A RE-BID IN FY 2018; AND PROVIDING AN EFFECTIVE DATE.

f. RESOLUTION – EMS Transport Accounts Receivable Write-Off

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO WRITE-OFF UNCOLLECTED EMERGENCY MEDICAL TRANSPORT CHARGES FOR THE PERIOD OF OCTOBER 1, 2010 TO SEPTEMBER 30, 2011; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

9. REPORTS

10. COMMISSION COMMENTS

a. Nominations and motion to approve a voting delegate to represent the City of North Lauderdale at the Annual Business Session of the Florida League of Cities 91st Annual Conference in Orlando – August 17-19
b. Discussion and possible motion to approve attendance at the Sickle Cell Disease Association 40th Annual Appreciation & Scholarship Gala on Saturday, September 16, 2017

11. CITY MANAGER COMMENTS

12. CITY ATTORNEY COMMENTS

13. ADJOURNMENT

CONVENE TO NORTH LAUDERDALE RECREATION FOUNDATION
The North Lauderdale City Commission met on Tuesday, June 27, 2017 at the Municipal Complex. The meeting convened at 6:00 p.m.

MINUTES

1. INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Brady gave the invocation and led the pledge.

2. ROLL CALL – All present.

Mayor Jack Brady
Vice Mayor Lorenzo Wood
Commissioner Rich Moyle
Commissioner Jerry Graziose
Commissioner Samson Borgelin
City Manager Ambreen Bhatty
City Attorney Jacob Horowitz
City Clerk Patricia Vancheri

3. APPROVAL OF MINUTES


4. PRESENTATIONS

a. Legislative Update – State Representative Patricia Williams representing District #92, gave greetings and gave a brief budget breakdown from the recent session in Tallahassee and said she was thankful for the opportunity to serve.

b. Fire Department Recognition

- American Heart Association - 2017 Mission: Lifeline EMS “Gold” Achievement Award to North Lauderdale Fire Rescue - Chief Rodney Turpel and Battalion Chief Bill McGrath reported on the Fire Department receiving this important award which has to do with treating heart attack victims. Battalion Chief McGrath indicated that this hospital based system began many years ago and the department has to report the number of cardiac patients treated and transported to the appropriate cardiac center, and follow up on whether the
patients were treated in the appropriate amount of time. There are many components to the success of cardiac patient’s survival. The Fire Department started with a Bronze award for this program; received a Silver award last year and have received the top Gold Award this year. An excess of almost 400 cardiac type complaints were seen the past year. Every time a unit transports an EKG there are a lot of checks and balances and up to 90% are transported to a cardiac center for treatment and a follow up is done. This award is shared by all the crews that ran all the patients throughout the year. Battalion Chief McGrath said the department strives to maintain the Gold status.

5. PROCLAMATIONS

   a. Parks and Recreation Month – July – Clerk read the Proclamation into the record and it was presented to Mike Sargis, Parks and Recreation Director.

6. PUBLIC DISCUSSION

Keith Yacano, 8160 SW 7 Court – Commented on additional bus transportation needed in the City and speed bumps needed on SW 7 Court. Commissioner Graziose commented that the transportation issue is brought up in the MPO meetings and the Director of Broward County Transit is present and they have discussed the overcrowding on bus route 62; proposed routes and funding has been discussed, as well as a survey to see how many people would be using them. Vice Mayor Wood asked if they should look at getting larger busses on route 62. Commissioner Graziose commented that they have not had success with the “stretch” busses on residential streets because of the size for turns. He said transit is an issue in most cities. Mike Sargis reported that he did speak to a route planner and submitted a detailed email requesting stops. They will study it and get back to the City with a response. Commissioner Graziose requested a copy of the email to take to the next MPO meeting for review.

7. QUASI-JUDICIAL ITEMS

   a. SUBJECT: SEU 17-05
   7542 W McNab Rd Unit D24

   Special exception use to allow an Auto Repair and Service business in accordance with Section 106-467 “Supplemental Regulations” of the City Code of Ordinances in an Industrial (M-1) zoning district.

   APPLICANT: Cleavland Small, Unforgettable Auto Services

Attorney Horowitz read the item. Item was deferred as the applicant was not yet present. This item was brought back after Item 7(b) was completed. Attorney Horowitz reaffirmed the reading of the item and all interested parties present to speak on the item were duly sworn. Tammy Reed-Holguin, Community Development Director, presented the item based on backup memorandum. This business will provide auto services including tire sales, change and repairs. Hours of operation will be
7:30 am to 7:00 pm Monday through Saturday. Retail sale of tires is permitted in the M-1 zoning district per Sec. 106-487(24); however this business will also provide services to include change and repairs and is therefore defined as an automobile service station with no fuel dispensing. Sec. 106-488(5) allows auto service stations with the approval of an SEU. Parking calculation is four spaces and applicant brought a lease that shows that he has been allocated those spaces. On June 6, 2017, the Planning and Zoning Board approved the use unanimously recommending it to the City Commission, subject to the six (6) conditions outlined in staff memorandum. Applicant, Cleavland Small, duly sworn, was present for any questions. Commissioner Graziose moved to approve Special Exception Use Permit – SEU 17-05 – subject to the six (6) conditions outlined in staff memorandum. Seconded by Commissioner Moyle. Vice Mayor Wood asked if cars would be stored over night. Mr. Small answered that he would not be storing any vehicles at the business. He has two vans for personal use but no other vehicles will be stored. No further discussion; motion was approved unanimously by voice vote.

b. SUBJECT: SEU 17-06 Hookah & Chill McNab 7 Plaza-1611 S State Road 7

Special Exception use to permit an unclassified use as a “Hookah Lounge”, in accordance with Section 106-467 “Supplemental Regulations” of the City Code of Ordinances in a General Business (B-3) zoning district.

APPLICANT: Nancy Rivera, Hookah & Chill

Attorney Horowitz read the item. All interested parties present to speak on the item were duly sworn. Tammy Reed-Holguin, Community Development Director, presented the item based on backup memorandum. She indicated that this type of establishment did not exist when the Master Business List was created in 1995; the closest on the list was “Cigar store/smoke shop retail” where customers purchase the product and leave. A Hookah Lounge is a hybrid retail and social lounge. For this reason, staff determined that the use should be governed by Sec. 106-467(17) that allows businesses that have been denied a license for any reason other than applicable regulations to apply for an SEU. This also gives the City the opportunity to require conditions specifically related to the use. Staff met with applicant to discuss the extent of the use since there are no other hookah lounges in the City and also met with Deputy Fire Chief Dave Sweet regarding the smoke that would be generated. Applicant demonstrated that it would be quickly dissipated and has agreed to install air filters if any complaints arise. Deputy Fire Chief stipulated that the maximum occupancy be 30. Applicant requests hours of operation from 5:00 pm to 1:00 am Monday through Saturday and 5:00 pm to 12:00 midnight on Sunday. Ten parking spaces are required for this use. Planning and Zoning Board met on June 6, 2017, and voted by 5-1 vote to recommend approval of the SEU request to City Commission subject to eight conditions listed in staff memorandum. There was public input received from a homeowner residing behind the shopping center regarding the hours and potential for public nuisance. Applicant responded that the business does not serve alcohol and the use is intended for socializing and relaxing. Staff visited the location and recommended to the owner that the landscape buffer between the plaza and the homes be improved. This is an annexed property and the City’s landscape code did not apply to them when it was initially built. Staff requests Commission’s consideration and approval of the SEU with the 8
conditions listed in the memorandum and applicant, Nancy Rivera, is present for questions. Pastor Jeff Snyder, from Broadview Baptist Church, located behind the plaza came forward to speak on the proposed use. He commented on the public health concern regarding smoking and said many cities are trying to prevent this. He said he understands that they will not serve alcohol, but asked if the eight conditions forbid the bringing of alcohol into the establishment. He said they already have nuisance complaints with persons doing things behind the businesses. He commented that little kids play on their parking lot behind the business and was concerned about the smoke coming from the lounge. City Manager Bhatty replied that they can expand one of the conditions to include “no consumption of alcohol on premises”. Also, she said they are not proposing any outside seating. Tammy Reed-Holguin went over the other conditions that protect other businesses and residences that were stated in the memo. Also, she said if they were to bring in alcohol for consumption it would require a bottle license that the City will not sign off on. Some research of neighboring cities was done that have lounges. Tamarac and Parkland have none. Lauderhill has them with and without alcohol and did not report any problems with the establishments. Plantation has them with alcohol and also licensed as a tobacco retail store; the only difficulty was if they provide outdoor seating, they tend to congregate outside. Ms. Reed-Holguin said they are not proposing outdoor seating for this establishment. Coral Springs has them licensed as a bar with no problems. Hollywood seems to be the city with the most of these establishments; they have them in their downtown and also in their CRA, both with and without alcohol; they are usually associated with a bar or restaurant and have had no problems. Commissioner Moyle moved to approve Special Exception Use Permit – SEU 17-06 – subject to the eight (8) conditions outlined in staff memorandum. Vice Mayor Wood seconded the motion. Attorney Horowitz asked if anyone else wished to speak. Applicant Nancy Rivera, 1700 St. Road 7, came forward, was previously sworn and stated she is open for questions. Commissioner Graziose said as the Pastor mentioned there are cities that do have problems with these establishments, but those locations do not go up against houses. He said one issue he has is the alcohol and that with Aunt Molly’s being one door down, there are people that congregate outside. Commissioner Graziose commented that they have had to call rescue for a person who was passed out against the church fence a couple weeks ago and this is an ongoing problem. He said the shopping center is known for doing things without permits and gave some examples. Also, Commissioner Graziose commented that the shopping center owner indicated in his letter that no other businesses would be open at that time, but there are three churches in that shopping center that have services during the week in the evening and on Sundays and Aunt Molly’s is open until 11:00. He indicated that the [Broadview/Pompano Park] Homeowner’s Association’s Board of Directors is against it and he has gotten emails from many other neighboring associations that are against it. He said there are already problems in the neighborhood; this can lead to other things as there are enough people hanging out at that center and they don’t need another hang-out. Graziose commented that their diagram shows only 10 chairs for a maximum of thirty people and also who is going to police the establishment for no alcohol coming in and only 30 people? He said he cannot see putting a burden on the police department or code enforcement and does not think this is the right spot. Commissioner Borgelin asked if the environmental impact was considered and what is the targeted demographic for the consumer age-wise? Ms. Rivera said the age is 18 and over. Commissioner Borgelin said he has some concerns and would like more time to research it, but with the church around it he has a lot of issues with it himself. He said he also questions how to control the security. Alexis Ortega, Ms. Rivera’s husband, explained that the idea of the hookah café is not like a bar, and is to bring people who are calm that like to socialize and have a coffee or hookah with friends and “chill”. He said they are not trying to bring alcohol or problems to the community; they do not want to have any dangers. Commissioner Borgelin spoke about his research bringing up some concerns about nudity. Mr. Ortega
said they have air filters; they will not bring people under 18 years old and will just have relaxing music, no loud music and nothing like what Commissioner Borgelin saw on the internet. Vice Mayor Wood also echoed the concerns about security and Aunt Molly’s being close which does not prevent people from consuming alcohol and going back into the lounge; he looked at the diagram and said the place is small and also had concerns and has done his research and does not see that these establishments are in neighborhoods which abut against the businesses. He said they have to look hard at the types of businesses they approve and wishes it wasn’t a controversial type of business. There was conversation about the location of the lounge in the shopping center based on the diagram, and where they are relative to the churches. Mr. Ortega said he understands the concerns about what happens with people hanging out at Aunt Molly’s and also wishes something could be done about that, but they will not allow people to do those things at their place as they want a professional place and would call the police if something were wrong because he would not want that reputation in the plaza or the community. No further discussion; clerk called the question. Commissioner Graziose – NO; Commissioner Moyle – YES; Vice Mayor Wood – NO; Commissioner Borgelin – NO; Mayor Brady – NO. MOTION FAILED ON A 4-1 VOTE.

8. ORDINANCES SECOND READING

a. Ordinance – Second Reading - Amendment to Chapter 102 “Vegetation” Section 102-61 (b) of the City’s Code of Ordinances requiring non-residential properties to provide additional buffer when abutting residential zoning districts.

Vice Mayor Wood moved to read. Seconded by Commissioner Graziose.

Attorney read:

AN ORDINANCE OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING SECTION 102-61 (B) ENTITLED “SAME—IN B, M, CF, CR, and ROS DISTRICTS RELATING TO ABUTTING RESIDENTIAL PROPERTIES .” OF THE NORTH LAUDERDALE CODE OF ORDINANCES, REQUIRING NON-RESIDENTIAL PROPERTIES TO PROVIDE ADDITIONAL BUFFER WHEN ABUTTING RESIDENTIAL ZONING DISTRICTS; PROVIDING FOR STIPULATIONS AND CONDITIONS; PROVIDING FOR DEFINITIONS PROVIDING THAT PROVISIONS NOT VARIED BY THIS ORDINANCE REMAIN IN FULL FORCE AND EFFECT; PROVIDING FOR CONFLICTS; PROVIDING FOR INCLUSION IN THE CODE AND PROVIDING AN EFFECTIVE DATE.

Tammy Reed-Holguin, Community Development Director, presented the item based on backup memorandum. She indicated that most of the land within North Lauderdale has been developed so new projects coming in are being rebuilt or redeveloped against existing projects. Currently the only requirement for screening abutting a residential property is a 6 foot high chain link fence with vinyl screening and a continuous landscape strip. In many situations, the current requirement needs strengthening. Staff recommends amending the Code to require specified districts to provide a 6 foot high concrete block wall when directly abutting a residential community. This ordinance was approved on first reading on June 14th and approval is being sought this evening on second reading. Public hearing opened. No one spoke. Commissioner Graziose moved to approve. Seconded by Vice Mayor Wood. No Commission discussion. All in favor by voice vote.

ORDINANCE NO. 17-06-1357 PASSED AND APPROVED UNANIMOUSLY.
9. OTHER BUSINESS

a. RESOLUTION - Grant Application for Fiscal Year 2017 COPS Hiring Program through the United States Department of Justice

Vice Mayor Wood moved to read. Seconded by Commissioner Graziose.

Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO SUBMIT AN APPLICATION FOR A COMMUNITY ORIENTED POLICING SERVICE (COPS) HIRING PROGRAM GRANT IN THE AMOUNT OF $250,000 TO PROVIDE FUNDING TO HIRE TWO FULL-TIME OFFICERS WHO WILL ENGAGE IN COMMUNITY POLICING STRATEGIES; PROVIDING FOR FINDINGS AND CONCLUSIONS WITH REGARD TO THE BENEFITS TO BE DERIVED BY ACCEPTING SUCH GRANT FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Tammy Reed-Holguin, Community Development Director, presented the item based on backup memorandum. She indicated that the Department of Justice has announced that the application process is open for the COP hiring program. Staff has worked with City Manager and BSO to talk about the needs of the City and what should be pursued for this funding. The grant will pay for 75% of a full time officer’s entry level salary and fringe benefits, while the City will match the remaining 25 percent. Officers hired through the grant must be kept on staff for at least one year after the federal funding ends at the City’s expense. Staff is seeking Commissions’ approval to apply for this grant in the amount of $250,000 to be reimbursed to the City throughout the course of the three year grant cycle. The funds will be use to hire two officers who will work with homeowner’s groups, clergy and youth organizations and other entities. The application is due July 17th. **Vice Mayor Wood moved to adopt. Seconded by Commissioner Graziose.** Commissioner Borgelin asked if this is a different contract than what we have with BSO. City Manager Bhatty explained that this is a grant application which will allow the City to hire additional officers; the contract with BSO will be in place. She said the only concern is that at the end of this three year grant period, the City will have to take over the total cost, but the plan she has in mind was because recently we have been talking about hiring SROs to assist some of the schools, and they have asked the School Board to share the funding. Ms. Bhatty explained how she would wish to use the grant funding to supplement the costs of the SRO funding from the School Board and two more deputies could be hired. Ms. Bhatty also commented that this is a very competitive grant. This does not impact our BSO contract. Commissioner Borgelin commented on visibility of deputies in his district. Ms. Bhatty stated she is working with BSO on a plan for more visibility. **All in favor by voice vote.**

RESOLUTION NO. 17-06-6424 PASSED AND APPROVED UNANIMOUSLY
b. RESOLUTION - Intermedix Contract Amendment to provide for Public Emergency Medical Transports (PEMT) Medicaid Program

Vice Mayor Wood moved to read. Seconded by Commissioner Graziose.
Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO AMEND THE CITY’S CURRENT AGREEMENT WITH ADVANCED DATA PROCESSING, INC., D/B/A ADPI-INTERMEDIX FOR THE PROCESSING OF APPLICATION AND ALL NECESSARY ITEMS IN ORDER TO RECEIVE SUPPLEMENTAL REVENUE FOR EMERGENCY PATIENT TRANSPORTATION THROUGH THE STATE OF FLORIDA’S PUBLIC EMERGENCY MEDICAL TRANSPORTS MEDICAID PROGRAM; AND PROVIDING FOR AN EFFECTIVE DATE.

Fire Chief Rodney Turpel presented the item based on backup memorandum. He indicated that this is a program that started last year in the State of Florida and around the country. He explained this is a complicated process with how Medicaid pays the least amount of money for transport services; they pay about $200 on a bill for about $780. About 26% of the City’s transports are patients with Medicaid. This kind of program is a positive thing to get involved with so that we can get extra revenue back that is lost. Chief Turpel said the bottom line is that we have to put together a savvy team that can submit all the necessary forms to the State for approval and Intermedix can do this for us at a 15% charge of the payments collected. This is a special program that is done once a year and we are able to get retro for last year. He said they estimate that we could receive up to $40,000 in back pay for the two year period. Vice Mayor Wood moved to adopt. Seconded by Commissioner Graziose. Vice Mayor Wood asked what percentage of Medicaid patients? Chief Turpel replied 26%. City Manager Bhatty commented that this can be renewed each year and Intermedix can do the work for us. Commissioner Borgelin asked how the public would know this. Chief Turpel asked if he meant how we would get more Medicaid money back. City Manager Bhatty said the public is not involved, as this is between Medicaid insurance and the transport that the Fire Department does not impact the public in any shape or form that receives Medicaid. This is from the State of Florida to fill the gap of the cost that Medicaid does not pay for the service for transporting those patients. Vice Mayor Wood reiterated that a patient that has private insurance will be billed the $780 and will pay a portion of it; and if a Medicaid patient goes by ambulance, Medicaid only pays $200. Chief Turpel said that is Federal law, so we are trying to recoup some. Ms. Bhatty said by enrolling in this program, the gap can be diminished. No further discussion; all in favor by voice vote.

RESOLUTION NO. 17-06-6425 PASSED AND APPROVED UNANIMOUSLY

Vice Mayor Wood moved to read. Seconded by Commissioner Graziose.
Attorney read:

c. RESOLUTION - Interlocal Agreement with Broward County Environmental Protection and Growth Management Department (EPGMD) to manage Nation Pollutant Discharge Elimination System (NPDES) Program

Vice Mayor Wood moved to read. Seconded by Commissioner Graziose.
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO AN INTERLOCAL AGREEMENT WITH BROWARD COUNTY AS THE LEAD AGENCY FOR THE MANAGEMENT OF SERVICES REQUIRED BY THE FEDERAL NPDES PROGRAM; AND PROVIDING AN EFFECTIVE DATE.

George Krawczyk, Public Works Director, presented the item based on backup memorandum. He explained that in 1996 when this first permit was issued we were part of the County along with 26 other municipalities as co-permittees for stormwater management. This is a federal program that runs from the Clean Water Act and some larger cities have their own permits to manage their systems. This Interlocal agreement is for the 4th cycle of a five year period. The annual cost for this program is based on the 2010 population of 41,023 and is $9,010. There are City and County responsibilities and some of the activities include structure cleaning, drain repairs, storm drain inventory management, construction inspections, documentation of illegal dumping and certification of the application of pesticides. This is all part of the Clean Water Act program funded through the City’s Stormwater Fund. Commissioner Graziose moved to adopt. Seconded by Commissioner Moyle. No Commission discussion. All in favor by voice vote.

RESOLUTION NO. 17-06-6426 PASSED AND APPROVED UNANIMOUSLY

d. RESOLUTION - Purchase of Geographic Information System (GIS)

Vice Mayor Wood moved to read. Seconded by Commissioner Graziose.
Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD A CONTRACT TO ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI). FOR AN AMOUNT NOT TO EXCEED $35,000 PER YEAR, USING ESRI'S SMALL MUNICIPAL AND COUNTY GOVERNMENT ENTERPRISE AGREEMENT (EA) PROGRAM PRICING FOR THE PURCHASE OF ESRI GEOGRAPHIC INFORMATION SYSTEM (GIS); AND PROVIDING AN EFFECTIVE DATE.

Mitch Williams, IT Manager, and George Krawczyk, Public Works Director, presented the item based on backup memorandum. This is a request to purchase a Geographic Information System (GIS) solution which is a map based functional tool which will be helpful to City residents, business owners and City employees that can be used to produce a positive and professional image of the City by outlining visual stories of the City’s infrastructure, landmarks, parks and projects. By integrating GIS into the City’s business systems, City Departments will be able to analyze problems more quickly and thoroughly to formulate solutions and monitor progress toward long-term goals for the community. Use of ESRI GIS includes such things as survey creation and data collection, asset tracking, resource inventory, interactive maps for vacant parcels, future projects and zoning maps for districts. Environmental Systems Research Institute, Inc. (ESRI) is a reputable premier provider of the ESRI GIS solution to
many local, state and federal agencies. ESRI has provided the City with a sole source letter that certifies and confirms that they are the sole source provider of all US Domestic Small Municipal and County Government Enterprise Agreements for the GIS solution. Staff and Administration recommends approval of the resolution authorizing a contract with ESRI for an amount not to exceed $35,000 a year for three years. Funding for this purchase has been accounted for in the 2017 budget. Vice Mayor Wood moved to adopt. Seconded by Commissioner Moyle. Mayor called all in favor? Commissioner Borgelin said he needs more information and is not ready to vote. He commented that has not had enough time to look at the agenda and does not feel comfortable voting on something he does not know and would like to research a little bit more. Vice Mayor Wood asked if all departments of the City will be able to use this software. Mr. Krawczyk answered that is correct. Vice Mayor Wood said this would make it more integrated instead of segmented where different departments are using different software formats? Mr. Williams answered that currently, we do not have an enterprise map solution. We have a Community Development Department that uses a self-contained application to actually view maps that the County gives them. With this solution, all departments will have different layer of maps that can be used for sewer lining; field work can be updated out in the field; and other uses. Mr. Krawczyk said he has been testing the system and for example the night of the main break, information he needed could be pulled from his phone to find some of the valves to help the guys shut them off; so this allows flexibility for the utilization of maps. He said it is a powerful program that they would like to expand to all departments to be able to use this for many valuable uses. Ms. Bhatty said this is a complex program and tool and it has become a necessity for Public Works and Community Development. Also, tasks such as when the City Clerk has to advertise quasi-judicial items to residents within a 300 foot radius of the property, which is a requirement by law, this tool is valuable, because we have to do a manual search currently, and the GIS will shoot up addresses right away. The savings of staff time and the accuracy of the function is more valuable than the $35,000 that would be spent on the GIS system. Mayor asked Clerk to call the question. Commissioner Graziose said we already voted. Commissioner Moyle said, first of all, he has tremendous respect for the two gentlemen who are very good at their jobs and it is less expensive than having to hire someone to do that kind of job; based on the respect you should have for these two gentlemen and the City Manager, this is a no brainer and you should do it. Commissioner Borgelin said it has nothing to do with respect, but since we are in the technology era, he is wondering is there any possibility of a visual demonstration as he has not had time to research this and a demonstration would help to see it on the internet because he has not done this. Mr. Williams said it is up to the Commission; they can go back and do another study. Commissioner Borgelin said he is visual and to feel comfortable he would like to see it. City Manager Bhatty asked if we have to buy the software before we can do a demonstration or can a vendor come and make a presentation? Commissioner Borgelin said if they could show him tonight, it might take 30 seconds to show him? Mayor Brady said if there was a vote, and someone changed their mind, he wants to call roll. Attorney Horowitz stated for the record both he and the Clerk heard what we believe Commissioner Graziose heard as well, that there was in fact a vote, and the question should be called to reconfirm that vote for the record. Clerk called roll. Commissioner Moyle – YES; Vice Mayor Wood – YES; Commissioner Borgelin – NO; Commissioner Graziose – YES; Mayor Brady – YES.

RESOLUTION NO. 17-06-6427 PASSED AND APPROVED ON A 4-1 VOTE; Commissioner Borgelin dissenting
e. RESOLUTION - School Zone and School Crossing Request on SW 81st Ave and SW 17th Street

Vice Mayor Wood moved to read.

Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, SUPPORTING THE INSTALLATION OF NEW SCHOOL ZONE WITH A YELLOW FLASHING LIGHT IN A REDUCED SPEED ZONE OF 15 MPH AND SCHOOL CROSSING ON SW 81ST AVE AT SW 17TH STREET AND OTHER POSSIBLE SOLUTIONS TO ADDRESS SCHOOL TRAFFIC ISSUES; DIRECTING THE CITY PUBLIC WORKS/UTILITIES DIRECTOR TO TRANSMIT A COPY OF THIS RESOLUTION TO THE BROARD COUNTY TRAFFIC ENGINEERING DIVISION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

George Krawczyk, Public Works Director, presented the item based on backup memorandum. He gave some history that back in 2015 the long awaited reconstruction of SE 17 Street and SW 83 Avenue was started which serves two schools. The project was approximately one million dollars ($1,000,000) and was finalized in February, 2016. During the school year, there were no problems with the roadway that was built. But recently there has been traffic concerns brought to the City’s attention and Public Works, BSO and Broward County Traffic Engineering met to go over the concerns and make recommendations for possible solutions. Staff members were also assigned to observe and count students crossing 81st Avenue at 17th and there were about 12 students per day. The resolution presented tonight will assist in supporting the City’s request for a yellow flashing light and other possible solutions to address school traffic issues to submit to the Broward County Traffic Engineering Division. Vice Mayor Wood moved to adopt. Seconded by Commissioner Graziose. Commissioner Graziose stated that the reason for the increase in traffic is that over 500 students are coming from other cities and no bus transportation is provided. Also, they have exceeded the allowable number of students that the City put on the Charter School; capacity was supposed to be capped at 900 and they are over 1,000. Commissioner Graziose said as part of this motion, he would like to include presenting the Resolution to the MPO. Vice Mayor Wood interjected that Charter schools are required to provide bus transportation if students live more than 2 miles away from the school. Graziose said they did look at the Charter and they are supposed to follow the guidelines of the DOE for transportation, but the Principal stated that they sent a letter to the parents saying they would not provide bussing. He said he has asked the School Board to provide the approval for them to get an exception to that state requirement; and said if busses were provided to all those students over 2 miles we may not be having this issue. He spoke about eliminating the crossings at McNab and Bailey and combining it with a crossing at 17th. Vice Mayor asked if we approve the Charter. City Manager said no, we only approve the Site Plan associated with the Charter and certain conditions can be added. She reiterated about the capacity and also stated that the start times for both those schools should have different start times. She said she will reach out to the Principal and possibly Charter School USA about that. Commissioner Borgelin commented on the speed not being respected there as well and asked about devices there or a police car or officer there. City Manager Bhaty said they are exploring all options. Mayor Brady asked if all we in favor. All yes.
10. REPORTS

   a. Update and further direction on Storage Facility Moratorium

Tammy Reed-Holguin, Community Development Director, said about a year ago the City began getting requests for storage facilities to be located in commercial properties. The Code restricts this type of use to light industrial zoning. In order to provide time to research the potential impact of allowing this type of use, the Commission put a moratorium in place. Since then, after research, it was determined that only 11% of all the property within North Lauderdale is zoned for commercial use. This means that businesses that provide various types of services and retail to our residents must be located on 326 acres of the 3,000 acres in the City. The City’s Comprehensive Plan recognized the value of this commercial space and limits the amount that can be re-zoned to non-commercial uses. The goals and objectives of the City’s Comprehensive Plan encourage diversity of land uses that meet the needs of the residents. Objective 3 of the Plan states that the City’s economic base shall be preserved and enhanced through planning. The planning strategy of the City shall be to encourage the development of businesses that serve the residents, create jobs and generate traffic patterns that support other businesses. The City of 5 square miles currently has 5 storage facilities. There is no evidence that substantiates the need of our residents for storage facilities. We do know that there is a desire to have more restaurants and places of employment. In reviewing the goals of the Comprehensive Plan, and their relation to the needs of our residents, Ms. Reed-Holguin stated that it is their recommendation that we let the moratorium expire on June 30, 2017 as scheduled, and that no changes be made to the City Code regarding storage units pertaining to the use being allowed in commercial zoning districts. Ms. Reed-Holguin stated if there is any other direction the Commission would like them to take, they would like to know, but the recommendation is to let the moratorium expire and make no changes to the Code. Vice Mayor Wood asked if any more request have been received since the moratorium has been in place. Ms. Reed-Holguin replied that Commission heard from the business owner whose property is zoned commercial which was one of the ones that triggered the moratorium. Also, they recently had an inquiry from a developer looking at the old Red Lobster site who had two proposed uses, one being storage, and they were told no, and the other was mixed use, and that was yes that they could explore that. Ms. Reed-Holguin said we have very limited space and if it is opened up, we will have storage facilities and no employment generating businesses. Vice Mayor Wood said what the game plan is if the moratorium is lifted. City Manager Bhatty replied we will stay status quo and storage would only be allowed in industrial zones.

11. COMMISSION COMMENTS

Commissioner Borgelin – Stated he would like to bring back for discussion an item from the last Commission meeting – Item 6(b) Ceremonial items. Attorney Horowitz stated that if the item was approved, in order to bring an item back for reconsideration, it would require a motion to reconsider, which would require an affirmative second and a majority vote in order to reconsider that item. Commissioner Borgelin made a motion to reconsider. The motion died for a lack of a second.
Commissioner Borgelin said due to his lack of time, he is requesting that workshops be done once a month before the regular meeting. He said that by the time he receives the Agenda he does not have enough time to really research the information to make a decision to vote and sometimes he is lost as to how he should vote. He said because of the Sunshine Law, he does not know how his colleagues think on an item, and other cities have workshop meetings. He said he does not have enough time to serve his public well and expressed a desire to have more workshops with resident participation. He said he is aware of the budget workshop scheduled for July. 

Also, he brought up the issue on speed bumps or speed humps on 81st and 9th street and 10th Court. City Manager Bhatty reported they have started using the equipment to calculate the target areas soon and will give the data analysis when it is available and will come back with a recommendation after the evaluation committee has reviewed it.

**Commissioner Graziose** – Commented he would like to ask the County for a pedestrian crossing from Players Place to the basketball park similar to the one at 68th and Bailey. **Commissioner Graziose made a motion to approve preparation of a resolution requesting a pedestrian crossing at the 1700 Block of Rock Island Road.** Vice Mayor Wood seconded the motion. All in favor by voice.

Commissioner Graziose also said he would like to get the Property Appraiser to do a training workshop for residents to make them aware of the exemptions they may be eligible for.

He would like to make sure the City has the appropriate Codes and guidelines in place for the “tiny house” movement.

Also, would like BSO to consider another gun buyback program and to add gun incidents to the annual report.

He also mentioned that he contacted all 9 School board members about the SROs and 3 have responded back. Board Member Nora Rupert spoke to Superintendent Runcie on our behalf.

At Commissioner Graziose’ request, George Krawczyk gave an update on the final stages of the Bailey Road canal project and repairing the asphalt on 68th. They are wrapping it up in the next few weeks.

**Vice Mayor Wood:** Thanked Commission for their support on the SRO initiative and said they should plan to speak at the next school board meeting if City Manager does not hear back. City Manager replied that they did hear back from the Superintendent’s office and our request is in the hands of the Police Department and the Police Chief is reviewing the need for an SRO.

Also, he thanked Public Works for closing Tam O’Shanter which was the only really bad road during the recent rain event, and appreciated the call out to the residents.

Vice Mayor also said he appreciates the surveys being done on the Boulevard of Champions for the increase of traffic and speeding.

Also, he encouraged residents to get rid of standing water for mosquitoes and asked about spraying. City Manager Bhatty said it is a County function and George said the County does it based on calls from Public Works, and the more calls we get they will respond. He will add this as an educational item in the newsletter. They are buying control tablets to put in the storm drains to keep larvae from growing. City Manager Bhatty said they can do a robocall about the mosquito issue.
12. CITY MANAGER COMMENTS – None.

13. CITY ATTORNEY COMMENTS
Attorney Horowitz reminded the Commission of the requirement to file the Form 1 Statements of Financial Disclosure by July 1.

14. ADJOURNMENT – There being no further discussion the meeting adjourned at 8:17 pm.

Respectfully submitted,

Patricia Vancheri, City Clerk
WHEREAS, Lymphoma is the most common form of blood cancer and the third most common cancer of childhood; and

WHEREAS, more than 80,000 new cases of lymphoma are diagnosed each year in the United States, including 5,920 in the State of Florida; and

WHEREAS, a cure for lymphoma can only be realized through advanced cancer research; and

WHEREAS, awareness and education are powerful tools in the race to find a cure for lymphoma; and

WHEREAS, the health and vitality of the people of the City of North Lauderdale are significantly enhanced by local efforts to increase communication and education pertaining to blood cancers; and

WHEREAS, The Lymphoma Research Foundation offers a wide range of support services and programs for people with lymphoma, their loved ones and caregivers.

WHEREAS, Blood Cancer Awareness Month helps to raise general awareness of the disease and provides hope to all those affected by a lymphoma diagnosis; and

NOW, THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor of the City of North Lauderdale, I, Jack Brady, together with the City Commission do commend this observance to all of our citizens and do hereby proclaim the month of September as

**BLOOD CANCER AWARENESS MONTH**

and supports the efforts of the LLS to educate North Lauderdale’s citizens about the need to find cures and create access to treatments for all types of blood cancers; to get involved by making a donation; volunteering; or participating in fundraising for lifesaving research to advance breakthrough therapies for blood cancer patients.

Dated this 11th day of July, 2017

MAYOR JACK BRADY
WHEREAS, every person can move the world in the direction of peace through his or her daily nonviolent choices and actions. An awareness of nonviolent principles and practices is a powerful way to heal, transform and empower our lives and communities, and;

WHEREAS, the Choose Peace Stop Violence movement serves as an opportunity to recognize the individuals, programs and organizations who are making a difference in our communities and move our society to a more peaceful era, and;

WHEREAS, community crime and violence prevention efforts significantly reduce victimization and help rebuild a sense of mutual responsibility and shared pride in our neighborhoods, communities, state and nation, and;

WHEREAS, only a coordinated community effort will put a stop to violence;

NOW, THEREFORE, We, the City Commission of the City of North Lauderdale, Florida hereby declares support of United Way of Broward County’s Choose Peace Stop Violence Initiative by recognizing September 14-22, 2017 as

Choose Peace/Stop Violence Week

Dated this July 11th day of July, 2017

MAYOR JACK BRADY
WHEREAS, suicide is one of the most unsettling and tragic events a family and a community can experience, with 3,152 lives lost in Florida in 2015; and

WHEREAS, and suicide was the ninth leading cause of death in Florida and the second leading cause of death in Florida among people from the age of 25-34 in 2015; and

WHEREAS, and Florida veterans, active-duty military personnel, and National Guardsmen face a disproportionate risk as compared to the general population of Florida; and

WHEREAS, public awareness of this problem is a key to preventing further loss of life; and can be reduced through awareness, education, and treatment;

WHEREAS, there is a higher risk for suicide among the survivors of those who died by suicide or those who have attempted suicide; and

WHEREAS, Florida is a leader in the effort to prevent suicide, having developed a 4-year state plan that paves the way for reducing suicide deaths; and

WHEREAS, the Florida Legislature established a Suicide Prevention Coordinating Council to coordinate the implementation of Florida's Suicide Prevention Plan; and

WHEREAS, The Florida Suicide Prevention Coordinating Council is a grassroots collaboration of organizations working to eliminate the stigma of suicide, educate the community about the warning signs of suicide, and ultimately reduce the rate of suicide in our state; and

WHEREAS, and the Florida Department of Children and Families is committed to working with community partners to reduce suicide through suicide prevention, intervention, and postvention.

NOW THEREFORE, the Mayor and Commission of the City of North Lauderdale do hereby extend our support by recognizing September 10-16, 2017 as Florida Suicide Prevention Day.

Dated this 11th day of July, 2017

MAYOR JACK BRADY
PROCLAMATION

WOMEN’S EQUALITY DAY

WHEREAS, at the behest of Rep. Bella Abzug (D-NY), in 1971 the U.S. Congress designated August 26 as “Women’s Equality Day.”

WHEREAS, the date was selected to commemorate the 1920 certification of the 19th Amendment to the Constitution, granting women the right to vote; and this was the culmination of a massive, peaceful civil rights movement by women that had its formal beginnings in 1848 at the world’s first women’s rights convention, in Seneca Falls, New York; and

WHEREAS, the observance of Women’s Equality Day not only commemorates the passage of the 19th Amendment, but also calls attention to women’s continuing efforts toward full equality. Workplaces, libraries, organizations, and public facilities now participate with Women’s Equality Day programs, displays, video showings, or other activities; and

WHEREAS, the women of the United States have been treated as second-class citizens and have not been entitled the full rights and privileges, public or private, legal or institutional, which are available to male citizens of the United States; and

WHEREAS, the women of the United States have united to assure that these rights and privileges are available to all citizens equally regardless of sex; and

WHEREAS, the women of the United States have designated August 26, the anniversary date of the certification of the Nineteenth Amendment, as symbol of the continued fight for equal rights: and

WHEREAS, the women of United States are to be commended and supported in their organizations and activities.

NOW THEREFORE, be it resolved the Mayor and Commission of the City of North Lauderdale, issue a proclamation that August 26th of each year is designated as Women’s Equality Day, in commemoration of that day in 1920, on which the women of America were first given the right to vote, and that day in 1970, on which a nationwide demonstration for women’s rights took place.

Dated this 11th day of July, 2017

MAYOR JACK BRADY
PROCLAMATION

NATIONAL HISPANIC AND LATINO AMERICAN HERITAGE MONTH

“Shaping the Bright Future of America”

WHEREAS, during National Hispanic Heritage Month (September 15 to October 15) we recognize the contributions made and the important presence of Hispanic and Latino Americans to the United States and celebrate their heritage and culture; and

WHEREAS, Hispanics have had a profound and positive influence on our country through their strong commitment to family, faith, hard work, and service. They have enhanced and shaped our national character with centuries-old traditions that reflect the multiethnic and multicultural customs of their communities; and

WHEREAS, the term Hispanic or Latino, refers to Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race. On the 2010 Census form, people of Spanish, Hispanic and/or Latino origin could identify themselves as Mexican, Mexican American, Chicano, Puerto Rican, Cuban, or “another Hispanic, Latino, or Spanish origin”; and

WHEREAS, today, 55 million people or 17% of the American population are of Hispanic or Latino origin. This represents a significant increase from 2000, which registered the Hispanic population at 35.3 million or 13% of the total U.S. population.

NOW THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor of the City of North Lauderdale, I, Jack Brady, together with the City Commission hereby proclaims September 15, 2017 to October 15, 2017 as

HISPANIC AND LATINO AMERICAN HERITAGE AND CULTURE MONTH

and encourage observation of this special annual tribute by learning and celebrating the generations of Hispanic and Latino Americans who have positively influenced and enriched our nation and society.

Dated this 11 day of July, 2017.

__________________________________
MAYOR JACK BRADY
Since the expansion of the Teen Center 4 years ago, the enrollment in the City’s school-off camps has increased significantly. Listed below are the increases in program participation:

<table>
<thead>
<tr>
<th>Program</th>
<th>Avg. Participation Prior to Renovations</th>
<th>Avg. Participation Since Renovations</th>
<th>Waiting List</th>
</tr>
</thead>
<tbody>
<tr>
<td>One-Day Camps</td>
<td>75</td>
<td>156</td>
<td>0</td>
</tr>
<tr>
<td>Afterschool Program</td>
<td>45</td>
<td>150</td>
<td>57 - 16/17</td>
</tr>
<tr>
<td>Holiday Camp</td>
<td>75</td>
<td>197</td>
<td>0</td>
</tr>
<tr>
<td>Summer Camp</td>
<td>1025</td>
<td>1315</td>
<td>194 this year</td>
</tr>
</tbody>
</table>

With the increased registration, we are maximizing capacity of our 4 school buses and 2 mini buses. In order to transport the increased number of participants, on occasion, we’ve to rent buses at approximately $350 per rental. To date, during the current Summer Program the City has already spent over $5,000 on bus rentals. Due to the limited number of buses, the City is not able to accommodate additional participants from the waiting list. In order to accommodate all the kids on the waiting list, the bus rental cost would exceed $35,000.00.

Of the 6 City owned buses, only two are handicap accessible. One of them was purchased with grant for the senior programs and should be tactically used only by seniors. That leaves us with only one handicap accessible bus which is insufficient to meet the needs of our increased number of participants in our summer and other camp programs.

In order to meet this need, staff has been working with the Florida Transportation Systems, the current holder of the Florida Department of Education School Bus Bid about the possibility of purchasing a used handicap accessible school bus. The staff was recently informed by this bid holder that they will be receiving a 2009 Blue Bird Handicap School Bus with 75k miles in on a trade for a new bus in about 30 days. This bus holds a total of 71-passengers with up to 5 wheelchairs.
This bus has been briefly inspected and they feel it is in good condition. Once the trade-in is made, Florida Transportation Systems will give the bus a major review. If it is in good condition, they feel the asking price will be approximately $33,000.00.

Since the trade in will occur while the City Commission is on summer recess, the staff is seeking permission to purchase the bus in an amount not to exceed $50,000 in the event it is given a clean inspection by Florida Transportation Systems as well as City Staff.

The following is the breakdown of revenue for the purchase:

- Donation from NL Recreational Foundation: $7,500.00
- Donation from Self Supporting Programs: $10,000.00
- General Fund Contribution: Remainder

* General Fund contribution will require a budget amendment in September 2017 and will be paid back thru increased program registration

**RECOMMENDATION:**

The City Administration recommends Commission’s consideration and approval of the attached resolution authorizing the purchase of a handicap accessible used school bus from Florida Transportation Systems in an amount not to exceed $50,000.00.
RESOLUTION NO. ____________

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE
AUTHORIZING THE PURCHASE OF A USED HANDICAP
ACCESSIBLE SCHOOL BUS IN AN AMOUNT NOT TO EXCEED
$50,000.00 FROM FLORIDA TRANSPORTATION SYSTEMS,
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of North Lauderdale, Florida has
determined that a need exists to purchase a used handicap accessible school bus; and

WHEREAS, the possibility of a bus becoming available for purchase may occur
in the next 30 days while the City Commission is on recess; and

WHEREAS, the City of North Lauderdale will use a variety of funds for this
purchase, including a donation from the North Lauderdale Recreation Foundation; and

WHEREAS, the City’s contribution will be re-paid from increased program
participation; and

WHEREAS, the City will purchase a Used Handicap Accessible Bus to meet the
needs of the Parks and Recreation Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF NORTH LAUDERDALE, FLORIDA, THAT:

Section 1. This Resolution shall become effective immediately upon its
passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF NORTH
LAUDERDALE, FLORIDA, THIS 11th DAY OF JULY, 2017

APPROVED AS TO FORM:

________________________________
CITY ATTORNEY SAMUEL S. GOREN

______________________________
MAYOR JACK BRADY

______________________________
Vice Mayor Lorenzo Wood

ATTEST:

______________________________
CITY CLERK PATRICIA VANCHERI
TO: Mayor and Commission  
FROM: Ambreen Bhatti, City Manager  
BY: Jennifer Yarmitzky, Human Resources Manager  
DATE: July 11, 2017  
SUBJECT: Comprehensive Pay and Classification Plan - Fiscal Year 2018

Attached for your consideration and approval is the annual Comprehensive Pay and Classification Plan (“Plan”) for the 2018 fiscal year. The Plan outlines the job classifications and associated salary ranges and benefits provided to all employee groups with the exception of employees in part-time seasonal and on-call positions.

Each year, City staff reviews this Plan in an effort to determine if all positions are appropriately classified in terms of the competitive market and internal structure of the City. This determination establishes the salary range for each position with regard to:

- ranges of pay for other classes,
- relative difficulty and responsibility of positions in each class,
- availability of employees in particular occupational categories,
- prevailing rates of pay and benefits for similar positions in the tri-county area (Broward, Dade and Palm Beach) and
- financial position of the City and other economic considerations.

Included in this Plan is the formal implementation of the Commission’s and Administration’s goal of parity for salary adjustments among all employee groups. This represents achievement of the following milestones:

i. Salary Adjustments are through the adoption of the Comprehensive Pay Plan and are no longer included in individual bargaining unit contracts; and

ii. The continuation of parity for all employee groups by eliminating longevity, Merit increases and COLA through the adoption of the Plan.

The City Administration’s proactive “staff re-organization approach” over the past several years to address budgetary challenges has helped in the creation of this Plan. Approval and implementation of recommendations contained in this Plan for fiscal year 2017/18 will continue to control costs into the future. In addition, the City Administration has generated significant savings resulting from the implementation and adoption of the Collective Bargaining Agreements with the Federation of Public Employees (FPE) and the Metro Broward Professional Firefighters (MBPFF). Further, City Administration will continue the effective management of the Broward Sheriff’s Office (BSO) and other outsourced services contracts.
The Administration is recommending a salary adjustment of three percent (3%) for all employee groups, effective October 1, 2017 due to the following reasons:

- On-going savings generated by elimination of longevity, Cola’s and Merit increases over the last ten years for all employee groups.
- Savings generated due to effective management of outsourced services.
- Administration’s pro-active and on-going approach to reorganization, restructuring and cross-training.
- Significant savings due to effective negotiation of union contracts.
- To assist in the retention of long-term quality employees and enable the City to be competitive within the Tri-County area.
- The current cost of living affecting the primary products and services our employees use on a day-to-day basis has increased in some cases, according to the latest numbers by the US Bureau of Labor Statistics.

In addition, this Plan is proposing that the 3% salary adjustment be prorated on a monthly basis for newly hired probationary and existing promoted employees.

The attached Plan proposal is reflected in the City Manager’s Proposed Budget for the next fiscal year - beginning October 1, 2017.

Finally, the Administration recommends maintaining the current rates and levels of the employee benefit package as outlined in the attached Plan.

**RECOMMENDATION:**

The City Administration recommends Commission’s consideration and approval of the attached Resolution approving and adopting the City’s 2018 Fiscal Year Comprehensive Pay and Classification Plan as discussed above.
RESOLUTION NO. ______________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, REPEALING RESOLUTION 16-07-6307 WHICH RESOLUTION DID ADOPT THE CITY OF NORTH LAUDERDALE COMPREHENSIVE PAY AND CLASSIFICATION PLAN FOR FISCAL YEAR 2017, AS AMENDED FROM TIME TO TIME, AND HEREBY ESTABLISHING A REVISED PAY AND CLASSIFICATION PLAN FOR FISCAL YEAR 2018 COMMENCING ON OCTOBER 1, 2017; PROVIDING FOR THE ESTABLISHMENT OF NEW CLASSIFICATIONS; PROVIDING FOR CONFLICTS; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of North Lauderdale recognizes the need to update its Comprehensive Pay and Classification Plan, based on the recommendation of the City Manager, and desires to implement the revised plan effective October 1, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That Resolution 16-07-6307, which Resolution did adopt the City of North Lauderdale’s Comprehensive Pay and Classification Plan, and as amended from time to time, is hereby repealed to provide for the establishment of a revised Comprehensive Pay and Classification Plan, attached hereto and incorporated herein as specifically as if set forth at length hereat, commencing on October 1, 2017.

Section 2: That all Resolutions, or parts of Resolutions, Ordinances or parts of Ordinances, in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 3: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida this 11th day of July, 2017.

APPROVED AS TO FORM:

____________________________________
CITY ATTORNEY SAMUEL S. GOREN

____________________________________
MAYOR JACK BRADY

____________________________________
VICE MAYOR LORENZO WOOD

ATTEST:

____________________________________
PATRICIA VANCHERI, CITY CLERK
SECTION 1. ESTABLISHMENT

A Comprehensive Pay and Classification Plan for the City of North Lauderdale (the “Pay Plan”), pertaining to all positions, including those that may be specified elsewhere in negotiated collective bargaining agreements or individual employment contracts, is hereby established.

SECTION 2. DEVELOPMENT OF SALARY ADJUSTMENT

The Pay Plan establishes salary ranges (grades) for each classification. Such established salary ranges of pay have been determined with due regard to ranges of pay for other classes, relative difficulty and responsibility of positions in the class, availability of employees in particular occupational categories, prevailing rates of pay for similar positions, the financial position of the City and other economic considerations. Appendix A - consisting of Schedule I, II, III, IV & V sets forth the ranges (grades) with minimum and maximum levels. Base pay is, by definition, the pay level within the pay grade for each position classification. For General, FPE and MBPFF employees the Pay Plan provides for a salary range, without regard to specific pay level within that range.

The City’s salary ranges have been compared to similar cities in regard to employee retention in Broward, Dade and Palm Beach Counties. As a result of this comparison, for FY 2018 schedules I, II, III, IV & V the entry and maximum salary levels for all position classifications will remain the same as FY 2017. This pay plan also reflects the current State hourly minimum wage for Grade PT01 starting entry level range and will be adjusted January 2018 in accordance with Florida Department of Economic Opportunity State minimum wage requirements.

A salary adjustment of three percent (3%) is being proposed for all permanent full-time general, management, FPE, MBPFF and permanent part-time employees effective October 1, 2017 including those employees that are at the maximum pay level of their current pay range. Newly hired probationary employees will receive the 3% salary adjustment on a prorated monthly basis. For existing employees promoted during the year, the 3% salary adjustment will be prorated based on the numbers of months in each position classification.

SECTION 3. APPLICABILITY

All employees of the City of North Lauderdale, except as provided elsewhere, shall be compensated in accordance with this pay plan and the attached Schedules (I, II, III, IV & V), depending upon job classification.

The minimum annual rate of pay for the appropriate position classifications shall be paid to an employee upon original employment with the City of North Lauderdale. Part-time employees shall be paid at the minimum hourly rate within the pay plan.
When there is a demonstrated inability to recruit at the minimum rate of pay, or the applicant possesses exceptional qualifications warranting employment at a higher rate of pay, the City Manager may authorize a higher entry salary rate upon recommendation of the Department Head.

The City Manager may authorize an additional salary adjustment for existing employees based on extraordinary circumstances.

SECTION 4. IMPLEMENTATION

The new Comprehensive Pay and Classification Plan will be implemented effective October 1, 2017.

SECTION 5. PERSONNEL CHANGES

The following are the personnel changes that are being proposed by the City Administration:

- **Create:**
  - **Community Development** – Create one additional Code Compliance Officer Position Grade 52 (Non-Exempt). Due to the success of the single family home rental program, an unexpected workload has been created in the Code Division. This new position will perform field and clerical work directly related to the single family home rental program including mailing notices, record keeping, inspections, case preparation for hearings and meeting with property owners. The current revenue generated by the inspection fees to the property landlords will be almost sufficient to cover the compensation for this additional position thereby having **minimal fiscal impact to the General Fund**.

  - **Information Technology** – Create an IT/GIS Analyst position Grade 56 (Non-Exempt). Due to the implementation of a GIS system, Applicant Tracking E-Permitting various future projects and technical analysis needs, this position is needed to provide additional support in the Information Technology department. Automating more processes is a functionality that is needed by various departments. The areas of GIS and MUNIS self-service applications require specific knowledge and additional support is needed in the department to ensure successful implementation and use of these new services. All departments contribute to the Information Technology Fund depending on their needs and usage which will result in the **fiscal impact being split between all funds and departments**.

  - **Public Works/Utilities** – Create a part-time (P/T) Electrician (Grade PT10) position without benefits. After review of the number of occurrences and amount spent on outside electrician services, the Public Works department has determined that it would benefit the City to have an in-house Electrician P/T. First and foremost, having an in-house electrician will significantly help the City in emergency situations by having no delay in service and avoiding emergency call-out fees from vendors. Additionally, there are many day-to-day electrical projects that an in-house electrician could handle such as wiring, installation of switches, minor repairs of electrical equipment, testing of electrical instruments, special event set-up, etc.. This will result in a significant decrease in the number of times an outside vendor will need to be used for electrical services therefore, creating a **savings impact to the General Fund**.
• **Eliminate:**
  - **Public Works/Utilities** - Eliminate one Community Service Worker I position in the Stormwater Division. This position is currently vacant and with the department’s recommended reorganization and reclassification outlined below, this position is no longer needed.
  - **For housekeeping purposes** - Eliminate the Assistant to the Director (Grade 56) position title from Salary Schedule I. This position title is outdated and has not been used for many years due to the unclear description of the duties in the title itself. The position was intended to provide clerical duties to a Department Head. **No fiscal impact to the General Fund.**

(c) **Reclassify:**
  - **Parks & Recreation** – **For housekeeping purposes** - Reclassify two Recreation Leader I P/T positions (Grade 33) to one Recreation Programmer I full-time (Grade 48). With program and camp participation continuing to increase, it is necessary for this position reclassification in order to provide the proper supervision of participants/campers and have qualified staff to oversee recreational programs and activities. **No fiscal impact to the General Fund.**
  - **Public Works/Utilities**
    - Reclassify the Executive Secretary position (Grade 52) to an Administrative Coordinator (Grade 50). The Executive Secretary position has been filled temporarily by an in-house employee since September 2016. During this time, the Department Director has evaluated the needs of the department and requirements of the position. The Administrative Coordinator title will more closely match the duties needed of the position including overseeing the garbage contract, continuation of department permit tracking program and field inspection of resident concerns as assigned by the Director. **No fiscal impact to the General Fund.**
    - Due to the anticipated retirement of the current Public Works/Utilities Superintendent (Grade 68), the department will undergo reclassification and restructuring to include management of the two separate divisions within the department. Having a Public Works Superintendent (Grade 65) and Utilities Superintendent (Grade 65) will optimize the functions of the department, provide day-to-day oversight & supervision of the two divisions, and management of the many ongoing and upcoming Capital Improvement Projects. The funding for these positions is provided for in the budgets for the **General Fund and Utilities Fund.**
  - **Community Development**
    - Reclassify Administrative Clerk- Code Division position (Grade 46) to an Administrative Coordinator (Grade 50). With some reorganization and reassignment the lien process responsibilities are now efficiently being handled by one staff member. In the past, this process had to be distributed among three employees. In addition, to preparing dockets and orders for Code Board and
Special Magistrate, assisting residents and the Senior Code Compliance Officer, the incumbent Administrative Clerk has taken on the lien processes from recording, searches, settlement letters and releases. The efficiency of processing liens is done in a timely manner keeping customers satisfied and the department running smoothly. **Minimal fiscal impact to the General Fund.**

- **For housekeeping purposes** - Reclassify Grant Administrator position (Grade C2) to an Administrative Clerk (Grade 46). During FY 16/17 the previous Neighborhood Improvement Coordinator resigned. This allowed for an in-house promotion of the Grant Administrator. After some review of the processes and workload of the grant programs, it was determined that it would best to bring in an Administrative Clerk that could assist with the administrative tasks related to grants as well as assist the department and City with its economic development goals and provide support and backup for permitting. **No fiscal impact to the General Fund.**

(d) **Title Change:**

- **Parks and Public Works/Utilities** – The Community Service Worker job title should be retitled to Grounds Maintenance Worker or Utility Service Worker (as described in the table below) in order to truly reflect the functions and duties of these positions. Review of survey data and information, determined that the title Community Service Worker is not descriptive of the landscaping, street and/or utility work being performed. By changing the title the knowledge, skills and abilities of the position are more clearly defined and consistent with the position requirements. **No fiscal impact to the General Fund.**

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<thead>
<tr>
<th>Current Position Title</th>
<th>New Position Title</th>
<th>Department</th>
<th># of Positions</th>
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<td>Grounds Maintenance Worker I</td>
<td>Parks</td>
<td>10</td>
</tr>
<tr>
<td>Community Service Worker II</td>
<td>Grounds Maintenance Worker II</td>
<td>Parks</td>
<td>4</td>
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<tr>
<td>Community Service Worker I</td>
<td>Grounds Maintenance Worker I</td>
<td>Public Works</td>
<td>14</td>
</tr>
<tr>
<td>Community Service Worker II</td>
<td>Grounds Maintenance Worker II</td>
<td>Public Works</td>
<td>5</td>
</tr>
<tr>
<td>Community Service Worker I</td>
<td>Utility Service Worker I</td>
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<tr>
<td>Community Service Worker II</td>
<td>Utility Service Worker I</td>
<td>Utilities</td>
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</tbody>
</table>

(e) **Frozen:**

Staff recommends continuation of the soft hiring freeze. All positions that are vacant or may become vacant during FY17 will be addressed on a case by case basis and may be unfrozen at the discretion of the City Manager with proper justification from the department head.

**SECTION 6. PROMOTIONS**

In the event of a promotion, employees will be placed in the new position’s pay range at a base pay level that does not exceed more than 15% of the base pay level they occupy in their current pay range unless prior approval has been obtained from the City Manager.
SECTION 7. DEMOTIONS

In the event of a demotion an employee will be placed in the same relative position for the lower position grade as he/she enjoyed in the previous classification, as long as the pay does not decrease more than 15% unless prior approval has been obtained from the City Manager.

SECTION 8. PART-TIME EMPLOYMENT

Part-time employees shall be paid the hourly wage as outlined in Schedule V, at the minimum unless otherwise recommended by the Department Director, and approved by the City Manager.
SECTION 9. BENEFITS/INCENTIVES

1. Health Insurance:
Administration recommends maintaining the City (85%) and Employee (15%) percentage contributions for the Group Health Insurance program.

2. Retirement Plans:
401a Pension - General and Management Employees: The Administration recommends maintaining the current pension contribution rates (14% City and 5% - 12% employee).

401a Pension - Federation of Public Employees: The Administration recommends maintaining the current pension contribution rates (14% City and 3.5% - 12% employee).

FRS Pension – Metro Broward Professional Firefighters Employees: The Administration recommends continued participation in the FRS. The current State of Florida required contribution rate is 26.27% (an increase from 22.57 to 23.27% City share and 3% (no change) employee).

3. 457 Deferred Compensation:
The Administration recommends maintaining the annual non-matching sum of $500.00 per year to the 457 plan, for general non-exempt full-time permanent employees, excluding union and contract employees. In addition, an employee may contribute up to $750.00 per year that the City matches on a dollar-for-dollar basis. Exempt level employees receive a dollar-for-dollar match up to $750.00.

4. Roth IRA:
The Administration recommends maintaining the Roth IRA Program that allows all employee groups covered by the Plan to invest a voluntary post-tax contribution into a Roth IRA account through payroll deduction. Contribution amounts will be in accordance with IRS guidelines. Currently, the 2017 annual contribution is $5,500 under age 50 and $6,500 over age 50. Employees that participate in the Roth IRA program will have access to their contributions without taxes or penalties. Since this is a voluntary employee only contribution, there is no fiscal impact to the City. Furthermore, it requires minimal administration by City staff.

5. Wellness Program:
Administration is recommending continuation of the Employee Wellness program. This program is administered in-house. The program includes on-site flu shots for all employees interested. Educational and motivation activities such as walking challenges, healthy eating and exercise programs may be organized. The programs will be conducted using current resources available through the group health insurance when possible and should be accomplished through the funds budgeted.
6. Disability Insurance: 
The City’s disability insurance program should be **maintained** at current levels.

7. Life Insurance: 
The City’s life insurance program should be **maintained** at current levels.

8. Death, Disability and Dismemberment Insurance & Benefits: 
The City’s Death, Disability and Dismemberment insurance programs should be **maintained** at current levels.

9. Flexible Spending Account: 
Administration recommends **continuation** of the Flexible Spending Account which provides employees the ability to designate tax-deferred compensation for authorized personal expenses such as dependent care and medical expenses. The percentage of employees participating in this program continues to increase. The employee’s allowable medical FSA election will remain at the current level of $2,500. **No fiscal impact to the General Fund.**
## Appendix A - Schedule I

### City of North Lauderdale

**Comprehensive Pay Plan FY 2018**

**Salary Schedule I**

<table>
<thead>
<tr>
<th>GRADE</th>
<th>POSITION TITLE</th>
<th>JOB CLASS</th>
<th>EXEMPT STATUS</th>
<th>Min</th>
<th>Max</th>
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## Appendix A - Schedule I

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<th>GRADE</th>
<th>POSITION TITLE</th>
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<th>EXEMPT STATUS</th>
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<th>Max</th>
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### Appendix A - Schedule I

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<tr>
<th>GRADE</th>
<th>POSITION TITLE</th>
<th>JOB CLASS</th>
<th>EXEMPT STATUS</th>
<th>Min</th>
<th>Max</th>
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## Appendix A - Schedule II

**City of North Lauderdale**  
**Comprehensive Pay Plan FY 2018**  
**Salary Schedule II**

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Appendix A - Schedule III

City of North Lauderdale
Comprehensive Pay Plan FY 2018
Salary Schedule III

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Appendix A - Schedule IV

City of North Lauderdale
Comprehensive Pay Plan FY 2018
Salary Schedule IV

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# Appendix A - Schedule V

City of North Lauderdale  
Comprehensive Pay Plan FY 2018  
Salary Schedule IV

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CITY OF NORTH LAUDERDALE
FINANCE DEPARTMENT
MEMORANDUM

To: Honorable Mayor and City Commission
From: Ambreen Bhatry, City Manager
By: Susan Nabors, Director of Finance
Date: July 11, 2017
Subject: EMS Transport Accounts Receivable Write-Off

BACKGROUND:

In June, 1998, the City entered into an agreement with Advanced Data Processing, Inc. (“ADPI”) for medical billing services related to EMS transports. Per this agreement ADPI prepares invoices, files insurance claims, files claims with Medicare/Medicaid, records customer payments, performs collection activities, and provides reports to the City.

As discussed in the Strategic Planning Session in April 2017, collection rates for EMS transport charges are low for a variety of reasons: maximum rates paid by Medicare or Medicaid patients are established by the Federal government and are below the transport rate set by the City, individuals with high deductible insurance plans are personally responsible for a higher portion of the transport charges and those individuals may not pay their portion, and those without insurance that simply do not pay. Low collectability is an industry-wide issue, and not particular to the City of North Lauderdale.

At that meeting, we discussed the average collection rate over the past five years was about 37% which means on average, 63% of the charges are never paid. We noted that we would bring forth annual resolutions to write off uncollectible EMS bills that are five years old. Generally, collection on accounts older than five (5) years is considered remote.

Best accounting practice is to periodically review accounts receivable and remove from the accounting records those that are not anticipated to be collected. During FY 2011, ADPI invoiced net charges of $1,350,424. Collections on those invoices amount to $485,875. A balance of $864,550 of those EMS billings remains uncollected. This amount was already considered uncollectible and recorded into accounting system of the City.

The staff is recommending to formally write off $864,550 of EMS receivables from FY 2011 as uncollectable. As the impact has already been recorded in the financial statements, there will be no additional impact of revenue or expense for that fiscal year. It is important to note that the approval this resolution does not constitute a forgiveness of the debt.
Recent practices implemented to improve collections include acceptance of credit cards, high deductible monitoring tool which times the billing with the meeting of the deductible, sending out final collection letter on City letterhead and the PEMT program recently approved by the Commission, which will help bridge the gap between transport charges and Medicaid payments.

**RECOMMENDATION:**

The Administration recommends Commission’s consideration and approval of the attached resolution authorizing the write-off of uncollectible EMS receivables between October 2010 and September 2011.
CITY OF NORTH LAUDERDALE

RESOLUTION NO. __________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO WRITE-OFF UNCOLLECTED EMERGENCY MEDICAL TRANSPORT CHARGES FOR THE PERIOD OF OCTOBER 1, 2010 TO SEPTEMBER 30, 2011; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City entered into an agreement with Advanced Data Processing, Inc. (“ADPI”) in June 1998 to provide medical billing services for EMS transport services; and

WHEREAS, from October 2010 to September 2011 ADPI billed $1,350,424, net, and collected $485,875; and

WHEREAS, as of April 30, 2017 there remains uncollected balance on the October 2010 to September 2011 billings of $864,550; and

WHEREAS, ADPI has made multiple attempts to collect the unpaid amounts; and

WHEREAS, the City has recorded a reduction in the accounting records for the full amount of the uncollected amount; and

WHEREAS, the Director of Finance recommends approval to formally write off the uncollected EMS receivables from October 2010 to September 2011; and

WHEREAS, the City Commission of the City of North Lauderdale, Florida deems it to be in the best interests of the citizens and residents of the City of North Lauderdale to approve write off of these specific uncollected EMS transport receivables.
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AS FOLLOWS:

Section 1. The foregoing "WHEREAS" clauses are true and correct and hereby ratified and confirmed by the City Commission.

Section 2. The appropriate City officials are hereby authorized to write-off the uncollected receivables from October 2010 to September 2011.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 5. This Resolution shall become effective immediately upon its passage and adoption.


__________________________
MAYOR JACK BRADY

__________________________
VICE MAYOR LORENZO WOOD

ATTEST:

__________________________
PATRICIA VANCHERI, City Clerk

APPROVED AS TO LEGAL FORM
BY CITY ATTORNEY:

__________________________
SAMUEL S. GOREN, ESQ.
TO: Honorable Mayor and City Commission

FROM: Ambreen Bhatti, City Manager

BY: Susan Nabors, Finance Director

DATE: July 11, 2017

SUBJECT: Adoption of a Tentative Millage Rate for the General Operating Budget for Fiscal Year 2017/2018

Pursuant to Florida Statute 200.065 (TRIM), Cities must advise the Property Appraiser of its proposed millage rate and the date, time and place of their first September budget hearing. This information will be printed on the TRIM notices mailed to property owners by the Property Appraiser in August.

This rate establishes the tax revenue base for future years and due to the uncertainty of future property tax legislation, the Administration recommends that the Commission adopt an operating millage rate at 7.4000. This millage rate is a reduction over the prior millage rate of 7.5000.

The Tentative Millage rate that is being considered for approval at tonight’s meeting will reflect the maximum millage rate the City may ultimately approve in September. At our September budget hearings, the Commission may lower, but not increase the tentative rate established at tonight’s meeting.

RECOMMENDATION:

The Administration recommends Commission’s consideration and approval of the attached Resolution establishing a tentative operating millage rate of 7.4000 and setting the first Public Hearing on this tentative millage rate and budget for Wednesday, September 13, 2017, at 6:00 P.M. at City Hall, 701 SW 71st Avenue, North Lauderdale, Florida 33068-2395.
RESOLUTION NO._____________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ADOPTING A TENTATIVE MILLAGE RATE OF 7.4000 FOR GENERAL OPERATING BUDGET PURPOSES FOR FISCAL YEAR 2017/2018 PROVIDING FOR THE ESTABLISHMENT OF AND SETTING FORTH THE DATE, TIME AND PLACE OF THE FIRST PUBLIC HEARING TO FORMALLY ADOPT THE FISCAL YEAR 2017/2018 MILLAGE RATE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Florida Statute 200.065 (TRIM) it is the responsibility of the municipality’s governing body to advise the Property Appraiser of its roll back millage rate, proposed millage rate and setting forth the date, time and place of the first public hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the foregoing “WHEREAS” clause is hereby ratified and confirmed as being true and correct and is hereby made a specific part of this Resolution upon adoption hereof.

Section 2: That the City Commission hereby adopts a tentative millage rate of 7.4000 for General Operating Budget purposes for Fiscal Year 2017/2018.

Section 3: That the City Commission of the City of North Lauderdale hereby sets September 13, 2017 at 6:00 P.M. at North Lauderdale City Hall Commission Chambers, 701 S.W. 71st Avenue, North Lauderdale, Florida, 33068-2395, as the date, time and place of the first Public Hearing to consider the tentative millage rate and proposed budget. Further, the City Commission shall set and announce the date and time of the second Public Hearing to consider the proposed millage rate and budget and shall announce said date and time at the end of the September 13, 2017 Public Hearing.

Section 4: That the City Manager of the City of North Lauderdale, or her designee, is hereby authorized and directed to submit form DR-420 Certification of Taxable Value to the Broward County Property Appraiser’s Office.

Section 5: That if any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this Resolution.
Section 6: That all Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 7: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 11th day of July, 2017.

APPROVED AS TO FORM:

____________________________________
CITY ATTORNEY SAMUEL GOREN

____________________________________
MAYOR JACK BRADY

____________________________________
VICE MAYOR LORENZO WOOD

ATTEST:

____________________________________
CITY CLERK PATRICIA VANCHERI
INTERNAL MEMO

To: Honorable Mayor and City Commission
From: Ambreen Bhatt, City Manager
By: Captain Brian Faer, District Chief
Date: July 11, 2017

Subject: LAW ENFORCEMENT TRUST FUND PURCHASES

The City Administration and the Broward Sheriff’s Office (BSO) North Lauderdale District are requesting to utilize funding from the City’s Law Enforcement Trust Fund to purchase the following items in accordance with Section 932.7055 of Florida Statutes and the City of North Lauderdale purchasing policies.

- **Purchase of Stalker SAM Trailer**

In 2001, using the Law Enforcement Trust Fund, the City of North Lauderdale purchased two multi-purpose traffic trailers which have been highly successful in helping BSO analyze, monitor, and enforce the traffic laws within the City. One of those trailers has been mal-functioning and has become beyond repair. Also, due to the trailers age, whenever a problem is detected that needs new parts, it can take several months to receive the parts. Therefore it has been determined by the staff that at this point it is necessary to replace it. The staff is requesting to purchase a new Stalker SAM trailer in an amount not to exceed $8,889. This price was obtained by “piggy backing” off of the purchase of the same speed trailer that was contracted by the Broward Sheriff’s Office Lauderdale Lakes District. This trailer is a great public relations tool for the community as it gives a visual display in real time of a motorist’s current speed. In addition, it will also be capable of conducting traffic analysis. This item is not a regular expense and therefore not included in the District’s annual budget.

- **Purchase of NC350 /Traffic Counter / Classifier**

Currently, the City has one Traffic Counter/Classifier device to conduct speed analysis. To further enhance the City’s traffic safety initiative efforts, the staff is requesting one additional device that will enable BSO to conduct analysis in multiple locations throughout the City at the same time. This equipment will enhance our abilities to develop traffic safety plans of action based on accurate traffic data. This equipment consists of 2 electronic traffic plates. The plates work in tandem and are installed temporarily on the roadway to be analyzed.
Each plate is placed in a protective cover that helps to secure the device to the roadway as well as make the equipment inconspicuous. The plates, working in tandem, measure data such as vehicle class and speed as well as weather conditions and vehicle spacing. It then organizes the data that is collected into a complete traffic report that gives a very clear picture of the traffic patterns of the roadway that is being surveyed.

The staff is requesting permission to utilize the Law Enforcement Trust Funds to purchase the above listed device in an amount not to exceed $3,380. ($2990 for the plates and $390 for the protective covers) This item is not a regular expense and therefore not included in the District’s annual budget.

**RECOMMENDATION**

The City Administration and the Broward Sheriff’s Office are recommending the Commission’s consideration and approval of the attached resolution authorizing expenditure in an amount not to exceed $12,269.00 for the purchase of updated traffic analysis devices mentioned above.
RESOLUTION NO.___________________________

A RESOLUTION OF THE CITY COMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPROVING THE RECOMMENDATION OF THE CITY ADMINISTRATION AND THE BROWARD SHERIFF’S OFFICE AND AUTHORIZING EXPENDITURE NOT TO EXCEED $12,269.00 FROM THE LAW ENFORCEMENT TRUST FUND FOR THE PURCHASE OF A STALKER SAM TRAILER AND A NC350/TRAFFIC COUNTER/CLASSIFIER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Broward Sheriff’s Office and the City Administration recommend the use of the Law Enforcement Trust Fund for the purchase of Traffic Analysis Devices; a Stalker Sam Trailer and a NC350/Traffic Counter/Classifier;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida, is and the same does hereby approve the recommendation of the City Administration and the Broward Sheriff’s Office and authorized the expenditure of $12,269, for the purchase of Traffic Analysis Devices.

Section 2: That the total cost shall come from available funds held within the City’s Law Enforcement Trust Fund in accordance with Section 932.705 Florida Statutes.

Section 3: That this resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the Commission of the City of North Lauderdale, Florida, this 11th day of July 2017.

APPROVED AS TO FORM:

________________________________
CITY ATTORNEY SAMUEL S. GOREN

________________________________
MAYOR JACK BRADY

________________________________
VICE MAYOR LORENZO WOOD

ATTEST:

________________________________
CITY CLERK PATRICIA VANCHERI
# QUOTE

## STALKER radar

applied concepts, inc.

855 E. Collins Blvd
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Partner: Dan Troutt  
972-801-4888

Reg Sales Mgr: Scott Berry  
972-837-5129

Page 1 of 1
Date: 07/05/17

**Effective From:** 06/30/2017  
**Valid Through:** 09/28/2017  
**Lead Time:** 32 working days

**Bill To:**  
Broward Co. SQ-Dist. #15  
701 SW 71st Ave.  
N. Lauderdale, FL 33068-2309

**Customer ID:** 020262

**Ship To:**  
Broward Co. SQ-Dist. #15  
701 SW 71st Ave.  
North Lauderdale, FL 33068-2309

**UPS Ground**  
**Accounts Payable**  
**Captain Brian Fear**

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<td>1</td>
<td>005-1000-24</td>
<td>24-Month Warranty</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>19</td>
<td>1</td>
<td>005-0000-00</td>
<td>RAL6005 Moss Green</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Group Total** $7,989.00

<table>
<thead>
<tr>
<th>Product</th>
<th>$7,989.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discount</td>
<td>$0.00</td>
</tr>
<tr>
<td>Sales Tax 0%</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Payment Terms:** Net 30 days

**Shipping & Handling:** $900.00

**Total:** USD $8,889.00

---

*This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.*
June 7, 2017

Deputy Chandler Greetham  
North Lauderdale District 15  
701 Rock Island Rd  
North Lauderdale, FL 33028  
Phone: 954-722-5800  
Fax:  
Email: chandler_greetham@sheriff.org

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two (2)</td>
<td>NC350 Traffic Counter / Classifier</td>
<td>$1,495.00</td>
<td>$2,990.00</td>
</tr>
<tr>
<td>Two (2)</td>
<td>Protective Cover for NC350</td>
<td>$195.00</td>
<td>$390.00</td>
</tr>
</tbody>
</table>

**Total Price Delivered ..................................**  
$3,380.00

Please fax this signed quote along with shipping address to our main office at (205) 879-7356.

Signature: ____________________________________________________________
Shipping Address: _______________________________________________________
PO / CC# ___________________________________________ Exp ______ / _______

Billing Information if different: Name: ______________________________________
Billing Address: _________________________________________________________
Billing Phone Number: ____________________________________________________

Accepted Payment Terms are Visa / MC / Discover / PO
Prices quoted for this package only.
Prices firm for acceptance 30 days from above date
Terms: Net Thirty (30) Days. Interest rate of 1.5% per month applied to all invoices not paid according to Terms.

Jace Chandler & Associates, Inc.

Russel Beaver  
Sales Associate  
Phone: (352) 209-3847  
rbeaver@jcasouth.com
Currently, the City has an agreement with Metropolitan Life Insurance Company (MetLife) for employee group life, long-term disability and short-term disability insurance benefits. In 2012 the City commenced a Request for Proposal (RFP) process for group life and long term disability insurance benefits. As a result of the RFP, MetLife was selected by the Commission to provide the City’s employee group benefits of life, long-term disability and short-term disability insurance. The current policy with MetLife expires on September 30, 2017.

MetLife has provided the City with a one year renewal rate guarantee effective October 1, 2017 with no increase in premiums.

The specifics of the employee group insurance benefits are as follows:

- The group life policy currently provides basic life and accidental death and dismemberment coverage for each active, full-time employee after one month of employment with the City, according to the following classifications:

<table>
<thead>
<tr>
<th>Employee Group</th>
<th>Death Benefit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Heads and Commissioners</td>
<td>$100,000</td>
</tr>
<tr>
<td>Fire Employees</td>
<td>$65,000</td>
</tr>
<tr>
<td>(includes on-the-job death benefits for firefighters pursuant to Florida Statute section 112.191(i))</td>
<td></td>
</tr>
<tr>
<td>General Employees</td>
<td>$50,000</td>
</tr>
<tr>
<td>Federation of Public Employees</td>
<td>$50,000</td>
</tr>
<tr>
<td>Retirees</td>
<td>$10,000</td>
</tr>
<tr>
<td>Retiree’s Life insurance automatically defaults to $10,000. Retiree’s pay 100% of premium for Life Insurance.</td>
<td></td>
</tr>
</tbody>
</table>

The City pays the full cost of Group Life insurance and AD&D insurance for active employees only (no change) and will continue in FY 17/18 within the budgeted amount of $30,770.

There will be no change in the current benefit levels and no increase in the City’s group life premium of $0.253/$1000 and no increase for the Accidental Death and Dismemberment (AD&D) $0.031/$1000.
The City’s short-term disability (STD) and long-term disability (LTD) policies currently provide benefits for each active, full-time employee after one year of employment with the City according to the following table:

<table>
<thead>
<tr>
<th>Short-Term Disability</th>
<th>Long-Term Disability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benefit Amount</td>
<td>60%</td>
</tr>
<tr>
<td>Benefit Duration</td>
<td>11 weeks at 60%</td>
</tr>
</tbody>
</table>

The City pays the full cost of LTD and STD insurance for active employees (no change) and will continue in FY 17/18 within the budgeted amount of $82,470.

There will be no change in the current benefit levels and no increase in the City’s group LTD premiums of $0.677 per $100 of covered payroll and no increase for STD $0.252 per $10 of weekly benefit.

**RECOMMENDATION**

The City Administration recommends Commission’s consideration and approval of the attached Resolution authorizing the City Manager to renew the City’s group insurance contract for fiscal year 2017/18 with the MetLife for group life, long-term disability and short-term disability insurance benefits.
RESOLUTION NO. __________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER, OR HER DESIGNEE ON BEHALF OF THE CITY TO ENTER INTO A ONE YEAR CONTRACT WITH METLIFE FOR THE PURCHASE OF GROUP LIFE, SHORT TERM DISABILITY AND LONG TERM DISABILITY INSURANCE COVERAGE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Manager or her designee is hereby authorized to enter into a contract with METLIFE for the purchase of group life, short term disability and long term disability insurance coverage.

Section 2: That the funds have been allocated and appropriated pursuant hereto and for the purpose of carrying out the tenets of this Resolution as part of the FY 2018 budget.

Section 3: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida this 11th day of July, 2017.

APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL S. GOREN

________________________________________
MAYOR JACK BRADY

________________________________________
VICE MAYOR LORENZO WOOD

ATTEST:

________________________________________
CITY CLERK PATRICIA VANCHERI
July 14, 2017

Attn: Benefits Administrator
CITY OF NORTH LAUDERDALE
701 SW 71ST AVE
NORTH LAUDERDALE, FL 33068

Subject: Renewal Rate Analysis For CITY OF NORTH LAUDERDALE - Group # 05994152

Dear Benefits Administrator:

We would like to take this opportunity to thank you for your continued business. Each year MetLife conducts an evaluation of your company’s composition — analyzing industry trends, age, gender, salary and where applicable, utilization patterns — to determine your group renewal rates.

After careful review, we have prepared the group renewal rates for your Basic Life, Basic AD&D, STD and LTD coverages. Please refer to the Renewal Rates section for details.

Renewal Effective Date:
Billing statements as of October 1, 2017 will reflect the renewal rates listed in the Renewal Rates section. Any additional group coverages not specifically mentioned in this letter that are active at the time of the renewal will have their rates continued through the coming year.

Add More Value to Your Benefits Plan
Optimize your benefits investment by adding a MetLife group Dental plan to your benefits program. Our unmatched product suite, exceptional service and results driven enrollment programs can help you build a benefits program that’s right for you and your employees.

If you have any questions, please contact your Broker or MetLife Tampa Sales Office at 1-800-972-6177.

We look forward to continuing to provide quality benefit solutions to you and your employees.

Sincerely,

MetLife Renewal Underwriting
cc: Tampa Sales Office
Renewal Rates effective October 1, 2017

*Specific group coverages not listed below will be renewed at current rates

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Current Rate(s)</th>
<th>Renewal Rate(s)</th>
<th>Volume/Lives</th>
<th>Renewal Annual Premium</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Life</td>
<td>$0.253/$1,000</td>
<td>$0.253/$1,000</td>
<td>$8,600,000.00</td>
<td>$26,109.60</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

Rates are guaranteed from October 1, 2017 - September 30, 2018 (12 months)

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Current Rate(s)</th>
<th>Renewal Rate(s)</th>
<th>Volume/Lives</th>
<th>Renewal Annual Premium</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic AD&amp;D</td>
<td>$0.031/$1,000</td>
<td>$0.031/$1,000</td>
<td>$8,600,000.00</td>
<td>$3,171.30</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

Rates are guaranteed from October 1, 2017 - September 30, 2018 (12 months)

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Current Rate(s)</th>
<th>Renewal Rate(s)</th>
<th>Monthly Benefit</th>
<th>Renewal Annual Premium</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>STD</td>
<td>$0.252/$10 of covered benefit</td>
<td>$0.252/$10 of covered benefit</td>
<td>$78,225.04</td>
<td>$23,655.25</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

Rates are guaranteed from October 1, 2017 - September 30, 2018 (12 months)

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Current Rate(s)</th>
<th>Renewal Rate(s)</th>
<th>Covered Payroll</th>
<th>Renewal Annual Premium</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>LTD</td>
<td>$0.677/$100 of covered payroll</td>
<td>$0.677/$100 of covered payroll</td>
<td>$571,337.11</td>
<td>$46,415.43</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

Rates are guaranteed from October 1, 2017 - September 30, 2018 (12 months)
TO: Mayor and City Commission

FROM: Ambreen Bhatti, City Manager

BY: George Krawczyk, Public Works/Utilities Director

DATE: July 11, 2017

SUBJECT: Purchase of 2017 Fleet Vehicles

As part of the Fiscal Year 2016-17 budget, the City Commission allocated funding for the purchase of vehicles during this year. At this point, staff is seeking Commission’s approval to purchase four vehicles to replace old vehicles that have served beyond their recommended lifespan for municipal service and keeping them in service is becoming costly to maintain and unreliable due to old age and years of wear and tear. These old vehicles that will be surplused are listed below:

- One (1) 2002 Ford Expedition Vin #1FMRU15W02LA03959 with over 150,000 miles on the unit.
- One (1) 2003 F-250 Super Crew Vin #1FTNW20L43EC74268 with over 80,000 miles on the unit.
- One (1) 2005 F-150 regular cab Vin #1FTR1225NB39969 with over 75,000 miles on the unit.
- One (1) 2000 Ford regular cab Vin #1FTZF1724YNB75269 with over 75,000 miles on the unit and has severe damage to the front end of the vehicle due to an accident.

In order to replace these vehicles, the Public Works Department is seeking an approval for the purchase of the following vehicles through the municipal option of piggybacking off of the State of Florida Department of Management Services purchasing contract number 25100000-16-1. In researching pricing from other State Contracts and private dealerships, Garber Fleet Sales offered the lowest prices based on their bid through contract number 25100000-16-1.

A detailed summary of the vehicles to be purchased and the prices from three sources is listed below:

<table>
<thead>
<tr>
<th>2017 FORD MODEL</th>
<th>GARBER</th>
<th>FLORIDA SHERIFFS ASSOCIATION</th>
<th>MARGATE FORD</th>
</tr>
</thead>
<tbody>
<tr>
<td>F-150 XL</td>
<td>$20,482.25</td>
<td>$20,842.00</td>
<td>$33,220.00</td>
</tr>
<tr>
<td>SUPER DUTY F-550</td>
<td>*$33,331.00</td>
<td>$34,775.00</td>
<td>$43,940.00</td>
</tr>
<tr>
<td>TRANSIT CARGO VAN T-250</td>
<td>$24,456.00</td>
<td>$28,469.00</td>
<td>$37,380.00</td>
</tr>
<tr>
<td>ESCAPE</td>
<td>$17,987.00</td>
<td>$18,060.00</td>
<td>$22,645.00</td>
</tr>
</tbody>
</table>
• One (1) Ford Extended Cab F-150 XL’s valued at $20,482.25. Unit will be assigned to Public Works & Utilities Department.

• One (1) F-550 XL chassis body truck valued at the base price of *$33,331.00 with the addition of the stake body per state contract pricing in which totals $38,661.00. Unit be assigned to the Public Works & Utilities Department and will be utilized by being able to place equipment in the flat bed with the capability of towing the heavy equipment trailer for the roller and bobcat instead of using the dump truck.

• One (1) Ford T-250 XL’s Transit Van valued at $24,456.00. Unit will be assigned to Parks and Recreation Department Irrigation Staff.

• One (1) Ford Escape S valued at $17,987.00. Unit will be assigned to the Code Compliance Department Supervisor.

The total cost for these four (4) new fleet vehicles will not exceed $105,000.00. The estimated delivery date is up to 3 months after submittal of the Purchase Orders, and the existing surplus units listed above will be sold via an online auction service when the new units arrive.

**RECOMMENDATION:**

The City Administration’s recommends City Commission’s consideration and adoption of the attached resolution listed below:

1) Authorizing the surplus of four Ford vehicles and utilizing the services of online auction vendor as being the most appropriate method of disposal.

2) Authorizing the City Manager or her designee to award Garber Fleet an amount not to exceed $105,000.00 for the purchase of four (4) fleet vehicles using the State of Florida Department of Management Services purchasing contract number 25100000-16-1 pricing structure.
RESOLUTION NO. ___________________

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA AUTHORIZING THE SURPLUS OF FOUR FORD VEHICLES AND UTILIZING THE SERVICES OF ONLINE AUCTION VENDOR AS BEING THE MOST APPROPRIATE METHOD OF DISPOSAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of North Lauderdale, Florida, has determined that the need exists for surplus of the vehicles listed below:

- 2000 Ford Pickup VIN #1FTZF1724YNB75269
- 2005 Ford F-150 Pickup VIN #1FTR12205NB39969
- 2002 Ford Expedition VIN#1FMRU15W02LA03959
- 2003 Ford F-250 Super Crew VIN #1FTNW20L43EC74268

WHEREAS, the City Commission authorizes the public sale of the vehicles on an online auction services site once the new replacement units arrive.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, THAT:

Section 1: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 11th day of July, 2017.

APPROVED AS TO LEGAL FORM:

______________________________
CITY ATTORNEY SAMUEL S. GOREN

______________________________
MAYOR JACK BRADY

______________________________
VICE MAYOR LORENZO WOOD

ATTEST:

______________________________
PATRICIA VANCHERI, CITY CLERK
RESOLUTION NO. _________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTHLAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD GARBER FLEET SALES AN AMOUNT NOT TO EXCEED $105,000.00 FOR THE PURCHASE OF FOUR (4) NEW FLEET VEHICLES USING THE STATE OF FLORIDA DEPARTMENT OF MANAGEMENT SERVICES PURCHASING CONTRACT NUMBER 25100000-16-1 PRICING STRUCTURE; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida authorizes the City Manager or her designee to allow purchase orders to Garber Fleet Sales for the purchase of four new fleet vehicles.

Section 2: That the City Commission approves the pricing structure in the State of Florida Department of Management Services Contract Number 25100000-16-1.

Section 3: That the funding for this expenditure, in an amount not to exceed $105,000.00, has been appropriated in fiscal year 2017 – account numbers 3117073-564100 and 3113005-564100.

Section 4: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 11th day of July, 2017.

APPROVED AS TO LEGAL FORM:

__________________________________
CITY ATTORNEY SAMUEL S. GOREN

__________________________________
MAYOR JACK BRADY

__________________________________
VICE MAYOR LORENZO WOOD

ATTEST:

__________________________________
PATRICIA VANCHERI, CITY CLERK
As you are aware, the City owns the property and buildings at 7101 Kimberly Blvd, which is currently leased by the charter school operator Somerset Prep Academy. According to the lease agreement, the City is responsible for major structural items such as the roof. The staff had planned and budgeted for the re-roof project during FY 2017 as there have been slight leak issues over the past few years.

The City staff hired a design professional to prepare plans and technical specifications for the new membrane re-roofing system. Once the design plans and technical specifications were completed, staff prepared the Request For Proposal (RFP) bid, which was advertised locally in the Sun-Sentinel on June 18, 2017 and June 25, 2017 per the City’s procurement charter. The project was also advertised on the online Demand Star System, which has a large exposure of Contractors as well.

A mandatory pre-bid meeting was held on June 27, 2015 and was attended by ten prospective bidders. The City received sealed proposals, which were opened on July 7, 2017 at 10:05 AM. The respondent’s results are as follows:

- A-1 Property Services Group Inc. $289,000.00
- Triple M. Roofing Inc. $318,500.00
- Thermal Seal Roof Systems, Inc Non-Responsive
  (Bid Received by City Clerk at 1:04 PM)

Based on the outcome of the bid, evaluation by City staff and by the professional architectural team, staff is proposing to reject all bids for RFP #17-06-370 for the following reasons:

- Only two bids were received out of the 10 proposed bidders
- The bids were unbalanced in review of the individual line items #3 and #4
- The total cost is over the projected cost and budgeted for this project

Staff will review the plans and specifications and intends to re-bid the project next year with funds to be re-appropriated to the FY 2018 as the existing roof is not in an immediate need to be replaced right away. If needed, the existing roof can temporary be patched to make it through the next year.
RECOMMENDATION:

The City Administration recommends Commission’s consideration and approval of the attached resolution rejecting all bids for the re-roof of the Somerset Prep Academy project Bid# 17-06-370 and to re-evaluate the project for a re-bid in FY 2018.
RESOLUTION NO. _________

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, REJECTING ALL BIDS FOR THE RE-ROOF OF THE SOMERSET PREP ACADEMY PROJECT BID #17-06-370 AND TO REEVALUATE THE PROJECT FOR A RE-BID IN FY 2018; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

SECTION 1: That the submitted bids for the Somerset Prep Academy Project Bid #17-06-370 be rejected.

SECTION 2: That the project shall be re-evaluated and re-bid in FY 2018.

SECTION 3: That this Resolution shall become effective immediately upon its passage.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 11th day of July, 2017.

APPROVED AS TO LEGAL FORM:

___________________________________
CITY ATTORNEY SAMUEL S. GOREN

_____________________________
MAYOR JACK BRADY

_____________________________
VICE MAYOR LORENZO WOOD

ATTEST:

___________________________________
PATRICIA VANCHERI, CITY CLERK
INVITATION TO BID #17-06-370
Somerset Prep Academy Re-roof Project

BID SCHEDULE

Contractor Name: A. J. Property Services

<table>
<thead>
<tr>
<th>BID ITEMS</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Somerset Prep Academy Re-Roof Project</td>
<td></td>
</tr>
<tr>
<td><strong>Bid Items</strong> (Must be itemized)</td>
<td></td>
</tr>
<tr>
<td>Item No. 01 (Lump Sum) General Conditions</td>
<td>$14,993.00</td>
</tr>
<tr>
<td>Item No. 02 (Lump Sum) Testing and Inspections</td>
<td>$2,300.00</td>
</tr>
<tr>
<td>Item No. 03 (Lump Sum) Selective Demolition</td>
<td>$117,793.00</td>
</tr>
<tr>
<td>Item No. 04 (Lump Sum) Classroom Building Re-Roofing</td>
<td>$150,514.00</td>
</tr>
<tr>
<td>Item No. 05 (Lump Sum) Clean-up and Miscellaneous Work</td>
<td>$3400.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$289,000.00</strong></td>
</tr>
</tbody>
</table>

Total (written out) two Hundred and Eighty Nine Thousand Dollars

BID # 17-06-370
Contractor Name: Triple M Roofing Corp.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Lump Sum, General Conditions</td>
<td>$31,850.00</td>
</tr>
<tr>
<td>02</td>
<td>Lump Sum, Testing and Inspections</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>03</td>
<td>Lump Sum, Selective Demolition</td>
<td>$35,000.00</td>
</tr>
<tr>
<td>04</td>
<td>Lump Sum, Classroom Building Re-Roofing</td>
<td>$244,850.00</td>
</tr>
<tr>
<td>05</td>
<td>Lump Sum, Clean-up and Miscellaneous Work</td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

**TOTAL** $316,500.00

Total (written out): Three Hundred Eighteen Thousand Five Hundred Dollars
CITY OF NORTH LAUDERDALE
PUBLIC WORKS/UTILITIES DEPARTMENT

TO: Mayor and City Commission

FROM: Ambreen Bhattty, City Manager

BY: George Krawczyk, Public Works/Utilities Director

DATE: July 11, 2017

SUBJECT: Second Amendment to T-Mobile Lease Agreement at Highland Park

As you are aware, the City of North Lauderdale leases out space on City property to cellular companies for the rights of installing and operating cell towers. Currently, the City has three locations of such sites, which are the Senior Center, Sports Complex and Highland Park. Each location has a lease with terms and varying expiration dates.

In September 2006, the City entered into a lease agreement 6FB1233C with T-Mobile to co-locate their equipment on an existing cell tower at Highland Park located at 7715 SW 5th Street. Subsequently, the First Amendment to the lease agreement was approved by the Commission on May 12, 2010 extending the term of the lease to April 25, 2015. Since 2015, staff has been in negotiations with T-Mobile as they went through the acquisition of Metro PCS in 2015 and during this time they have been on a month to month lease as per the terms of the expired contract. Tonight, the staff is presenting the Second Amendment to the original lease agreement, which is a result of these negotiations. The highlights of the second amendment are listed below:

- The lease term for this Second Renewal is for 5 years commencing on June 1, 2017 and terminating on May 31, 2022 with the option of a Third Renewal term with written consent 60 days prior to expiration of the Second Renewal by both parties. This renewal will be subject to further negotiations and Commission’s approval.
- The first year of the second amendment commencing June 1, 2017 will bring in approximately $50,000.
- As per original lease this rate will increase by 5% annually.

Attached for your review is the second amendment to the original lease. A copy of the original lease agreement and the first amendment is available in City clerk’s office for public review.

RECOMMENDATION:

The City Administration recommends City Commission’s consideration and approval of the attached Resolution authorizing the City Manager or her designee to enter into the Second Amendment to original lease agreement with T-Mobile South LLC, for contract 6FB1233C, for a site located at 7715 SW 5th Street with the Second renewal term terminating on May 31, 2022.
RESOLUTION NO. _________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER IN TO THE SECOND AMENDMENT TO LEASE AGREEMENT WITH T–MOBILE SOUTH LLC, FOR CONTRACT 6FB1233C FOR A SITE LOCATED AT 7715 SW 5TH STREET WITH THE SECOND RENEWAL TERM TERMINATING ON MAY 31, 2022; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida authorizes the City Manager or her designee to enter in to the Second Amendment to lease agreement with T–Mobile South LLC, for contract 6FB1233C for a site located at 7715 SW 5th Street with the Second Renewal Term terminating on May 31, 2022.

Section 2: The lease term for this Second Renewal is for 5 years commencing on June 1, 2017 and terminating on May 31, 2022 with the option of a Third Renewal term with written consent 60 days prior to expiration of the Second Renewal by both parties. This renewal will be subject to further negotiations and Commission’s approval.

Section 3: The first year of the second amendment commencing June 1, 2017 will bring in approximately $50,000 and this rate will increase by 5% annually.

Section 4: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 11th day of July, 2017.

APPROVED AS TO LEGAL FORM:

____________________________________
CITY ATTORNEY SAMUEL S. GOREN  

______________________________
MAYOR JACK BRADY  

______________________________
VICE MAYOR LORENZO WOOD  

ATTEST:

____________________________________
PATRICIA VANCHERI, CITY CLERK
SECOND AMENDMENT TO LEASE AGREEMENT

This Second Amendment To Lease Agreement (the "Second Amendment") is effective as of the date of execution by the last party to sign (the "Effective Date") by and between City of North Lauderdale, Florida, a municipal corporation of the State of Florida, ("City") and T-Mobile South LLC, a Delaware limited liability ("Tenant") (collectively, the "Parties").

WHEREAS, on September 13, 2006, the City and Tenant (or their predecessors-in-interest) entered into that certain Lease Agreement Between The City of North Lauderdale and T-Mobile South LLC, D/B/A T-Mobile (the "Lease Agreement") with respect to a site located at 7715 S.W. 5th Street, North Lauderdale, Florida 33038 (the "Property"); and

WHEREAS, the Lease Agreement initial term expired on April 25, 2010; and

WHEREAS, the Lease Agreement was renewed pursuant to that certain First Amendment to Lease Agreement dated May 12, 2010 (the "First Amendment") for the renewal term from April 26, 2010 through April 25, 2015 (the "Renewal Term"); and

WHEREAS, upon expiration of the Renewal Term, the City and the Tenant continued to operate and perform in good faith on a month-to-month basis as though the Lease Agreement remained in full force and effect; and

WHEREAS, the City and the Tenant now seek to enter into this Second Amendment providing for a second renewal term.

NOW, for good and valuable consideration, City and Tenant agree as follows:

1. A copy of the Lease Agreement is attached hereto as Exhibit A and incorporated herein by reference. A copy of the First Amendment is attached hereto as Exhibit B and incorporated herein by reference. Unless expressly modified by this Second Amendment, the Lease Agreement, including amended terms pursuant to the First Amendment, shall remain in full force and effect.

2. The term of this Second Amendment shall be for five (5) years, commencing on June 1, 2017 and terminating on May 31, 2022 (the "Second Renewal Term"). This Second Amendment may be renewed for one additional successive five (5) year term (the "Third Renewal Term") upon written consent of the Parties at least 60 days prior to the expiration of the Second Renewal Term.

3. All notices, requests, demands and other communications shall be in writing and shall be effective three (3) business days after deposit in the U.S. mail, certified, return receipt requested or upon receipt if personally delivered or sent via a nationally recognized courier to the addresses set forth below. City or Tenant may from time to time designate any other address for this purpose by providing written notice to the other party.

If to Tenant:
T-Mobile South LLC
12520 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance/6FB1233C

If to City:
City of North Lauderdale Florida
701 S.W. 71st Avenue
North Lauderdale, Florida 33068-2395

[Signature]

Site Number: 6FB1233C
Site Name: Highland Park

4/2/17
4. Tenant and City will reasonably cooperate with each other's requests to approve permit applications and other documents related to the Property.

5. To the extent any provision contained in this Second Amendment conflicts with the terms of the Lease Agreement, the terms and provisions of this Second Amendment shall control.

6. This Second Amendment may be executed in duplicate counterparts, each of which will be deemed an original. Signed electronic copies of this Second Amendment will legally bind the Parties to the same extent as originals.

7. Each of the Parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this Amendment.

IN WITNESS, the Parties execute this Second Amendment as of the Effective Date.

IN WITNESS WHEREOF, the parties hereto have respectively executed this memorandum effective as of the date of the last party to sign.

LANDLORD: City of North Lauderdale, Florida, a municipal corporation of the State of Florida

By: ____________________________
Printed Name: ____________________________
Title: ____________________________
Date: ____________________________
Witness: ____________________________
Printed Name: ____________________________
Date: ____________________________

TENANT: T-Mobile South LLC, a Delaware limited liability company

By: ____________________________
Printed Name: ____________________________
Title: Director, Engineering Network Dept.
Date: 6/17/2017
Witness: ____________________________
Printed Name: ____________________________
Date: 6/17/2017

Witness: ____________________________
Printed Name: ____________________________
Date: 6/17/2017

Witness: ____________________________
Printed Name: ____________________________
Date: 6/17/2017

T-Mobile Legal Approval

5/26/17

[Redacted]
SICKLE CELL DISEASE ASSOCIATION OF BROWARD COUNTY, INC.

40
1977-2017

FORTY YEARS

You are cordially invited to attend the
40th Annual Appreciation &

Scholarship Gala
of Sickle Cell Disease Association of Broward County, Inc.
on Saturday, September 16, 2017
at Five O’clock in the Evening
New Mount Olive Baptist Church
Reception Hall
400 Northwest 9th Avenue
Fort Lauderdale, Florida 33311

DONATION: $75.00 (BEFORE AUGUST 25, 2017)  $85.00 (AFTER AUGUST 25, 2017)
CHILDREN $35.00 (AGES 12 & UNDER)
TO: Municipal Key Official
FROM: Michael Sittig, Executive Director
DATE: May 22, 2017

SUBJECT: 91st Annual FLC Conference
VOTING DELEGATE INFORMATION
August 17-19, 2017 – World Center Marriott, Orlando

As you know, the Florida League of Cities’ Annual Conference will be held at the
World Center Marriott, Orlando, Florida on August 17-19. This conference will provide
valuable educational opportunities to help Florida’s municipal officials serve their
citizenry more effectively.

It is important that each municipality designate one official to be the voting delegate.
Election of League leadership and adoption of resolutions are undertaken during the
business meeting. One official from each municipality will make decisions that determine
the direction of the League.

In accordance with the League’s by-laws, each municipality’s vote is determined by
population, and the League will use the Estimates of Population from the University of
Florida for 2016.

Conference registration materials will be sent to each municipality in the month of June.
Materials will also be posted on-line. Call us if you need additional copies.

If you have any questions on voting delegates, please call Gail Dennard at the League
(850) 701-3619 or (800) 616-1513, extension 3619. Voting delegate forms must be
received by the League no later than August 14, 2017.

Attachments: Form Designating Voting Delegate
91st Annual Conference  
Florida League of Cities, Inc.  
August 17-19, 2017  
Orlando, Florida

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. **Municipalities do not need to adopt a resolution to designate a voting delegate.**

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

**Designation of Voting Delegate**

Name of Voting Delegate: ____________________________

Title: ____________________________

Municipality of: ____________________________

**AUTHORIZED BY:**

______________________________

Name

______________________________

Title

Return this form to:

Gail Dennard  
Florida League of Cities, Inc.  
Post Office Box 1757  
Tallahassee, FL 32302-1757  
Fax to Gail Dennard at (850) 222-3806 or email gdennard@flcities.com
Important Dates

**May 2017**
Notice to Local and Regional League Presidents and Municipal Associations regarding the Resolutions Committee

**June 2017**
Appointment of Resolutions Committee Members

**July 12th**
Deadline for Submitting Resolutions to the League office

**August 17th**
Policy Committee Meetings
Voting Delegates Registration

**August 18th**
Resolutions Committee Meeting

**August 19th**
Immediately Following Breakfast – Pick Up Voting Delegate Credentials
Followed by Annual Business Session