

**Addendum No. 2**

**To**

**Contract Documents**

**City of North Lauderdale**

**Median Beautification**

**Kimberly Blvd. (West)**

**BID #18-06-374**

**NON-MANDATORY PRE-BID MEETING**

**JUNE 19, 2018**

**BID #18-06-374**

**MEDIAN BEAUTIFICATION KIMBERLY BLVD (WEST)**

**MINUTES**

A non-mandatory pre-bid meeting for BID #18-06-374 for the Kimberly Blvd West Project. The pre-bid meeting was held at City Hall 2<sup>nd</sup> Floor Conference Room, 701 SW 71 Avenue, North Lauderdale at 9:00 am.

**ATTENDING:**

**City Staff:**

George Krawczyk, Public Works/Utilities Director  
Susan Nabors, Finance Director  
Elizabeth Garcia-Beckford, Deputy City Clerk

**POTENTIAL BIDDERS:**

Green Construction Technologies  
Grounds Group  
FG Construction, LLC  
Republic Construction Corp  
ATL Diversified Industries

A copy of the Sign in Sheet is attached to these Minutes.

**DISCUSSION**

George Krawczyk opened the Mandatory Pre-bid meeting at 9:00 am and clarified for the record

a correction to the Agenda, stating this is a *non*-mandatory pre-bid meeting as advertised. He noted the Engineer on the project is Calvin Giordano and Associates. He stated the project will be fast paced and the project involves median enhancements. He referenced the Addenda on page 5 and stated questions are due (5) days prior to the bid opening and any questions will be posted (3) days prior to the bid opening. He reviewed the work hours as listed on the Addenda on page 6, advising there will be no approved work hours on Sundays unless there are extreme circumstances and if approved by the City Commission. The project time is a total of 90 days, 60 days is substantial and 30 days is for the final. He indicated that once approved by the City Commission, the work is to start right away. Mr. Krawczyk emphasized that there is no bid bonds required, only the performance bonds are required. He advised there is a monthly payment cycle with contractors and the documents are expected to be on AIA forms. There will be 10% held per pay request, with payment per work completed. He explained there are liquidated damages on this project, at \$250 per day. There will need to be something in writing to the project manager to review and approve if there are any delays due to rain or hurricane weather. He advised there is a tight schedule for the project and the cutoff date is September 30, 2018. Mr. Krawczyk reviewed the scope of work as per the Addenda. He explained the irrigation system as noted on the plans, which show where the connection points are located with sleeves under to connect everything to the systems. He indicated this project involves putting the irrigation in the medians and connecting to the backflows that are set up. He stated there are no permit fees due to the work is all in the city's Right of Way. Mr. Krawczyk clarified line 6 should state *MOT, one lump sum*, the sixty days gets crossed out. He confirmed the depth is 28 inches as per plan. He advised there is a twelve month warranty period and the watering scheduling is for a six month period. There is a one year warranty on the trees and the city will maintain the rest. There was discussion on the cost of sod due to market changes. Mr. Krawczyk clarified the quantity of the sod includes the sides as well. The city will do all the shrub work. He reiterated that there is a tight schedule for this project, and the due date for questions is June 22 at 10 am. The responses to the questions will be posted on Demand Star and on the city website on June 26 at 10am, and the proposals are due by June 29, 10 am. The bid proposal will be presented to the City Commission on July 10, and if approved then a notice to proceed will be provided. Mr. Krawczyk reviewed the submittal checklist to include (1) original, (2) copies, and (1) PDF on a flash drive. He reviewed the bid proposal pages and the forms for the project. He stated the agreement page, which enforces the specs and the dates for the project, would be signed after the City Commission's approval. He emphasized it is critical to review and to acknowledge the Addendums. Mr. Krawczyk advised that school will be in session in August and the traffic patterns will change, also stating right now is the best time for this project.

#### **Addendum 1 Issued Estimate \$400K**

- The architects estimate with the higher sod prices was \$400,000
- Addendum 2 will be the Pre-Bid Meeting Minutes

#### **School session in August**

- The project is to start as soon as possible to get as much done by September 30, 2018, considering that school is in session in August

#### **Sod to be installed on swale (existing irrigation to be repaired)**

- The side swales need to be sodded, irrigation on the swales to be repaired on a case by case basis

#### **Contractor approved door hangers for properties on Kimberly Blvd**

- Contractor to provide door hangers with contractor contact information and information on the project to notify residents
- There will be a city project sign posted with the contractor's name on it

**Water scheduling plan**

- There is a six month water schedule with an established period that needs to be followed

**Permits – Inspected by City Representative**

- No permits will be required on Right-of-Way work

**Questions for Bid Due:** Wednesday, June 22, 2018 by 10:00 a.m. by email to [snabors@nlauderdale.org](mailto:snabors@nlauderdale.org). Addenda with answers will be posted thereafter on city website and Demand Star by June 26, 2018. Minutes of this meeting will be Addendum #2.

**Bid Due Date:** Friday, June 29, 2018 by 10:00 a.m. Sealed Packages to be submitted to City Clerk at City Hall; bid opening immediately thereafter.

**Start:** Staff will take to Commission for approval tentatively on July 10, 2018.

**Q&A asked at Pre-Bid meeting and answered by George Krawczyk:**

Q. Are you going to prep the planning beds and remove the soil?

A. You will leave the spot there as those shrubs might change, and the city will purchase and install their own shrubbery.

Q. Are there already pavers out there that we are matching?

A. No, there is nothing out there.

Q. Are the sleeves existing or are we putting the sleeves in?

A. The sleeves are existing.

Q. Do we have to close a lane?

A. There are two lanes each direction so you can close a lane down for your work activity.

Q. Is there somewhere the city wants that [soil] excavated?

A. No, the dirt is to be removed off site.

Q. Is there something wrong with the sod that is in there now?

A. No, we just want a clean slate to start the job.

Q. Do you want St. Augustine on the swale also?

A. Yes, on both sides.

Q. Is there a staging area for the equipment?

A. The lane can be closed for the duration of the project.

Q. The sidewalk needs to stay open?

A. All work is going to be on the medians with no expected closure of the sidewalk.

**ADJOURNMENT: No further discussion; the meeting adjourned at 9:29 a.m.**

**Respectfully submitted,**

**Elizabeth Garcia-Beckford Deputy City Clerk**