



CITY OF NORTH LAUDERDALE
701 SW 71ST AVENUE, NORTH LAUDERDALE FL
954-724-7069 * WWW.NLAUDERDALE.ORG

CHECKLIST-FOR PERMIT APPLICATION

1. AN APPLICATION FORM FILL OUT, SIGNED AND NOTARIZED
2. CITY OF NORTH LAUDERDALE PROJECT SPECIFIC CHECKLIST (EXAMPLE FENCE PACKAGE, ROOF PACKAGE)
3. COPY OF BROWARD COUNTY PROPERTY APPRAISER INFORMATION SHEET
WWW.BCPA.NET
4. COPY OF SIGNED CONTRACT OR COST ESTIMATE
5. TWO (2) SETS OF PLANS
6. TWO (2) SET OF PRODUCT APPROVALS
7. TWO (2) COPY OF SURVEY'S (IF APPLICABLE)
8. CONTRACTOR REGISTRATION FOR ALL CONTRACTOR
9. COPY OF RECORDED NOTICE OF COMMENCEMENT (NOC) FOR JOB \$2500 OR MORE
IF IT IS A MECHANICAL JOBS THE NOC IS ONLY REQUIRED IF IT IS \$7,500 OR MORE
10. SEAL OR NOTARIZED HOMEOWNER'S ASSOCIATION LETTER (IF APPLICABLE)
11. IF A HOMEOWNER IS PULLING THE PERMIT – AN OWNER/BUILDER MUST BE SIGNED AND NOTARIZED. ALSO, THE PROPERTY MUST BE THE OWNER'S PRIMARY RESIDENT WITH HOMESTEAD EXEMPTION

OTHER AGENCY APPROVAL MAY BE REQUIRED

- ENVIRONMENTAL DEPARTMENT- BROWARD COUNTY
- ENGINEER'S LETTER
- EASAMENT AGREEMENT
- ANY OTHER REQUIRED AGENCIES