CITY OF NORTH LAUDERDALE

COMMISSION MEETING

TUESDAY, NOVEMBER 14, 2017

REGULAR MEETING – 6:00 p.m.

AGENDA

1. INVOCATION AND PLEDGE OF ALLEGIANCE – Commissioner Borgelin

2. ROLL CALL

   Mayor Jack Brady
   Vice Mayor Lorenzo Wood
   Commissioner Rich Moyle
   Commissioner Jerry Graziose
   Commissioner Samson Borgelin
   City Manager Ambreen Bhatti
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

3. APPROVAL OF MINUTES

   a) [October 31, 2017]

4. PRESENTATIONS

   a) Broadview/Pompano Park Civic Association – Recognition of Volunteers who assisted the Community during Hurricane Irma:
   • Janet Lanni
   • David Hess
   • Cheryl Graziose
   • Arvin Davilus
   • Logan Worthington
   • Tom Robolli
   • George Krawczyk
   • Chucky Florio
   • Mark Darmanin
   • Clive Haynes
   • Barbara Hess
   • Joyce Clyde
   • Willie Goldsby
   • Bini David
   • Alan Garcia
   • Tom Strickland
   • Deanna Florio
   • Leo Perez
   • John Kay
b) District “A” Recognition for Community Planning Committee Participation
   • Debbie Phillip
   • Mercedes Allen
   • Nora Greenwood
   • Alfredo Marriaga

c) Morgan Stanley Investment Portfolio Update (Glenn Scott)

5. PROCLAMATIONS

   a) World Aids Day – December 1, 2017

6. PUBLIC DISCUSSION

7. ELECTION ITEMS

   a) Selection of Vice Mayor by City Commission – Nomination and Motion to Approve

   b) Oath of Office to Vice Mayor – Sworn in by City Clerk Vancheri

8. ORDINANCES SECOND READING

   a) Ordinance – Second Reading - Fiscal Year (FY) 2017 Budget Amendment

   ▪ Motion, second and vote to read the ordinance
   ▪ Attorney reads title
   ▪ Staff presentation (Susan Nabors)
   ▪ Public Hearing opened
   ▪ Public discussion
   ▪ Public Hearing closed
   ▪ Commission motion and second to adopt
   ▪ Commission discussion
   ▪ Commission vote

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING ORDINANCE NO. 16-09-1339 BY WHICH THE CITY COMMISSION DID ADOPT THE BUDGET OF THE CITY OF NORTH LAUDERDALE FOR THE 2016/2017 FISCAL YEAR, TO REVISE THE BUDGET AS DOCUMENTED IN “EXHIBIT A” ATTACHED; PROVIDING FOR CONFLICTS, SEVERABILITY, AND, PROVIDING FOR AN EFFECTIVE DATE.
9. OTHER BUSINESS

a) **RESOLUTION - Purchase of Hydraulic Rescue Tools**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Deputy Fire Chief Sweet)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AN EXPENDITURE OF $89,710.00 FOR THE PURCHASE OF (3) SETS OF HYDRAULIC RESCUE TOOLS FOR THE FIRE RESCUE DEPARTMENT APPARATUS; AND PROVIDING AN EFFECTIVE DATE.**

b) **SUBJECT – Memorandum of Understanding (MOU) for the establishment of the Tamarac North Lauderdale Chamber of Commerce**

- Motion, second and vote to read
- Staff presentation (Tammy Reed-Holguin)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

**MOTION** - To authorize the City Manager, or her designee, to sign the MOU contingent upon approval by the current Board of Directors for the Tamarac Chamber of Commerce.

c) **RESOLUTION - Contract Renewal - Pump Station Maintenance Services, LLC**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (George Krawczyk)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER TO RENEW THE CONTRACT WITH PUMP STATION MAINTENANCE SERVICES, LLC FOR THE CITY’S 28 LIFT STATIONS MAINTENANCE FOR ONE ADDITIONAL YEAR BEGINNING OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018; and PROVIDING AN EFFECTIVE DATE.**
d) **RESOLUTION - Lift Station and Forcemain Analysis**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (George Krawczyk)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD CHEN MOORE AND ASSOCIATES AN AMOUNT NOT TO EXCEED $102,980.00, UNDER THE TERMS OF RFQ 16-06-361, FOR CIVIL ENGINEERING SERVICES FOR THE ANALYSIS AND RECOMMENDATIONS TO IMPROVE THE CITY’S AGING PRESSURIZED SEWER INFRASTRUCTURE NETWORK; AND PROVIDING AN EFFECTIVE DATE.

10. REPORTS

a) **National Flood Insurance Program (NFIP) Community Rating System (CRS) Annual Report** (George Krawczyk)

b) Hurricane Irma Debris Update (George Krawczyk)

c) Parks and Recreation Update – Winterfest and Parade/Tree Lighting (Mike Sargis)

11. COMMISSION COMMENTS

12. CITY MANAGER COMMENTS

a) Upcoming Events:
   - Ribbon Cutting – Grand Opening – Bailey
   - Saturday, November 18, 8:00 am – Sickle Cell 5K Walk/Run – Hampton Pines Park
   - Big Heart Brigade Thanksgiving Meal Distribution – City Hall Complex – Thanksgiving Morning – 8:00 am

13. CITY ATTORNEY COMMENTS

14. ADJOURNMENT
CITY OF NORTH LAUDERDALE
COMMISSION MEETING
TUESDAY, OCTOBER 31, 2017

MINUTES

The North Lauderdale City Commission met at the Municipal Complex on Tuesday, October 31, 2017. The meeting convened at 6:00 p.m.

1. **INVOCATION AND PLEDGE OF ALLEGIANCE** – Mayor Brady, who was present by teleconference, passed the gavel to Vice Mayor Wood who gave the invocation and led the pledge.

2. **ROLL CALL** – Clerk called roll. All present.

   Mayor Jack Brady (By Teleconference)
   Vice Mayor Lorenzo Wood
   Commissioner Rich Moyle
   Commissioner Jerry Graziose
   Commissioner Samson Borgelin
   City Manager Ambreen Bhatty
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

3. **APPROVAL OF MINUTES**

   a. **October 10, 2017** – Commissioner Graziose moved to approve the Minutes as submitted. Seconded by Commissioner Moyle. Minutes approved unanimously.

4. **PRESENTATIONS**

   a. **Introduction - Principal Joshua Kisten and Assistant Principal Rocio Morrell from Broadview Elementary** (Introduction was deferred to after Item 7(b) to allow for the arrival of Principal Kisten)

Dr. Kisten addressed the Commission and audience stating that he is excited to be the new principal of almost 860 children. He said they have some fantastic programs, including dual language, and Broadview Elementary is a great place to be. Dr. Kisten stated their goal is to increase from a “C” school to an “A” school. They have a faculty of 70 teachers and a total staff of about 120 and it is a great place to educate children. Assistant Principal Rocio Morell stated they are available to support the North Lauderdale community and encouraged involvement in
the school from the residents and the City. Commissioner Graziose thanked the Principal for coming out and echoed his comments stating that he has witnessed the very good changes at the school during some recent events he attended and is hopeful the school can reach an “A” level. This school has the largest student population and is very diversified. Vice Mayor Wood commented that staff is working on scheduling meetings for all North Lauderdale School Principals to meet with a new North Lauderdale Commission Educational Committee. City Manager Bhatti said one meeting had been scheduled, but cancelled due to the hurricane, but they will try to get another date.

5. PROCLAMATIONS

   a. Great American Smokeout – Clerk read the Proclamation into the record recognizing November 16th as a day in which to encourage Americans to quit smoking and using tobacco products. Mr. Steve Einhorn, representing the American Cancer Society, was present to receive the Proclamation and thanked the Commission for the recognition.

   b. Walk-on – Military Family Month – November – Clerk read the Proclamation into the record recognizing the commitment and contributions of military families to the Nation and to honor their service.

6. PUBLIC DISCUSSION

Marcel Clement, 821 SW 63 Terr - Commented that he is an investor with Azig, LLC/Rock Solid Investment Group, that purchased a property at 1901 SW 83rd Ave. and has been waiting for permits to rehab the property. Joseph Rotura, 181 Sedona Way, West Palm Beach – Commented that he is in a partnership on this property and spoke about the time frame of getting permits completed. The Code Department and Community Development have worked with them on the code violations and permits and Tammy Reed-Holguin, Community Development Department, reported that she has reviewed the permits that have now been approved by all disciplines, as of today, having gone through several rounds of inspection and plan review, and the permits will now be issued.

7. OTHER BUSINESS

   a. ORDINANCE – First Reading: Fiscal Year (FY) 2017 Budget Amendment

Commissioner Graziose moved to read. Seconded by Commissioner Moyle. Attorney read:

Susan Nabors, Finance Director, presented the item based on backup memorandum. She indicated that the department is in the process of closing out the fiscal year ending September 30, 2017. It has been determined that the Fire Department is over budget due to extra overtime expenses from the two hurricanes during that fiscal year and taxes on overtime and pension on overtime. Approval on first reading is requested for a budget amendment in the amount of $75,000 for the Fire Department; that money will come out of the fund balance in the Fire Department. The revised 2017 Budget for Fire/Rescue Fund Expenditures will be $6,318,820. City Manager Bhatti interjected that they anticipate most of this money will come back from FEMA reimbursement since the expenditure is related to overtime associated with the two hurricane events. **Commissioner Graziose moved to approve. Seconded by Commissioner Moyle. No Commission discussion. Clerk called roll; all YES.**

**ORDINANCE APPROVED UNANIMOUSLY ON FIRST READING**

b. **RESOLUTION - Extension of the Temporary Protected Status for Haitian, Salvadoran and Honduran Nationals**

Commissioner Graziose moved to read. Seconded by Commissioner Moyle.

Attorney Goren stated that this item was previously introduced by Mayor Brady and Commissioner Borgelin. Attorney read:

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, URGING PRESIDENT DONALD TRUMP AND THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY TO EXTEND TEMPORARY PROTECTED STATUS FOR HAITIAN, SALVADORAN, AND HONDURAN NATIONALS FOR 18 MONTHS BEYOND JANUARY 22, 2018; DIRECTING THE CITY CLERK TO TRANSMIT A COPY OF THIS RESOLUTION TO PRESIDENT DONALD TRUMP, WHITE HOUSE CHIEF OF STAFF JOHN F. KELLY, SECRETARY OF STATE REX TILLERSON, AND DEPARTMENT OF HOMELAND SECURITY ACTING SECRETARY ELAINE DUKE, AND THE BROWARD LEAGUE OF CITIES, AND; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Graziose moved to approve. Seconded by Mayor Brady. Commissioner Borgelin thanked the City Attorney’s office for drafting the resolution and adding two groups to the resolution, which is an important issue, as the City has a lot of foreign born residents, and it will affect the future of a lot of families and he presented some statistic numbers of those that may be subject to deportation, as well as some of the children that were born in the United States. Mayor Brady commented that this is the only right thing to do to help the people out, but ultimately it will be up to the government. **No further discussion; clerk called roll. All in favor.**
RESOLUTION NO. 17-10-6463 PASSED AND APPROVED UNANIMOUSLY

c. RESOLUTION - Fire Station No. 44 Comprehensive Renovation Plan

Commissioner Graziose moved to read. Seconded by Mayor Brady. Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD A CONTRACT TO CARTAYA AND ASSOCIATES ARCHITECTS, P.A., UNDER THE TERMS OF RFQ 16-10-6329, FOR THE ARCHITECTURAL AND ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED $32,260.00 FOR THE RENOVATION PROJECT DESIGN AND CONSTRUCTION DOCUMENTS AT FIRE STATION NO. 44; AND PROVIDING AN EFFECTIVE DATE.

George Krawczyk, Public Works Director, presented the item based on backup memorandum. This item is for the next phase of the Fire Station 44’s comprehensive renovation plan. He said this Station was built in the mid 80’s and had no major upgrades until 2015 until the comprehensive plan was started and renovations have been phased out to be cost effective for the budget. The first project completed in 2015 upgraded the sleeping quarters. The next part was construction of an employee gym, which was funded through a FEMA grant. In the spring of 2017 the bay floor upgrade was completed. Now staff is proposing to upgrade the restrooms, lobby and Battalion Chief’s bunkroom which will complete the interior upgrades to the facility. Guidelines have been followed with regard to RFQ #16-10-6329 and staff is proposing to use Cartaya and Associates Architects, P.A., a local firm that has prior experience with this type of work to provide design and construction documents for this phase of the project which will be completed in two phases; staff will come back to Commission for the second phase over the next two years. **Commissioner Graziose moved to approve. Seconded by Mayor Brady.** Commissioner Borgelin requested that the Commission be shown the design concept; before and after. Mr. Krawczyk replied that they will be adding walls and not doing anything extravagant. City Manager Bhatty said they can take before and after pictures and added that they are getting ready to paint both Fire Stations and are working on color schemes. Commissioner Graziose and Mayor Brady commented that the work is very much needed. **No further discussion. Clerk called roll; All yes.**

RESOLUTION NO. 17-10-6464 PASSED AND APPROVED UNANIMOUSLY

d. RESOLUTION – Renewal of VMware License and Support Agreement

Commissioner Graziose moved to read. Seconded by Mayor Brady. Attorney read:
Mitch Williams, Information Technology Manager, presented the item based on backup memorandum. He indicated that tonight he is requesting approval of a resolution to renew the City’s software license and support agreement with VMWare. The City has used these products since December of 2008 in both of the City’s data centers for daily technology services, business continuity and disaster recovery. Since 2013, the City has paid $41,306.42 per for the VMWare products. Staff has deemed the products as necessary and in line with the overall information technology plan. IT cannot provide the many IT services to the City’s residents and City departments without these products. Using the City’s Charter Sec. 9.10 (a) Purchases, Staff has obtained three comparative quotes. The City will be saving approximately $7,711 for license costs on two data centers in FY 2018 in contrast to the VMware License and Support Agreement purchase from October 2013. This saving is a result of last fiscal year’s data center refresh project which consolidated the City’s data center server environment. City Administration recommends Commission’s consideration and approval of the attached resolution authorizing the renewal of VMware License and Support Agreement with Superior Turnkey Solutions Group. Commissioner Moyle moved to adopt. Seconded by Commissioner Graziose. Commissioner Borgelin asked what “VM” stood for. Mr. Williams replied “Virtual Machine”, which is a virtualized infrastructure, meaning there is no physical hardware to serve the servers; software is used to provide the resources needed. Commissioner Borgelin asked the term of the license. Mr. Williams replied one year and usually we can save about 15% with a multi-year deal, but we are in the beginning of a fiscal year and we cannot afford to expend the money for a multi-year deal. Commissioner Borgelin asked if other cities use this product. Mr. Williams replied that about 80-90% of Florida cities use the VMware product. No further discussion. Clerk called roll; all yes.

RESOLUTION NO. 17-10-6465 PASSED AND ADOPTED UNANIMOUSLY

e. RESOLUTION – Establishing North Lauderdale Days 2018

Commissioner Graziose moved to read. Seconded by Mayor Brady. Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ESTABLISHING APRIL 13 AND APRIL 14 AS NORTH LAUDERDALE DAY (S) FOR THE YEAR 2018 IN THE CITY OF NORTH LAUDERDALE; PROVIDING FOR COMPLIANCE WITH THE TERMS, CONDITIONS AND PROVISIONS OF ORDINANCE NO. 81-3-409 WHICH DID CREATE AND ESTABLISH ‘NORTH LAUDERDALE DAY’ AS A DAY TO OCCUR AS
A FESTIVE EVENT AND CELEBRATION OF THE CITY OF NORTH LAUDERDALE; AND PROVIDING AN EFFECTIVE DATE.

Mike Sargis, Parks and Recreation Director, presented the item based on backup memorandum. He indicated that to begin planning the event, a date needs to be set. April 13th and 14th has been identified as the weekend for North Lauderdale Days. Approval is being sought for these dates and then staff will come back to the Commission with more details by January or February. Commissioner Graziose moved to adopt. Seconded by Mayor Brady. Mayor Brady commented that as part of North Lauderdale Days he would like to recommend celebrating National Flag Day to celebrate all nationalities. Mr. Sargis replied that staff will come back in January with ideas for an event logo and themes to make North Lauderdale Day’s events all inclusive. Commissioner Graziose pointed out that backup memorandum does state that it will be a diverse community event. Commissioner Borgelin questioned the event date and asked if it could be moved up. Mr. Sargis said the Ordinance calls for the conclusion of the event before May 30th and the reason why April is chosen due to the rainy season starts in May and there is a greater risk of cancellation due to being rained out. He also said they try to prevent competing with other bigger Broward events such as the Air and Sea Show; the Pompano Beach Seafood Festival and Mother’s Day in May and April is the starting time for spring festivals. Commissioner Borgelin also commented that some residents in his community last year did not have enough information about the event and he would like to publicize it more and get the local cultural restaurants involved. Mr. Sargis replied that on the marketing side, they put out 22 banners around the entire City advertising the event as well as sending flyers to the schools numerous times and they can send to the churches as well. He said regarding restaurants, in the beginning of January, they approach all restaurants door to door and give them an application to enter the event. Also, a press release is put out in the paper and there is a 30 day response time for restaurants and food vendors to respond; there is no duplication of types of vendors. Vice Mayor Wood commented that last year’s food vendors were well diverse and commented that the vendors must go through the proper health requirements; also mentioned that the event is publicized everywhere including Publix, Sedano’s and Bravo and people choose not to come to the event on the day of the event. Vice Mayor Wood also commented that this is the 55th year celebration of our City. No further discussion. Commissioner Graziose reiterated his motion to approve the dates of April 13 and April 14, 2018. Seconded by Commissioner Moyle. All in favor by voice vote.

RESOLUTION NO. 17-10-6466 PASSED AND ADOPTED

f. RESOLUTION - Broward County Sickle Cell Walk at Hampton Pines Park

Commissioner Graziose moved to read. Seconded by Mayor Brady.

Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, RECOGNIZING A CO-SPONSORSHIP RELATIONSHIP BETWEEN THE CITY OF NORTH LAUDERDALE AND THOSE CHARITIES AND ORGANIZATIONS LISTED IN EXHIBIT “A”, ATTACHED HERETO AND
Mike Sargis, Parks and Recreation Director, presented the item based on backup memorandum. He indicated that once again the Broward County Sickle Cell Association has requested the use of Hampton Pines Park as their location for their Sickle Cell Walk event, as they have done in the last ten years. This walk usually draws between 50-100 people and raises approximately $3,000 for the Sickle Cell Association. This is a good event that draws support from the Board of Directors throughout the County and gives the City and Hampton Pines Park some notoriety. The date of the event will be Saturday, November 18 beginning at 8:00 am, concluding by 10:00 am. Along with the Park location, as a co-sponsor the City has been asked to supply some equipment such as trash cans, cleaning supplies and bathrooms which are in the Park. The City typically provides water and fruit as well for the walkers and the Mayor usually reaches out to McDonalds to get a breakfast snack donated for the walkers. The best estimate total cost for these items outlined, including the Park rental fee, is approximately $3,500. Staffing for the walk will come from the weekend staff assigned to the Park so there is no overtime for this event. Administration is not permitted to waive any fees according to policy, therefore, should the Commission approve co-sponsorship of this event, the City Commission may also consider approval to waive the approximate $3,500 in associated fees. Approval of this item is a three part approval; one a motion to approve co-sponsorship; two a motion to waive the fees and costs associated with the event not to exceed $3,500 and third a motion to approve the attached resolution for disclosure purposes per the Broward County Code of Ethics for Elected Officials. Commissioner Graziose moved to approve co-sponsorship of the event; waiver of fees not to exceed $3,500 and to adopt the attached resolution. Seconded by Commissioner Moyle. Mayor Brady commented that he has been associated with the Broward County Sickle Cell Association on the Board of Directors for 30 years and firmly believes in this event that he has worked on for that period of time and appreciates the Commission’s consideration and approval to support this Walk. No further discussion; Clerk called roll. All yes.

RESOLUTION NO. 17-10-6467 PASSED AND ADOPTED UNANIMOUSLY

8. REPORTS – None at this time

9. COMMISSION COMMENTS

   a. Boys & Girls Club Family Day Barbecue – Saturday, November 4, 2017, from 2pm to 5 pm. – Boys & Girls Club - 7201 Kimberly Blvd

Mayor Brady commented that he supports this event by soliciting a donation of chicken wings and encouraged the Commission to attend this wonderful event.
b. Sickle Cell Walk – Saturday, November 18, 2017, from 8:00am to 10am, Hampton Pines Park (Mayor Brady)

c. Request for Recognition of Planning Committee for Kimberly East Repaving Beautification Project Initiative

Vice Mayor Wood commented that he would like to recognize some of his District A residents who have helped him with the Kimberly repaving project by attending meetings and providing initiatives and requested they be presented at the November 14th City Commission meeting. Commission gave consensus in favor.

Vice Mayor Wood - Commented that in the past the City has co-sponsored a Toy Drive with former Representative Hazel Rogers and this year Mayor Brady has reached out to the Principals of the City’s Schools in an effort to continue to serve our families in the Community. Mayor Brady is seeking Commission’s consensus to have a Holiday Toy Drive for students who are truly in need. Seven children who are North Lauderdale residents will be nominated from each school to be recipients. Commission’s consensus was in full support of this program.

Commissioner Graziose – Commented that the North Lauderdale Kiwanis Club is having their first fundraiser, a 5K Walk/Run this Saturday at Tradewinds Park to raise money for SOS STEP which is foster children and invited anyone interested to also join the NL Kiwanis Club. Those interested in joining can contact the President, Alison Trautman-Lopez who is also Principal of Silver Lakes Middle School. Commissioner Graziose also commented on the following events coming up - a Chamber of Commerce breakfast on Thursday morning; he is representing the City on Friday at Atlantic Technical Center for their Veterans program; the North Lauderdale Veteran’s group is working with Parks and Recreation to celebrate the Marine Corp. birthday at Hampton Pines Park on Friday, November 10 at 10:00 am, as well as a small memorial with a Proclamation from Congressman Hastings for a member who recently passed away; a Chamber Golf Tournament at Woodmont is being held on Saturday, as well as the Boys & Girls Club Family Barbeque. Commissioner Graziose inquired about an agreement that is going through the legal department between the Chamber and the City. He also commented that due to some articles in the media about what Commissioners do, he made a list and reported that he has attended 21 events representing the City in many capacities since the last Commission meeting. Commissioner Graziose stated that being on the dais is not the only function of the Commission and they try to make themselves very visible in the City and the County. He also commented that some resolutions which began in our City are moving forward in the County and other cities such as the illegal posters and the school zone flashing lights and our City is making a difference in more ways that what is just presented from the dais.

Commissioner Borgelin – Thanked the City and Commission for participating in the recent Wayne Barton Food Giveaway event and said it was well done and appreciated the initiative of everyone who pitched in. He gave specific thanks to BSO Chief Faer and Parks and Recreation Director, Mike Sargis, whose presence was felt at the event by providing anything needed. Also thanked the Churches that participated. Commissioner Borgelin also thanked the Commissioners who showed the Haitian community their support on the last day of their three days of prayer and
mentioned that Congressman Alcee Hastings was there as well and that they gathered over 3,000 petitions to send to Congress. He also asked for an update on Kimberly Blvd west and information regarding the Thanksgiving Day meal giveaway. City Manager Bhatty replied that the Kimberly west project was delayed because of the hurricane. George Krawczyk, Public Works Director, reported that the sidewalk is complete and they are working now on the driveway approaches; after that is complete they will do the milling and paving and then the striping. The medians will be a separate project and they will stay graded until the final median design is completed; the design will be presented to the Commission in a workshop setting. City Manager Bhatty said there are quite a few beautification projects going including the wraparounds on the utility boxes and the medians. She has been working with a consultant for median designs and will bring these ideas at a workshop to be scheduled soon. With regard to the Thanksgiving meal giveaway, Ms. Bhatty reported that we facilitate the event though an organization. Tammy Reed Holguín, Community Development Director, stated the organization is Big Heart Brigade out of Palm Beach. The event is open to any of the churches in the City of North Lauderdale and they are pre-cooked boxed meals which can be picked up at City Hall on Thanksgiving morning by the churches to distribute to their communities. Osny Jean is the staff person working with the churches to determine how many meals are needed. Broward Meat and Fish has typically donated a truck, as well as Public Works, and they drive up to Palm Beach about 5:00 am to pick up the meals. Churches are responsible for coming to City Hall parking lot about 8:00 am to pick the meals up. There is a deadline to be placed on the list to notify Big Heart how many meals are needed. Commissioner Graziose commented that the churches should send a van or truck to pick up the meals because they are big boxes in denominations of twenty meals per box. Ms. Holguín also commented that the churches should pick up on time also so that the volunteers for the event can get back to their own homes for their family time.

**Vice Mayor Wood** – Commented on the putting Hurricane Irma to rest and thanked George and his Public Works staff for getting the debris picked up; also the Fire Dept. and BSO for working around the City through all the debris. He also thanked City Manager for keeping the debris hauler to the prices as promised. He also commented on some of the street lights that need repair and asked for a time frame for getting it done. Commissioner Graziose commented that they met with FPL and Broward County and there are 60,000 street lights out in Broward. They have photographed lights hanging on McNab Road and others and they will be prioritized by FPL and Broward for repair, but the estimated time frame to complete them all is January. FPL has requested a $4 hike to cover their repair losses. Also, Vice Mayor Wood reported that a new nature park, the Shooster Reserve, owned by the County and which is on the border of Margate, at 64th Terrace and 7th Court, will be opening soon and will bring an attraction to the City. He said at a Community Forum held last week a lot of questions about the impact to the City were answered. He also commented about the City being placed back on the header of the Forum community newspaper and is looking forward to more stories about North Lauderdale. He thanked Staff for their help with his Community Planning Committee meeting last week and commented he is looking forward to seeing the sign designs for the entry ways into the City.
10. CITY MANAGER COMMENTS

a. Ratify City of North Lauderdale Letter of Approval of Federal Fiscal Year 2017 Edward Byrne Memorial Justice Assistance Grant-Countywide (JAG-C) Program Funds

Ms. Bhatty commented that a letter regarding this Grant had a deadline of October 19th which was after the October meeting, therefore, the Mayor signed the letter to submit it timely and this is coming before the Commission for informational and ratification of support.

b. Burnham Woods Day – Saturday, November 18, 2017 - 10 am to 5 pm

Ms. Bhatty reported that this event has been held in past years and this is just informing the Commission that they have added two more streets to their event and have collected signatures from the residents of any streets that would be impacted.

c. Upcoming City Events:

- Veteran’s Day Wreath Laying – Saturday, November 11 – 10:00 am - Veteran’s Memorial – 10:00 am
- Fall Outdoor Movies – Friday November 17, 2017 – 7:00 pm – City Lawn
- Winterfest – Saturday, November 25, 2017 from 5 pm to 9 pm – Jack Brady Complex and Annual Holiday Parade – Saturday, December 9 at 4:15 p.m.
- Holiday Camp – Tuesday, December 26 thru Monday, January 8, 2017 – Registration for Kindergarten thru 8th grade

WALKON ITEM:
Ms. Bhatty stated this walk-on item is a 1st Amendment to the Broward Sheriff’s Agreement which will add two (2) Student Resource Officers. Broward County will be providing $46,000 per SRO and the City will have to come up with the remainder of the expenditures for the hiring of two deputies who will be trained to work as SRO’s for elementary schools during school hours and the rest of the time assigned regular deputy duties. Commission’s consideration and approval of the attached resolution is being sought.

Commissioner Graziose made a motion to approve the 1st Amendment to the BSO contract. Commissioner Moyle seconded the motion. Attorney read title:

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPROVING THE FIRST AMENDMENT TO THE AGREEMENT WITH THE BROWARD SHERIFF’S OFFICE FOR POLICE SERVICES; AUTHORIZING THE CITY MANAGER OF THE CITY OF NORTH LAUDERDALE, FLORIDA, TO EXECUTE THE AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR EFFECTIVE DATE.

No Commission discussion; Clerk called roll. All yes.

RESOLUTION NO. 17-10-6468 PASSED AND APPROVED UNANIMOUSLY.
11. CITY ATTORNEY COMMENTS

   a. Ratifying Name Change to Ride Along Agreement with District Board of Trustees of Broward College

City Attorney Goren commented that this item is to ratify the name change to the Ride Along Agreement to reflect the correct legal name with the approval of the College. The Agreement signed on October 10, 2017 has not been changed in any other way. Commissioner Graziose made a motion to ratify the name change. Seconded by Commissioner Moyle. All in favor by voice vote.

Further, Attorney Goren reported that there was a meeting yesterday of the Infrastructure Sub-Committee meeting of the Broward Charter Review Commission, which was attended by his law partner, David Tolces, and a topic on that Agenda was regarding a County pre-emption Charter provision, which had it been passed, would have meant that if the County owned property in North Lauderdale, and they chose to put a thousand foot tower on the property, the City would basically be pre-empted by the County in locating County projects and appurtenances in the City, allowing the City to argue that its land use or zoning is incompatible but by Charter pre-empting the City in making certain arguments.

12. ADJOURNMENT – There being no further business, the meeting adjourned at 7:43 pm.

Respectfully submitted,

Patricia Vancheri, City Clerk
PROCLAMATION

WORLD AIDS DAY
Increasing Impact Through Transparency, Accountability, and Partnerships
December 1, 2017

WHEREAS, every year, the global community commemorates World AIDS Day on December 1 as a time to honor those who have lost their lives to AIDS, communicate our ongoing commitment to assist those who are living with or at risk for HIV, and celebrate the caregivers, families, friends, and communities that support them.

WHEREAS, the theme for World AIDS Day 2017, Increasing Impact Through Transparency, Accountability, and Partnerships, reflects the United States government’s longstanding leadership in addressing HIV/AIDS both at home and abroad and how we are increasing our impact to move epidemics from crisis toward control.

WHEREAS, we have to accelerate progress toward ending the HIV/AIDS epidemic as a public health threat in the United States and around the world, emphasizing the critical role of transparency, accountability, and partnerships in reaching our collective goals.

WHEREAS, for the first time in modern history, today we have the tools to change the very course of a pandemic by controlling it without a vaccine or a cure. Controlling the epidemic would lay the groundwork for preventing, eliminating, or eradicating it, which we hope will be possible through continued and future scientific breakthroughs for an effective HIV vaccine and cure.

WHEREAS, the U.S. government’s leadership and commitment to addressing HIV/AIDS are a direct reflection of the goodwill, compassion, and generosity of the American people and are enhanced by our collaboration with partners from all sectors.

NOW THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor of the City of North Lauderdale, I, Jack Brady, together with the City Commission do hereby proclaim December 1, 2017 as

WORLD AIDS DAY

and encourage organizations, communities and neighborhoods to raise awareness to achieve the greatest possible impact to end the epidemic.

Dated this 14th day of November, 2017.

____________________________________
MAYOR JACK BRADY
TO: Mayor and City Commission
FROM: Patricia Vancheri, City Clerk
DATE: November 14, 2017
RE: Selection of Vice Mayor

Pursuant to Article III, Section 3.3 of the Charter of the City of North Lauderdale, at the November meeting of the City Commission, the Commission shall elect the Vice Mayor from its members, by majority vote. Therefore, a motion to elect the Vice Mayor would be in order at the Commission meeting on Tuesday, November 14, 2017.
FINANCE DEPARTMENT
MEMORANDUM

To: Honorable Mayor and City Commission
From: Ambreen Bhatti, City Manager
By: Susan Nabors, Finance Director
Date: November 14, 2017
Subject: Second Reading: Fiscal Year (FY) 2017 Budget Amendment

Background:
The City has completed FY 2017 and has the need to make a budget adjustment to put the final FY 2017 budget in line with actual expenditures. The Finance Department has prepared the recommended changes. The City’s FY 2017 budget plan was achieved and the unaudited year-end operations are in good financial condition.

Expenditure Analysis:
In the Fire/Rescue Fund the following change is necessary:

1) Fire Operations Division ($75,000) – During FY 2017, there were two (2) hurricane events (Matthew-October 2016 and Irma-September 2017) which required Fire staff to be on emergency/double-shifts during the declared emergency. This resulted in significant unbudgeted overtime, FICA taxes and associated retirement benefit costs. As of September 30, 2017, these costs were not reimbursed by FEMA. Total FY 2017 estimated expenditures for the fund exceed the original approved budget. Funds will be transferred from Fire/Rescue fund balance for this item.

RECOMMENDATION:
The Administration recommends Commission’s consideration and approval on second reading of the attached ordinance amending Ordinance No. 16-09-1339 by which the City Commission adopted the budget of the City of North Lauderdale for the 2016/2017 fiscal year, to revise the budget as documented in Exhibit “A” and provided herein.
ORDINANCE NO. ______________

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING ORDINANCE NO. 16-09-1339 BY WHICH THE CITY COMMISSION DID ADOPT THE BUDGET OF THE CITY OF NORTH LAUDERDALE FOR THE 2016/2017 FISCAL YEAR, TO REVISE THE BUDGET AS DOCUMENTED IN “EXHIBIT A” ATTACHED; PROVIDING FOR CONFLICTS, SEVERABILITY, AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission for the City of North Lauderdale adopted the 2016/2017 Fiscal Year Budget for the City of North Lauderdale through the adoption of Ordinance 16-09-1339; and,

WHEREAS, the City Commission desires to amend Ordinance 16-09-1339 to reflect revisions to the budget for the 2016/2017 Fiscal Year Budget; and,

WHEREAS, the City Commission finds it to be in the best interest of the residents and citizens of the City of North Lauderdale to amend the Fiscal Year 2016/2017 budget as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the foregoing “Whereas” clauses are adopted as if fully set forth herein.

Section 2: That Ordinance 16-09-1339 as amended, did adopt the Budget of the City of North Lauderdale for the 2016/2017, and the Budget adopted thereby be and the same is hereby amended to cause and reflect revisions to said Budget as set forth in Exhibit “A”.

Section 3: That the City Commission finds it to be in the best interest of the residents and citizens of the City of North Lauderdale to amend the Fiscal Year 2016/2017 budget as provided herein.

Section 4: That all Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 5: Should any section or any provision of this Ordinance or portion hereof, any paragraph, sentence, or work be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the remainder of this Ordinance.

Section 6: That this Ordinance shall take effect immediately upon adoption.
PASSED on first reading by the City Commission of the City of North Lauderdale this 31st day of October 2017.

PASSED and ADOPTED on second reading by the City Commission of the City of North Lauderdale this 14th day of November, 2017.

APPROVED AS TO FORM:

_____________________________________
CITY ATTORNEY SAMUEL GOREN

_____________________________________
MAYOR JACK BRADY

_____________________________________
VICE MAYOR LORENZO WOOD

ATTEST:

_____________________________________
PATRICIA VANCHERI CITY CLERK
## EXHIBIT A

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<td>1151 399001 Transfer from Fund Balance</td>
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<tr>
<td>Revised 2017 Budget for Fire/Rescue Fund (115) Revenues</td>
<td>$6,318,820</td>
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| Expenditures:                                             |              |
| 2017 Adopted Budget for Fire/Rescue Fund (115) Expenditures | $6,243,820   |
| 1152025 514010 Salaries - Overtime                        | 75,000       |
| Revised 2017 Budget for Fire/Rescue Fund (115) Expenditures | $6,318,820   |
TO: Mayor and City Commission  
FROM: Ambreen Bhatti, City Manager  
BY: Rodney Turpel, Fire Chief  
    David Sweet, Deputy Fire Chief  
DATE: November 14, 2017  
SUBJECT: Purchase of Hydraulic Rescue Tools

The Fire Rescue Department has determined a need to replace three (3) sets of hydraulic rescue tools that are carried on all fire engine apparatus. These rescue tools are used during vehicle accidents to extricate victims that have become trapped from the damage sustained from the accident. The Department’s current hydraulic rescue tools have reached their 10 year life cycle and are no longer certified under the current NFPA 1936 standard.

Since there are many varieties of hydraulic tool available in the market today, the staff conducted a trial testing of some of these options with safety being one of top priorities in the decision process. Genesis Hydraulic Systems was one of the products that was extensively tested by the NL fire rescue personnel. During this testing period, several key items were noted that made this product standout compared to others available in the market and therefore got high approval rating from the personnel. Some of the positive items noted include, faster tool operation through improved engine mechanics, better ergonomics with hand operation, which is a major safety improvement, and a higher cutting force that is now required for cutting into the advanced high strength steels and exotic metals found in vehicles on the road today.

Based upon this analysis, the staff solicited bids from three vendors who have the capability to provide Genesis Hydraulic Systems. Three vendors submitted the bids as listed below:

- Rescue Systems Unlimited Inc. $89,710.00
- REV/Hall-Mark Technical Center $110,216.00
- Municipal Equipment $123,633.00

Rescue Systems Unlimited Inc. submitted the lowest bid. In addition, Rescue Systems Unlimited Inc. submitted a sole vendor letter for the State of Florida, which awards them exclusive rights to sell Genesis Hydraulic Rescue tools at reduced rates. The other vendors that submitted bids would buy the tools from Rescue Systems Unlimited Inc. and then resell them to the buyer with additional overhead costs added to the quotes.

Rescue Systems Unlimited Inc. has also agreed to take in two of the City’s existing older systems as a trade in to reduce the overall costs. The third hydraulic rescue tool system currently owned by the City will remain at the Fire Rescue Department as an emergency back-up system and for training.
Based upon the foregoing, the staff recommends awarding the contract to purchase three Genesis Hydraulic Systems for the Fire Department from Rescue Systems Unlimited Inc. at a cost not to exceed $89,710.00. The funding for this purchase has been budgeted in Fiscal Year 2018 Fire Department Capital Improvement Plan.

**RECOMMENDATION**

The City Administration recommends Commission’s consideration and approval of the attached resolution authorizing the expenditure of $89,710.00 from the Fire Department’s 2017/18 Budget for the purchase of three sets of hydraulic rescue tools for all three fire engine apparatus.
RESOLUTION NO.___________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AN EXPENDITURE OF $89,710.00 FOR THE PURCHASE OF (3) SETS OF HYDRAULIC RESCUE TOOLS FOR THE FIRE RESCUE DEPARTMENT APPARATUS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of North Lauderdale strives to provide extemporary emergency response services to all citizens through its Fire Rescue Department; and

WHEREAS, Department officials have identified needs for the purchase of three (3) sets of hydraulic rescue tools.

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

Section 2: This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the CITY COMMISSION of the City of North Lauderdale, Florida this 14th day of November, 2017.

APPROVED AS TO LEGAL FORM:

________________________
CITY ATTORNEY SAMUEL S. GOREN

________________________
MAYOR JACK BRADY

________________________
VICE MAYOR LORENZO WOOD

ATTEST:

________________________
PATRICIA VANCHERI, CITY CLERK
September 1, 2017

Gentlemen,

Rescue Systems Unlimited LLC is the sole supplier for products from American Rescue Technology, Inc. (Genesis Rescue Tools, Genesis high pressure hydraulic hose, Genesis Air Lifting Bags, Kodiak struts and Quik-Kut Air Hammers) in Florida and Georgia. They are solely responsible for all sales, service and training in Florida and Georgia. If you have any questions, or if I can be of any further assistance, please feel free to contact me.

Sincerely,

Richard S. Michalo
President
American Rescue Technology, Inc.
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**Discount**

**Total**

$89,710.00
### Municipal Equipment Company, LLC

2049 West Central Boulevard, Orlando, FL 32805  
Phone: (800) 228-8448  Fax: (877) 775-2448  
sales@mecofire.com

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**Quoted To:** CHIEF SWEET

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## Municipal Equipment Company, LLC

**2049 West Central Boulevard, Orlando, FL 32805**  
Phone: (800) 226-8448 Fax: (877) 775-2448  
sales@mecofire.com  

### QUOTE

**Number:** 081541  
**Date:** 11/01/2017  
**Page:** 1 of 2

---

**Ship To:**  
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NORTH LAUDERDALE FIRE RESCUE  
6181 BAILEY ROAD  
NORTH LAUDERDALE, FL 33068

**Bill To:**  
**1466**  
CITY OF NORTH LAUDERDALE  
SENT VIA EMAIL  
ACCOUNTS PAYABLE  
701 S.W. 71ST AVENUE  
NORTH LAUDERDALE, FL 33068

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**Quoted To:** CHIEF SWEET

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Equipment Proposal

Customer: North Lauderdale
Contact: Ron Wilson
Phone:
Fax/email: 
Last Updated: November 3, 2017

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If quantities ordered are less than quantities quoted, additional charges may apply. Returned items may be subject to restocking fees.
TO: Mayor and City Commission
FROM: Ambreen Bhatti, City Manager
BY: Tammy Reed-Holguin, Community Development Director
DATE: November 14, 2017
SUBJECT: Memorandum of Understanding (MOU) for the establishment of the Tamarac North Lauderdale Chamber of Commerce.

Tonight we are seeking authorization from the City Commission for the City Manager, or her designee, to sign the attached Memorandum of Understanding for the establishment of the Tamarac North Lauderdale Chamber of Commerce.

The City Administration has been diligently working with the Tamarac Chamber of Commerce at the direction of our City Commission to facilitate the establishment of a joint Chamber for both cities. City staff and City officials have attended many of the Chamber functions and on February, 23th, the City hosted a Business-2-Business mixer at the North Lauderdale Polish American Club for the businesses in both cities. The Chamber has assisted with business grand openings in North Lauderdale and in return North Lauderdale businesses have hosted social events for the Chamber. All of these functions have been positive experiences and have boosted the interest of the businesses.

Attached please find a Memorandum of Understanding that outlines the proposed relationship between Tamarac and North Lauderdale to establish a joint Chamber of Commerce. The Tamarac Board of Directors is scheduled to vote on the proposed MOU tomorrow, November 15th, 2017.

MOTION:

The City Administration is requesting a motion and approval by the Commission to authorize the City Manager, or her designee, to sign the MOU contingent upon approval by the current Board of Directors for the Tamarac Chamber of Commerce.
MEMORANDUM OF UNDERSTANDING
FOR THE ESTABLISHMENT OF THE
TAMARAC NORTH LAUDERDALE CHAMBER OF COMMERCE

I. Purpose

The purpose of this Memorandum of Understanding (MOU) is to provide a mutual understanding in support of the signatory organizations and governments for the establishment of a joint organization to be known as the Tamarac North Lauderdale Chamber of Commerce (Chamber). The mission of the Tamarac North Lauderdale Chamber of Commerce will be to promote local businesses within both the Tamarac and North Lauderdale communities.

II. Background

The Tamarac Chamber of Commerce has been in existence for 41 years. It has developed a membership base of 185 businesses and orchestrates an array of events and benefits for its business members and residents of Tamarac. The Tamarac Chamber is always seeking opportunities to expand its membership base to enable it to provide additional resources for those businesses who participate. Recently, the City of North Lauderdale expanded its economic development efforts and also began identifying ways to effectively provide services for its business community and residents. The cities of Tamarac and North Lauderdale not only share borders on the north and west sides of their cities, they often time share customers, provide services to each other and have a mutually beneficial relationship in many areas. Through ongoing discussions over the past year, the Tamarac Chamber and the City of North Lauderdale have determined that it will be beneficial to their business communities, residents as well as the growth and prosperity of the existing Tamarac Chamber to join forces as one Chamber of Commerce. This Memorandum of Understanding is prepared as the first step in establishing this new organization which will represent the economic development efforts and provide membership and resources to businesses in both communities.

III. Agreement

WHEREAS, the Tamarac Chamber has successfully provided services to its membership for many years; and
WHEREAS, recently the City of North Lauderdale (City) expanded its economic development efforts to assist the business community within North Lauderdale; and

WHEREAS, the City determined that being a part of a chamber would increase the opportunities to provide a diverse package of benefits and marketing venues to its businesses; and

WHEREAS, the Tamarac Chamber recognizes that partnering with a neighboring City would expand its membership base and resources; and

WHEREAS, the Board of Directors of the Tamarac Chamber of Commerce finds it in the best interests of the Chamber of Commerce to execute this MOU and formalize the terms of this partnership; and

WHEREAS, the objective of integrating the business communities from Tamarac and North Lauderdale into one cohesive organization, Chamber of Commerce, is to identify and achieve shared goals and objectives, as well as to facilitate and develop a genuine and mutually beneficial exchange process; and

WHEREAS, it will be the mission of the Tamarac North Lauderdale Chamber of Commerce (Chamber) to promote the newly integrated organization as a resource for businesses and residents alike for both cities; and

WHEREAS, the resources provided by the Chamber will include monthly meetings, workshops, business education seminars, annual events and opportunities for branding and advertising; and

WHEREAS, the Chamber and the City recognize that it is in the best interest of its residents, businesses and visitors to join together as the Tamarac North Lauderdale Chamber of Commerce.

NOW THEREFORE this MOU is established to create a framework for establishing the joint organization to be known as the Tamarac North Lauderdale Chamber of Commerce.

Section 1. Effective Dates.
  a. The organization will become effective immediately upon the MOU being fully executed by all parties.
  b. The Chamber will be known as the Tamarac North Lauderdale Chamber of Commerce. The name will be formally changed within 90 days of the signing of the Memorandum of Understanding.
  c. A new logo depicting the joint partnership between Tamarac and North Lauderdale will also be designed, adopted and implemented during this initial 90-day period.
  d. The Greater Tamarac Chamber of Commerce by-laws will be amended, within 90 days of the parties’ execution of the MOU, to incorporate the new name of the organization and will serve as the governing documents for the Chamber.
Section 2. Representation.
   a. The Chamber Board will be expanded by three members to provide a seat for a minimum of 3 member businesses from North Lauderdale during the initial year. The criteria of one year membership to be eligible for a board position may be waived by majority vote of the Board members.
   b. One representative from the City of North Lauderdale shall be appointed to the Chamber Board of Directors as an honorary member. As an honorary member, that representative will not have voting rights.

Section 3. Events and Services.
   a. The Chamber will host at least one (1) “Business to Business Mixer” event on an annual basis located in the City of North Lauderdale in the first quarter of the year.
   b. The Chamber will host a “Business to Community” or at least one other major event on annual basis mutually identified and agreed upon.
   c. The Chamber will continue to host the Taste of Tamarac and the Tamarac Arts and Crafts Festival in same name in the current event structure. The full membership, which will include North Lauderdale businesses, will be invited to attend and participate.
   d. The Chamber will host monthly meetings, workshops, business education seminars open to the entire membership.
   e. The Chamber will create opportunities for branding and advertising for all members.

Section 4. Funding.
   a. The City of North Lauderdale will provide initial funding for the joint venture in an amount of Fifteen Thousand Dollars and no cents ($15,000) to be paid within 15 days of the execution of this document by all parties.
   b. The Chamber will present a letter of request to the City of North Lauderdale each fiscal year no later than April 1st for consideration of funding for the subsequent fiscal year. Such letter will clearly summarize the accomplishments of the previous year and outline the activities and events to be held during the next year.

Section 5. Termination.
   Should either party wish to terminate this partnership, it shall be done in writing with a minimum of 90 day written notice to the non-terminating party as provided in Section 6.

Section 6. Notices.
   Notices shall be sent to the following representatives for purposes of the Memorandum of Understanding through certified mail and copies will be provided through email.

Greater Tamarac Chamber of Commerce
Peter Mason, Executive Director
City Hall, 7525 Pine Island Road, Office 103
Tamarac, FL 33321
City of North Lauderdale
Ambreen Bhatty, City Manager
701 SW 71st Avenue
North Lauderdale, FL 33068

Section 7. Other Memorandum of Understandings

This MOU constitutes the entire understanding between the parties with respect to the partnership contemplated herein, and it supersedes all prior understandings or agreements between the Parties.

Section 8.

Signatures

This MOU may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Approved for Legal Sufficiency

__________________________
Samuel S. Goren, City Attorney

The Greater Tamarac Chamber of Commerce          City of North Lauderdale

By:_________________________________    By:_________________________________
Name and Title:__________________________    Name and Title:__________________________
Date:_________________________________   Date:_________________________________
CITY OF NORTH LAUDERDALE
PUBLIC WORKS/UTILITIES DEPARTMENT

TO: Mayor and City Commission
FROM: Ambreen Bhatti, City Manager
BY: George Krawczyk, Public Works/Utilities Director
DATE: November 14, 2017
SUBJECT: Contract Renewal - Pump Station Maintenance Services, LLC

Pump Station Maintenance Services, LLC (formally known as Butler National Service, Inc.) has been maintaining the City’s sewage lift stations for the last 27 years and the Staff has been highly satisfied with the level of service provided. Pump Station Maintenance Services, LLC is fully familiar with the City’s sewage system that makes the maintenance more efficient and cost effective. As stated in the attached proposal, the vendor has agreed to renew the contract for another year with the same pricing, terms and conditions with the exception of the cost of the pumps and other parts. The cost of these items fluctuate from time to time and the vendor has no control over it.

Funding for this contract is available in the FY 17/18 budget – 401 Utilities fund. The budgeted amount is $250,000.00 for this service. The scope of services includes monitoring, maintenance and repair of City’s 28 lift stations.

RECOMMENDATION:

The City Administration recommends City Commission’s consideration and approval of the attached resolution authorizing the City Manager to renew the contract with Pump Station Maintenance Services, LLC for the City’s 28 sewage lift stations maintenance for one additional year beginning October 1, 2017 through September 30, 2018.
RESOLUTION NO.______________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER TO RENEW THE CONTRACT WITH PUMP STATION MAINTENANCE SERVICES, LLC FOR THE CITY’S 28 LIFT STATIONS MAINTENANCE FOR ONE ADDITIONAL YEAR BEGINNING OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018; and PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida, authorizes the City Manager to renew the contract with Pump Station Maintenance Services, LLC for the City’s 28 sewage lift stations for one additional year beginning October 1, 2017 through September 30, 2018 as stated in the attached proposal.

Section 2: Funding for this contract is available in the FY 17/18 budget – 401 Utilities fund.

Section 3: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida this 14th day of November, 2017.

APPROVED AS TO FORM:

______________________________
CITY ATTORNEY SAMUEL S. GOREN

______________________________
MAYOR JACK BRADY

______________________________
VICE MAYOR JERRY GRAZIOSE

ATTEST:

______________________________
PATRICIA VANCHERI, CITY CLERK
August 31, 2017.

City of North Lauderdale
Attn: George Krawczyk – Director of Public Works
701 Southwest 71st Avenue
North Lauderdale, Florida. 33068

RE: Extension of North Lauderdale Contract.

Dear Mr. Krawczyk:

On September 30th, 2017 the wastewater pumping station contract, bid #07-09-294 terminates. Pump Station Maintenance Services, LLC. Would like to offer an extension of one (1) year to the Contract beginning October 1, 2017 through September 30, 2018.

The Pricing, Terms, and conditions in the Contract will remain the same with the exception of Proposal B. With the costs of pumps and parts continuously on the rise, it is very difficult to estimate an annual cost limit.

We appreciate working with the City, and look forward to your decision.

Cordially,

PUMP STATION MAINTENANCE SERVICES, LLC.

[Signature]

Curt Beadle – President

CLB/tj
The City of North Lauderdale’s pressurized sewer infrastructure network is more than fifty (50) years old and has never been evaluated hydraulically. The components of this system, which include lift stations and foremains have been added to the network as new developments have come online within the City.

Under critical operating conditions such as recent hurricanes, the City’s forcemain network has experienced high pressure conditions that have negatively impacted the operating flow at various lift stations. This situation resulted in high pump run-times creating additional maintenance expenses and increasing the energy costs to the City.

In order to address this issue, staff has determined that a comprehensive analysis of the City’s aging lift station and forcemain network is needed. This will entail analysis of 28 lift stations and approximately 11 miles of forcemain infrastructure.

As a result, the City staff has contacted one of the qualified professional civil engineering consulting firms, Chen Moore and Associates (CMA), which is a part of the City’s pool of consultants approved under the City’s RFQ 16-06-361.

The staff is proposing to contract with Chen Moore and Associates (CMA), a local firm that has extensive experience in conducting the professional analysis needed for our forcemain network system. The scope of services for this project would include:

1) Coordinate with the City to obtain all existing information on the forcemain network.

2) Develop a hydraulic model of the City’s forcemain network using modeling software. The hydraulic model will be used to analyze the flow conditions within the forcemain network under various lift station operating conditions and relative failures. Up to three (3) emergency scenarios will be modeled and evaluated to assess the operating conditions under those scenarios.

3) Provide a technical memorandum outlining the flow scenarios, methodology, results of the modeling analysis and recommendations to improve the operation of the system. As
part of the technical memorandum, the vendor will also provide the findings of all existing information and drawdown tests performed and would make recommendations of potential modifications to the lift station operating conditions that will improve the system’s efficiency, decrease operational and maintenance costs, and address any odor related issues.

4) Provide Capital Improvement Plan (CIP) with a list of priorities and opinion of probable cost. The CIP will identify the infrastructure elements that are in need of upgrade based on assumptions that will be identified in the report with input from City staff.

5) Develop a GIS database with the infrastructure information obtained in task 1. The GIS database will be implemented and linked into the InfoSewer modeling software. The InfoSewer software integration with ArcGIS will allow the City to plan and manage its infrastructure in a more efficient way. The GIS database and InfoSewer hydraulic model will be provided to the City and training will be provided for City staff.

Based upon the scope of service listed above, Chen Moore and Associates has submitted a proposal in an amount not to exceed $102,980.00 and are available to start the project immediately.

**RECOMMENDATION:**

The City Administration recommends that the City Commission approve the attached resolution authorizing the City Manager or her designee to award Chen Moore and Associates an amount not to exceed $102,980.00 under the terms of RFQ 16-06-361 for civil engineering services for the analysis and recommendations to improve the City’s aging pressurized sewer infrastructure network.
RESOLUTION NO. ________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD CHEN MOORE AND ASSOCIATES AN AMOUNT NOT TO EXCEED $102,980.00, UNDER THE TERMS OF RFQ 16-06-361, FOR CIVIL ENGINEERING SERVICES FOR THE ANALYSIS AND RECOMMENDATIONS TO IMPROVE THE CITY’S AGING PRESSURIZED SEWER INFRASTRUCTURE NETWORK; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida authorizes the City Manager to accept the professional service proposal from Chen Moore and Associates under the provisions of the City of North Lauderdale RFQ No. 16-06-361 General Professional Engineering Services.

Section 2: That Chen Moore and Associates will be providing a comprehensive analysis and recommendations to improve the City’s aging pressurized sewer infrastructure network;

Section 3: That the funding for this project, in an amount not to exceed $102,980.00, has been appropriated in Fiscal Year 2018.

Section 4: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 14th day of November, 2017.

APPROVED AS TO LEGAL FORM:

CITY ATTORNEY SAMUEL S. GOREN

MAYOR JACK BRADY

VICE MAYOR LORENZO WOOD

ATTEST:

PATRICIA VANCHERI, CITY CLERK
November 3, 2017

George Krawczyk, P.E., C.F.M.
Public Works/Utilities Director
City of North Lauderdale
701 Southwest 71st Avenue
North Lauderdale, Florida 33068

Subject: Lift Station and Forcemain System Analysis

Dear Mr. Krawczyk:

Chen Moore and Associates (CMA) is pleased to submit the attached Scope of Services to provide engineering services for hydraulic analysis of the City’s forcemain and lift station system.

I. PROJECT INTRODUCTION

The City of North Lauderdale forcemain system has experience high pressure conditions at times under certain operating conditions of the City’s lift stations. These periods of high pressures within the forcemain network have negatively impacted the operating flow at various lift stations. It has been indicated that unusually high pressures have encountered within the existing forcemain immediately downstream of Lift Station #19. As a result of these high pressures within the forcemain network, lift stations are experiencing high pump run-times due to the impact on the operating flow. These high pressures within the force main network are creating additional maintenance expenses related to the lift stations and increasing the energy costs to the City due to extended pump run times.

Chen Moore has been asked to provide a scope of services to develop a hydraulic model of the City’s forcemain network. The hydraulic model will be used to analyze the flow conditions within forcemain network under various lift station operating conditions and to identify potential modifications to the lift station operating conditions that may improve the system’s efficiency and potentially decrease operational and maintenance costs. Modeling of the City’s infrastructure will entail analysis of approximately 11 miles of forcemain infrastructure and 28 lift station stations.

II. SCOPE OF SERVICES

TASK 1 DATA GATHERING

CMA shall coordinate with the City to obtain existing information for the system. The City shall provide all available documentation related to the existing forcemain system and existing lift stations, which can include but it not limited to:

a. Lift station as-built drawings
b. Lift station pump inventory
c. Lift station control levels
d. Pump curves for existing lift station pumps

e. Historical pump run time data for each lift station

f. Water consumption data (from meter readers)

g. Pressure gauge data for force main network

h. Force main flow data from master meter

CMA shall review and evaluate the available documentation provided by the City to confirm adequate information is available to develop the hydraulic model of the forcemain network. Depending on the availability of existing documentation, CMA may request additional field measurements to the City. Additional information may include the installation of a pressure gauge recorded at certain forcemain locations. Chen Moore will coordinate and assist the City to determine locations of pressure gauges as necessary. The City will be responsible for installation of pressure gauges.

Pump drawdown tests at each existing lift station will be required. CMA will be available to attend drawdown tests and any field measurements with City staff as necessary. CMA shall compile all relevant information on the existing forcemain network. Under this task CMA will provide the following:

1. Data editing and conversion obtained from meter readers for use on a GIS database.

2. Consumption calculations based on meter readers. Estimate the average daily flow entering each lift station by tabulating the historical water consumption data for all parcels in each lift station service area. Calculations will be from a year's worth period.

3. Land use water consumption calculations. Estimate the average daily flow entering each lift station by tabulating the Equivalent Residential Units (ERU) for all parcels in each lift station service area.

4. Attendance to all pump drawdown tests (it is estimated a total of 28 lift stations).

5. Estimate the average daily from each lift station using the historical pump run time data along with the estimated pump design point at each lift station.

6. Perform Inflow and Infiltration (I&I) analysis and calculations based on consumption calculations and drawdown tests data.

7. One (1) review meeting with the City to review existing information.

8. One (1) meeting with Broward County to discuss their pump station and modeling conditions.

9. One (1) meeting with the City to review all initial findings with City staff.

**TASK 2 HYDRAULIC WASTEWATER MODELING**

CMA shall use the available documentation and system measurements provided by the City to develop a hydraulic model of the existing forcemain and lift station network using the SewerCAD modeling software. The modeling of the system will include approximately 11 miles of forcemain infrastructure and 28 lift station stations. CMA shall complete the following tasks to develop the hydraulic model of the forcemain network:

a. Estimate the average daily from each lift station along with the estimated pump design point at each lift station.

b. Use the City's Sewer Atlas to establish the forcemain network within the hydraulic model by incorporating the relevant information on pipe diameters, pipe lengths, pipe material, pipe elevations, and number of pipe fittings.
c. Use the lift station documentation to define the pump operating conditions at each lift station within the hydraulic model, such as the operating point from the pump curves and the control elevations at each lift station.

d. Estimate the existing flow and pressure conditions throughout the existing forcemain network under various operating scenarios at each lift station, such as multiple combinations of lift stations operating simultaneously.

e. Compare the existing conditions model results with any available pressure data within the forcemain network to confirm the accuracy of the model results.

f. Compare the estimated cumulative pump flow from all lift stations from the hydraulic model with any available flow data from the master meter.

g. Utilize any flow and/or pressure measurements provided by the City to calibrate hydraulic model to match existing flow conditions more closely.

h. Evaluate any flow data at the master meter to identify dry, average, or wet weather flow scenarios for further analysis into the hydraulic model.

i. Evaluate various system modification alternatives, such as upsizing force mains, providing additional force main interconnections, and/or pump replacements at various lift stations.

j. Perform pump cycling calculations for each lift station to determine the efficiency of the system and the adequacy of the wetwell size.

k. Evaluate and model up to 3 emergency scenarios at the direction of the City to assess the operation conditions and those scenarios. The Emergency scenarios shall also include potential solutions and recommendations.

Based on the results of the modeling analysis, CMA will develop various system improvement alternatives and review possible activities to potential alleviate the peak pressures within the forcemain network. CMA will use the hydraulic model to analyze the effectiveness of various system improvement alternatives to the existing forcemain system. CMA shall prioritize the need for each system improvement alternative based on the results of the analysis with the hydraulic model. Based on this model analysis, CMA shall recommend a system improvement for the forcemain network. CMA will prepare maps using GIS to show the location of the recommended improvements.

TASK 3  TECHNICAL MEMORANDUM

CMA shall provide a technical memorandum outlining the flow scenarios, methodology, the results of the modeling analysis and recommendations to improve the operation of the system. As part of the technical memorandum CMA will also provide the findings of all existing information and drawdown tests performed. As part of this task, CMA shall attend one (1) review meeting with the City staff to review findings.

TASK 4  CIP RECOMMENDATIONS AND OPINION OF PROBABLE COST

After performing the hydraulic analysis CMA shall provide capital improvements recommendations with a list of priorities and a rough order of magnitude estimate. The CIP will identify the infrastructure elements that are in need of upgrade based on assumptions that will be identified in the report with input from City staff.
III. SCOPE ASSUMPTIONS

It is assumed the City will provide the following information:

a. Sewer and lift station as-builts
b. Land Use Designations (GIS format preferred)
c. Lift station pump inventory
d. Lift station control levels
e. Pump curves for existing lift station pumps
f. Historical pump run time data for each lift station
g. Water consumption data. It is understood the City will provide meter readers data based on addresses. Meter consumption information is not available on a folio based database.
h. Pressure gauge data for force main network
i. Forcemain flow data from master meter
j. Pressure gauge installation (as necessary). Chen Moore will coordinate with the City to determine locations of gauges as necessary. The City will be responsible for installation of pressure gauges.
k. City will schedule lift station drawdown tests. Tests will be conducted with the assistance of the City. CMA will attend the pump drawdown tests. Cost of the tests will be covered by the City.
l. CMA will facilitate InfoSewer training for up to 3 City staff members. Training will be provided through the services of Innovye. Training will take place in CMA offices in Fort Lauderdale.
IV. SCHEDULE AND FEES

CMA shall schedule work upon receipt of a signed approval for this project as required. The total fees for this project will be divided as follows:

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<th>Task Description</th>
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<th>Hourly NTE Fees</th>
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Please refer to Exhibit A for a detailed hourly rate. Should you have any questions, please do not hesitate to contact me at my office at (954) 730-0707 – Extension 1085 or on my cell phone at (772) 361-9759 or send me an electronic message at ddavila@chenmoore.com.

Respectfully submitted,

[Signature]

CHEN MOORE AND ASSOCIATES
Dan Davila, P.E.
Senior Project Manager
As you may know, the National Flood Insurance Program (NFIP) Community Rating System (CRS) was implemented in 1990 as a voluntary program for recognizing and encouraging community floodplain management activities exceeding the minimum NFIP standards. Currently, there are 3.6 million policyholders in 1,444 communities who participate in the CRS by implementing local mitigation, floodplain management, and outreach activities that exceed the minimum NFIP requirements. Under the CRS, flood insurance premium rates are discounted to reward community actions that meet the three goals of the CRS, which are:

- Reduce flood damage to insurable property;
- Strengthen and support the insurance aspects of NFIP; and
- Encourage a comprehensive approach to floodplain management.

Although CRS communities represent only 5 percent of over 22,000 communities participating in the NFIP, more than 69 percent of all flood insurance policies are written in CRS communities.

The City has been participating in this program to obtain flood insurance discounts for the residents of North Lauderdale. This program entails the coordination between several departments within the City to ensure compliance as per federal regulations mandated by FEMA. The Public Works/Utilities Department is leading the effort in the participating in this CRS program. This program requires the assistance of all departments but especially the teamwork of the Community Development Department in managing the permitting and record keeping processes.

As part of the yearly certification process to remain in the NFIP CRS program, the City of North Lauderdale’s Flood Plain Manager (Public Works Director) has to make a public report (attached) of the annual “flood” activities in the City, which we are presenting to the Commission tonight.
CITY OF NORTH LAUDERDALE
PUBLIC WORKS/UTILITIES DEPARTMENT
FLOODPLAIN MANAGEMENT PROGRESS REPORT
November 14, 2017

City of North Lauderdale, Florida NFIP Number 120049

1. Name of CRS Floodplain Management Plan (LMS or other):
   
   Broward County Unified Local Mitigation Strategy (LMS)

2. Date Adopted:
   
   May 1, 2016

3. Location where copies are available for review:
   
   Public Works/Utilities Office
   701 SW 71st Ave
   North Lauderdale, Florida

4. Summarize floods that occurred during the year (if any):
   
   Summer Rain Event – June 2017
   Hurricane Irma – September 10, 2017

5. What impact did the floods have on the repetitive loss area:
   
   There has been no impact to the repetitive loss area that the City is aware of during the storm events.

6. List each element of the original plan and note how much was accomplished during the previous year:
   
   The Broadview Pompano Canal project is complete and the extra capacity added by this project handled the recent Irma storm event.

7. Were any objectives not reached or is implementation behind schedule? If so state why:
The repetitive loss area is under review and further monitoring.

8. **Should new projects be started or should any of the recommendations or objectives be revised:**

   Drainage study for adding pumps into the City’s system canal system, evaluation of the Tam O’Shanter Roadway Drainage system and possible dredging of several shallow canals in the system.

9. **Progress report discussed and/or made available at a public meeting (attach copy of the minutes as documentation)**

   November 14th, 2017 City Commission meeting.

For more information contact: George Krawczyk, CFM Floodplain Administrator Phone: (954) 724-7070